



THE COUNTY OF GALVESTON

FRANK RODRIGUEZ
PURCHASING AGENT

ASHLEY CLARK
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

May 11, 2026

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

RE: ITB 26-088, Lightweight Aggregate Road Materials

Gentlemen,

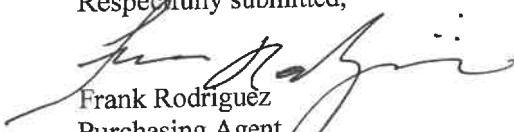
Bids for ITB 26- 088, Lightweight Aggregate Road Materials were opened on April 16, 2026. One (1) bid was received from the following company:

- Arcosa Materials, Inc, dba Arcosa LWS, LLC Arlington, TX

After careful review, it is requested that this bid be awarded to the low bid, Arcosa Materials, Inc. dba Arcosa LWS, LLC.

Your consideration and approval of this award recommendation is respectfully requested.

Respectfully submitted,


Frank Rodríguez
Purchasing Agent
County of Galveston

4/21/'26 9:22 AM



The County of Galveston

Road and Bridge Department
Seawall Maintenance Department
Bolivar Peninsula Beach Maintenance
Fleet Service Department
Zach Smith, Assistant Road Administrator/O:281-534-4152

Date: April 17, 2026

To: Francisco Rodriguez, Purchasing Agent

From: Zach Smith, Road Administrator

CC: Tammy Dickey, Administrative Assistant

RE: **Bid#26-088 Lightweight Aggregate**

In reference to the above bid for Lightweight Aggregate, I recommend awarding to the only bidder, Arcosa Lightweight.

Thank you for your assistance in obtaining this bid.

V/R,


Zach Smith

Road Administrator
5115 HWY 3
Dickinson, TX 77539
O-281-534-4152
C-409-682-2650

SPECIAL PROVISIONS

**INVITATION TO BID
LIGHTWEIGHT AGGREGATE ROAD MATERIALS
GALVESTON COUNTY, TEXAS**

TABLE OF CONTENTS

A.	PURPOSE.....	2
B.	PROCUREMENT TIMELINE.....	2
C.	SUBMISSION INSTRUCTIONS	2
D.	PERSONNEL TO CONTACT	3
E.	PROGRAM ADMINISTRATION & CONTRACT MANAGEMENT	4
F.	REQUIREMENTS OF INVITATION TO BID.....	4
G.	INSURANCE.....	5
H.	MATERIAL DESCRIPTION/SPECIFICATIONS	5
I.	QUANTITIES.....	6
J.	MEASUREMENTS AND PAYMENTS.....	6
K.	POINTS OF DELIVERY	6
L.	ORDERING AND PURCHASING	6
M.	AWARDED PRICES	6
O.	EXCEPTIONS	7
P.	INVOICES.....	7
P.	REQUIRED DOCUMENTS CHECKLIST	8

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

A. PURPOSE

The County of Galveston is seeking qualified vendors to supply and deliver lightweight aggregate road materials meeting TxDOT specifications for road construction and maintenance projects. Materials shall be delivered on an as-needed basis to County-designated locations throughout Galveston County. Estimated quantities are provided; actual requirements may vary based on County needs.

B. PROCUREMENT TIMELINE

A timeline for this solicitation and initial process is included below. Galveston County reserves the right to change these dates and will notify Bidders of any changes:

Advertise Solicitation (first date of publication)	Thursday, March 19, 2026
Advertise Solicitation (second date of publication)	Thursday, March 26, 2026
Questions Deadline	Thursday, April 2, 2026 by 5:00 PM CST
Submission Deadline / Bid Opening	Thursday, April 16, 2026 at 2:00 PM CST

Interested parties may attend the Thursday, April 16, 2026 at 2:00 PM CST bid opening virtually by using the following link:

<https://galvestoncountytexas.webex.com/galvestoncountytexas/j.php?MTID=m80c40ac3a7a28dd785dcf41fa0c4abcb>

Join by meeting number Meeting number (access code): 2494 066 5233

Meeting password: 26-088 (260088 when dialing from a video system)

Tap to join from a mobile device (attendees only)
+1-415-655-0001,,24940665233## US Toll

Join by phone +1-415-655-0001 US Toll
Global call-in numbers

Join from a video system or application
Dial 24940665233@galvestoncountytexas.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

C. SUBMISSION INSTRUCTIONS

Galveston County Purchasing Department utilizes Bonfire Interactive to distribute and receive bids and proposals in an electronic format via an online portal. Potential Bidders must register through the online portal to participate electronically. "Walk-in" or "mailed-in" proposal submittals are still allowed, however, **Bidders are strongly encouraged to submit their proposals online via Galveston County's e-Procurement Portal located at <https://galvestoncountytexas.bonfirehub.com/>**

Registration is currently open and free to the public. Once registered, suppliers will receive automatic email notifications of project opportunities based on the NIGP commodity codes selected by the vendor. Potential Bidders should visit the link below and click on the New Vendor Registration tab to register your business:
<https://vendorsupport.gobonfire.com/hc/en-us/articles/15646869029783-Vendor-Registration>

There is no cost to register as a vendor.

