

**TASK ORDER No. - 2 - DR-4332-0236**  
**FEMA HMGP Generators**  
**Galveston County, Texas**  
**SERVICES AGREEMENT**  
RFP No. 25-075

This **Task Order No. 2** is issued in accordance with the Services Agreement dated February 16, 2026, between Galveston County, Texas, hereinafter referred to as the “COUNTY”, and GrantWorks Inc., hereinafter referred to as the “CONTRACTOR”. This Task Order is governed and subject to the terms and conditions of the Agreement, which is fully incorporated herein by reference. All provisions required under 2 CFR 200 and Appendix II to Part 200 are applicable to this Task Order.

**Effective Date:** March 4, 2026

**End Date:** February 16, 2029, or the end of the FEMA grant period of performance for HMGP Projects DR-4332-0236, including any approved extensions, whichever occurs first, unless earlier terminated in accordance with the Agreement.

**Funding Source:** Federal Emergency Management Agency (FEMA), administered through the Texas Division of Emergency Management (TDEM)

**Program Name:** Hazard Mitigation Grant Program (HMGP)

**Disaster Declaration:** FEMA DR-4332 Texas (Hurricane Harvey)

**Project Number(s):** HMGP DR-4332-0236 – Galveston County Generators

**Project Description:** Galveston County will purchase and install one (1) generator at the Municipal Utility District (MUD) #12 Emergency Operations Center in Bayou Vista, TX, and one (1) generator at the Juvenile Justice Center in Texas City, TX. Installation will also include new equipment pads, wiring and conduit to the existing power distribution system for each location. The project includes engineering and design services, construction management, and grant administration.

**These projects were approved by FEMA under the Hazard Mitigation Grant Program (HMGP) for Disaster Declaration DR-4332-TX.**

**Scope of Services:**

The Contractor shall provide grant administration services necessary to support the implementation and management of the FEMA Hazard Mitigation Grant Program (HMGP) generator installation project administered by Galveston County.

Services may include, but are not limited to:

- Program administration and project management

- Coordination with FEMA, TDEM, Galveston County Road and Bridge Department, and other project stakeholders
- Environmental and historic preservation (EHP) coordination support associated with generator installation and site improvements
- Procurement compliance support for engineering services, generator equipment procurement, and construction/installation contracts
- Assistance with engineering design coordination, including review of plans and specifications related to generator installation, concrete pads, wiring, and integration with existing electrical systems
- Support for contractor procurement, bid evaluation documentation, and contract award processes in accordance with federal procurement requirements
- Project tracking, milestone monitoring, and reporting
- Financial management and reimbursement support, including preparation and submission of reimbursement requests through the applicable grant management system
- Review of contractor, engineering, and construction documentation for compliance with FEMA HMGP program requirements
- Support for project monitoring, documentation, and grant reporting
- Assistance with project closeout documentation and final grant reporting

All services shall be performed in accordance with:

- FEMA Hazard Mitigation Assistance (HMA) Guidance
- 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)
- FEMA policy and program requirements
- Applicable Texas Division of Emergency Management (TDEM) program guidance.

**Cost Based on Level of Effort:**

Services performed under this Task Order shall be compensated in accordance with the hourly labor categories and rates established in Attachment C (Compensation) of the Services Agreement. The total compensation authorized under this Task Order No. 2 shall not exceed **\$37,800.00** without prior written authorization from Galveston County.

Authorized labor categories include:

- Subject Matter Expert
- Program Manager
- Project Manager

Compensation shall be subject to all applicable federal cost allowability requirements under 2 CFR Part 200 and FEMA Hazard Mitigation Assistance program guidance. Invoices shall reference Task Order No. 1 and identify the applicable FEMA project number DR-4332-0236.

HMGP Generators: Post Award Services Hourly Rates		
Program Executive		\$ -
Client Services Manager		\$ -
Subject Matter Expert		\$ 225.00
Program Manager		\$ 190.00
Project Manager		\$ 165.00
<b>Not to Exceed</b>		<b>\$37,800.00</b>

Table: Hourly rate schedule from the Services Agreement dated February 16, 2026, between County and Contractor.

The above costs may be adjusted through a written Task Order Amendment if required due to FEMA-approved budget modifications or grant adjustments. Any increase in the not-to-exceed amount must be approved in writing by the County.

Galveston County, Texas

By:



Mark Henry, County Judge

March 16, 2026

Date

GrantWorks, Inc.

By:

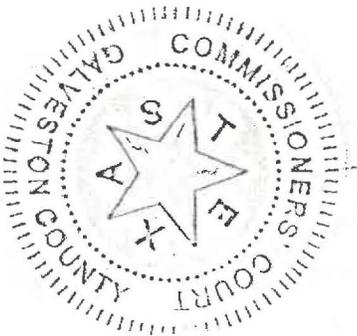


Bruce J. Spitzengel, President

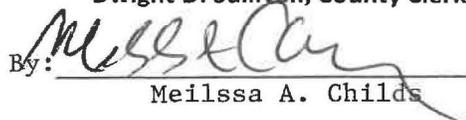
March 5, 2026

Date

Attest:



Dwight D. Sullivan, County Clerk



By:

Meilssa A. Childs

Deputy