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

Galveston, TX 77550 The General Provisions and the Special Provisions of this Invitation to Bid and the Exhibits attached hereto are made a part of this agreement between the Parties. In the event of a conflict between the General Provisions and the Special Provisions, the terms of the Special Provisions shall control.

INSTRUCTIONS FOR "WALK-IN" SUBMITTALS ONLY

IF "WALKING IN" BIDS, one (1) unbound original of the requested bid submittals must be submitted no later than 2:00 PM CST, on Thursday, April 16, 2026 to:

Frank Rodriguez
Purchasing Agent
County of Galveston
722 Moody Avenue (21st Street), Fifth (5th) Floor
Galveston, TX 77550

The timestamp clock located in the Purchasing Agent's office shall serve as the official timekeeping piece for this solicitation process. Any Bids received after 2:00 PM CST on the specified date will be returned unopened.

Specifications can be obtained at the office of the Galveston County Purchasing Agent, located in the Galveston County Courthouse, 722 Moody, (21st Street), Floor 5, Purchasing, Galveston, Texas 77550, or by visiting the Galveston County website @ <http://www.galvestoncountytexas.gov/county-offices/purchasing>

D. PERSONNEL TO CONTACT

Bidders desiring an explanation or interpretation relative to this solicitation must request it in writing. Oral explanations or instructions will not be binding. Any information given to a Bidder, which in the opinion of the County affects all Bidders or would be prejudicial to other Bidders if not communicated, shall be furnished to all Bidders as an addendum to the solicitation. Bidders must direct all inquiries to the following:

Frank Rodriguez
Purchasing Agent
722 21st Street (Moody)
Galveston, Texas 77550
e-mail: purchasing.bids@co.galveston.tx.us

Bidders must e-mail their requests (with the subject line "Lightweight Aggregate Road Materials-- ITB 26-088-- Questions") for additional information and/or clarification to the address listed above. The request must include the Bidder's name and the solicitation number and title. *Any request for additional information or clarification must be received in writing no later than ten (10) calendar days prior to the solicitation due date.* Late requests or those not delivered to the proper address may not receive a reply. Bidders shall not attempt to contact the County by any other means. The Purchasing Agent shall post the answers on the County website from the procurement web page and via addendum.

The County will issue responses to inquiries and any other corrections or amendments, it deems necessary, in the form of a written addendum, issued prior to the solicitation Submission Deadline / Solicitation Opening date. The County, at its sole discretion, may not issue a response to an RFI submittal. Bidders should not rely on any oral or written representations, statements, or explanations, other than those made in this solicitation or in any written addendum to this solicitation. Where there appears to be conflict between the solicitation and any issued addenda, the last addendum issued will prevail.

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

Addenda will be posted and made available on the County's procurement web page. **It is the Bidder's sole responsibility to ensure receipt of all addenda prior to submitting its response.**

All Bidders should check the County's procurement web page for all addenda prior to submitting a response.

The County's procurement web page is located at <http://www.galvestoncountytexas.gov/county-offices/purchasing>. Bidders who submit inquiries *after* the deadline date for receipt of questions indicated on the Procurement Timeline, risk that its response in the procurement will not be responsive or competitive because the County is not able to respond before the solicitation receipt date or in sufficient time for the Bidder to prepare a responsive or competitive submittal.

All questions and responses as posted on the County website pertaining to this solicitation are considered an addendum to, and part of, this solicitation. Each Bidder shall be responsible to monitor the County website for new or revised solicitation information. The County shall not be bound by any verbal information, nor shall it be bound by any written information that is not either contained within the solicitation or formally issued as an addendum by the Purchasing Agent.

E. PROGRAM ADMINISTRATION & CONTRACT MANAGEMENT

The Program Administrator/Contract Manager that will manage the work to be performed under the resultant contract for the purpose of this solicitation is:

**Road & Bridge Department
5115 Hwy 3
Dickinson, TX 77539**

The Galveston County Commissioners' Court, and/or authorized designees will be responsible for negotiating with the successful Vendor the scope of work, the standards of performance, the specific technology provided, and the support services required for the proposed projects. All contractual amendments will be processed in accordance with Galveston County Purchasing Policies. Amendments will also be brought to Galveston County Commissioners Court for approval as deemed necessary. The approval process serves to ensure the project technology and/or service is within the scope of the resultant contract, that pricing meets the agreed-upon pricing methodology as specified in the contract, and that funds are available.

F. REQUIREMENTS OF INVITATION TO BID

Bidder **shall either** submit one (1) unbound single-sided original of its response to the Purchasing Agent on or before the submission deadline specified herein to the following address:

**County of Galveston County TX
Attn: Frank Rodriguez, Purchasing Agent
722 Moody Avenue, Fifth Floor
Galveston, TX 77550**

Or submit documentation through Bonfire online portal.

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

G. INSURANCE

Bidder must submit, with its response, a current certificate of insurance evidencing coverage in the amounts specified below or greater. In lieu of submitting a certificate of insurance, Bidders may submit a notarized statement from an insurance company authorized to conduct business in the State of Texas guaranteeing that Bidder has such insurance. Provided however, that successful Bidder(s) shall be required to provide a current certificate of insurance to the Galveston County Purchasing Agent's Office before Bidder commences any work hereunder. **Insurance shall be placed with insurers having an A.M. Best's rating of no less than A.** Such insurance must be issued by a casualty company authorized to do business in the State of Texas and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions ensuring the public from loss or damage that may arise to any person or property by reason of services rendered by Contractor.

Galveston County shall be listed as an additional insured on each policy and all certificates of insurance and Contractor shall provide Galveston County with no less than thirty (30) calendar days prior notice of any changes to the policy during the contractual period.

Certificates of Insurance, fully executed by a licensed representative of the insurance company written or countersigned by an authorized Texas state agency, shall be filed with the County Purchasing Agent within ten (10) calendar days of the execution of this Agreement as written proof of such insurance and further provided that Contractor shall not commence work under this Agreement until Contractor has obtained all insurance required herein, provided written proof as required herein, and received written notice to proceed issued from the County Purchasing Agent. **Failure to provide such evidence of insurance within the ten (10) calendar day period shall constitute an event of default.**

Workers' Compensation Insurance. Bidder shall carry in full force Workers' Compensation Insurance Policy(ies), if there is more than one employee, for all its employees, including but not limited to full time, part time, and emergency employees employed by the Contractor.

Commercial General Liability. Bidder shall carry in full force commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. The Policy shall, minimally, cover liability for bodily injury, personal injury, and property damage.

Business Automobile Liability. Bidder shall carry in full force business automobile liability coverage with a combined bodily injury/property damage limit of not less than \$1,000,000 each accident. The policy shall cover liability arising from the operation of licensed vehicles by policyholder.

Subrogation Waiver. Contractor and Contractor's insurance carrier shall waive any and all rights to subrogation against Galveston County in regard to any suit or claim arising out of personal injury or property damage resulting from Contractor's performance under this Agreement.

H. MATERIAL DESCRIPTION/SPECIFICATIONS

The following specifications are the minimum acceptable specifications for lightweight aggregate used by Galveston County Road & Bridge Department. All lightweight aggregate road materials shall meet or exceed the requirements established by the Texas Department of Transportation (TxDOT) Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges (current edition).

Please reference Texas Department of Transportation, Item 302, Aggregates for Surface Treatments TYPE L, Grade 3, 4, and 5.

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

Vendor shall provide documentation certifying material source and compliance with specifications. Materials from TxDOT-approved sources are preferred.

The County reserves the right to inspect and test all materials prior to shipment, during delivery, and after placement. The County may reject any materials that fail to meet TxDOT specifications or County standards, and vendor shall remove and replace non-conforming materials at vendor's sole expense within five (5) business days of notification.

I. QUANTITIES

Submitted bid pricing shall be based on anticipated requirements of 4,000 cubic yards; however, the County does not guarantee any minimum or maximum purchase and will pay only for the materials ordered and delivered in Galveston County at the designated locations.

Estimated quantities are based on historical usage and are provided for bidding purposes only.

J. MEASUREMENTS AND PAYMENTS

Measurement shall be the cubic yard at the requested designation points. Payment will be made on this basis, per cubic yard, including freight and delivery charges.

Galveston County is tax-exempt under Texas law. Vendors shall not include sales tax, license fees, or other taxes in bid pricing. The County reserves the right to purchase quantities greater or less than estimated amounts without penalty or price adjustment.

K. POINTS OF DELIVERY

The requested materials shall be furnished and delivered to the specified locations, satisfactory to the Galveston County Road Administrator, at the following Galveston County locations:

- Santa Fe, Texas
- Dickinson, Texas
- Crystal Beach, Texas
- San Leon, Texas

Specific delivery addresses and site contact information will be provided to the awarded vendor(s) upon contract execution.

L. ORDERING AND PURCHASING

The County expects to order lightweight aggregate material at the rate of 500 cubic yards per stated location. However, there may be time when more of the product will be ordered, where possible, to reduce freight charges.

M. AWARDED PRICES

Vendor shall provide firm, fixed pricing for Years 1, 2, and 3 of the contract term. Vendor shall also provide optional pricing for Years 4 and 5, which may be exercised at the County's sole discretion. Any unit prices submitted by the Bidder shall include all costs to the County, including the material, delivery, current freight rate, state tax, or any other cost. Award prices include all royalties and costs arising from patents, trademarks, and copyrights in any way involved in the work. Whenever the Awardee is required or desires to use any design, device,

SPECIAL PROVISIONS

INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

material or process covered by letters of patent or copyright, the Awardee shall indemnify and save harmless the County, its officers, agents and employees from any and all claims for infringement by reason of the use of any such patented design, tool, material, equipment, or process, to be performed under the contract, and shall indemnify the County its officers, agents, and employees for any costs, expenses and damages which may be incurred by reason of any infringement at any time during the prosecution or after the completion of the work.

N. DELIVERY SPECIFICATIONS

Vendor shall deliver materials within ten (10) business days of receiving a purchase order from the County. Deliveries shall be made during normal County business hours (Monday-Friday, 7:00 AM - 3:30 PM) unless otherwise authorized. Vendor shall provide a delivery ticket for each shipment documenting date, delivery location, material type and grade, quantity delivered, source of material, and truck identification. Materials shall be deposited at stockpile locations designated by County personnel at the time of delivery.

O. EXCEPTIONS

Any exceptions to Bid conditions should be listed on a separate sheet of paper, attached to your bid submittal at the specified date and time of bid opening.

P. INVOICES

Invoices must be itemized indicating all materials and supplies used. Invoices must be submitted to:

Galveston County Auditor's Office
Attn: Accounts Payable
P.O. Box 1418
Galveston, Texas 77553

Failure to submit invoices to the above address or failure to include the Purchase Order Number will result in delay in payment.

Contractor must accept purchase order numbers for specified supplies, equipment, and/or services. Contractor shall not perform any work or release any supplies and/or equipment to any authorized representative of the County of Galveston unless a valid purchase order number issued by the office of the Galveston County Purchasing Agent accompanies the order or if vendor can comply with the provision as stated in the General Provisions, page 3, item 11, Procurement Card Program.
Payment for any items issued without prior receipt of a valid purchase order number may become the sole responsibility of the successful contractor.

SPECIAL PROVISIONS

**INVITATION TO BID
LIGHTWEIGHT AGGREGATE ROAD MATERIALS
GALVESTON COUNTY, TEXAS**

P. REQUIRED DOCUMENTS CHECKLIST

By signing here, the firm does hereby attest that it has fully read the instructions, conditions, and general and special provisions and understands them. Proposer shall return this checklist with completed submittal.

THE COMPANY OF: _____

ADDRESS: _____

The following documents shall be returned or confirmed with an "X" with solicitation submittals. Failure to do so may be ample cause for rejection of submittal and deemed as non-responsive. It is the responsibility of the Bidder to ensure that Bidder has received all addenda.

Items:	Confirmed (X):			
1. Required Documents Checklist (this page)	_____	_____	_____	_____
2. Addenda Acknowledgement (if any)	#1 _____	#2 _____	#3 _____	#4 _____
3. "Walked In" submittals: One (1) original, <u>Bonfire</u> : One (1) submittal	_____	_____	_____	_____
4. ATTACHMENT A - Vendor Qualification Packet	_____	_____	_____	_____
5. ATTACHMENT B - Certification Reg. Debarment, Suspension, and Other Ineligibility	_____	_____	_____	_____
6. ATTACHMENT C - Certification Regarding Lobbying Form	_____	_____	_____	_____
7. ATTACHMENT D - Non-Collusion Affidavit	_____	_____	_____	_____
8. ATTACHMENT E - Prohibition on Contracts with Companies Boycotting Israel	_____	_____	_____	_____
9. ATTACHMENT F - Prohibition on Contracts with Certain Companies	_____	_____	_____	_____
10. ATTACHMENT G - Information for Notice	_____	_____	_____	_____
11. ATTACHMENT H - References	_____	_____	_____	_____
12. Line-Item Detail Sheets (attached)	_____	_____	_____	_____
13. Three (3) signed contacts (attached)	_____	_____	_____	_____

Person to contact regarding this qualification: _____

Title: _____ Phone: _____ Fax: _____

E-mail address: _____

Name of person authorized to bid the Firm: _____

Signature: _____ Date: _____

Title: _____ Phone: _____ Fax: _____

E-mail address: _____