



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor, Purchasing
GALVESTON, TEXAS 77550
(409) 770-5371

ERIN S. QUIROGA, MBA, CPPB
ASST. PURCHASING AGENT

February 25, 2025

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: RFP #B242012, Electrical Parts & Supplies
Contract #CM24160

Gentlemen,

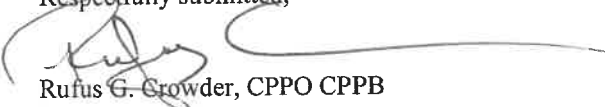
The contract associated with RFP #B242012, Electrical Parts & Supplies, is scheduled for its first extension on May 28, 2025. The contracted vendor for this service is Consolidated Electrical Distributors, Inc. dba CED Tidal Electrical.

No amendments to the contracts have been requested at this time.

It is requested that an extension be authorized.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Rufus G. Crowder, CPPO CPPB
Purchasing Agent
County of Galveston

Attachments



THE COUNTY OF GALVESTON

RUFUS CROWDER, CPPO CPPB
PURCHASING AGENT

ERIN QUIROGA, MBA, CPPB
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

Monday, February 24, 2025

ARCONSOLIDATED ELECTRICAL DISTRIBUTORS INC
DBA: CED-TIDAL ELECTRICAL DISTRUBUTORS
4200 Gulf Freeway
LA MARQUE, TX 77568

RE: SOLICITATION NAME: Electrical Parts & Supplies
Contract # CM24160 / Bid # B242012

Good day,

The resultant contract listed below is eligible for the first extension period and requires a response from your company to initiate the next contractual period.

- Contract Number: CM24160
- Bid Number: B242012
- Solicitation Name: Electrical Parts & Supplies
- Extension Period: 05/28/2025 – 05/27/2026

This signed letter is required by the County to be completed and returned to the Galveston County Purchasing Agent prior to any contract extension request to be placed on the Commissioners' Court agenda for consideration. This contract extension is subject to these requirements.

Please contact the Purchasing Department with any questions regarding this matter including the proposed date that this item may be placed on the Commissioners' Court agenda. Your attendance is not required.

Sincerely,
Melissa Fleming
Contract Administrator
Galveston County

ACCEPTED BY (signature)

DATE

Jiffory M. Mayers
2/24/2025

Office Manager
TITLE

Dickey, Tammy

From: Anderson, Augustus
Sent: Friday, February 21, 2025 3:23 PM
To: Fleming, Melissa; Garcia, Mark
Subject: RE: B242012 - Electrical Parts & Supplies - CM24160

Hey Melissa:

Please move forward with renewal.

Thanks,

Gus Anderson

Director of Facilities

Galveston County

722 Moody

Galveston, TX 77550

Office: (409) 765-2643 | Cell: (409) 319-6018



From: Fleming, Melissa <Melissa.Fleming@galvestoncountytexas.gov>
Sent: Thursday, February 20, 2025 9:05 AM
To: Anderson, Augustus <Augustus.Anderson@galvestoncountytexas.gov>; Garcia, Mark <Mark.Garcia@co.galveston.tx.us>
Subject: B242012 - Electrical Parts & Supplies - CM24160

Hello,

The Electrical Parts & Supplies contract is up for renewal. Please advise if you wish to offer the first renewal to CED-TIDAL ELECTRICAL DISTRIBUTORS.

CM24160 / SC-0000568 / B242012 – Contract began on 05/28/2024 and is set to expire on 05/24/2025. Please let me know how you want to proceed.

Sincerely,

Melissa Fleming

Contract Administrator

Galveston County Purchasing Department

Galveston County Courthouse

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

Table of Contents

A. PURPOSE: 2

B. EXCEPTIONS..... 2

C. DEFINITIONS (As mentioned in FAR Subpart 52.2—Text of Provisions and Clauses) 2

D. BID/PROPOSAL GUARANTEE: 2

E. PERFORMANCE AND PAYMENT BONDS..... 2

F. BEST AND FINAL OFFERS (BAFO):..... 2

G. PROCUREMENT TIMELINE: 3

H. SUBMISSION INSTRUCTIONS: 3

I. PERSONNEL TO CONTACT REGARDING THIS SOLICITATION: 4

J. PROGRAM ADMINISTRATION: 5

K. PROPOSER’S QUALIFICATIONS: 5

L. AWARD: 6

M. INVOICES: 6

N. WARRANTY: 6

O. EVALUATION AND CRITERIA AND AWARD:..... 7

P. REQUIRED DOCUMENTS CHECKLIST..... 9

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

The Special Provisions and the General Provisions of this Request for Proposal and the Exhibits attached hereto are made a part of the agreement between the Parties. In the event of a conflict between the General Provisions and the Special Provisions, the terms of the Special Provisions shall control.

A. PURPOSE:

The County of Galveston is seeking a responsible vendor to provide Electrical Parts and Supplies as specified within this Request for Proposal. All materials must be new, of current stock, and in first-class condition unless otherwise specified.

B. EXCEPTIONS

Any exceptions to these solicitation conditions should be listed on a separate sheet of paper, attached to respondent's submittal, and submitted with response at the specified date and time of the solicitation opening.

C. DEFINITIONS (As mentioned in FAR Subpart 52.2—Text of Provisions and Clauses)

52.202-1 Definitions.

Definitions (Nov 2013)

When a solicitation provision or contract clause uses a word or term that is defined in the Federal Acquisition Regulation (FAR), the word or term has the same meaning as the definition in FAR [2.101](#) in effect at the time the solicitation was issued, unless—

- (a) The solicitation, or amended solicitation, provides a different definition;
- (b) The contracting parties agree to a different definition;
- (c) The part, subpart, or section of the FAR where the provision or clause is prescribed provides a different meaning; or
- (d) The word or term is defined in FAR [Part 31](#), for use in the cost principles and procedures.

D. BID/PROPOSAL GUARANTEE:

A bid bond is not a requirement of this solicitation request.

E. PERFORMANCE AND PAYMENT BONDS

Performance and Payment Bonds are not a requirement of this solicitation request.

F. BEST AND FINAL OFFERS (BAFO):

The Best and Final Offer process is applicable to this solicitation.

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

G. PROCUREMENT TIMELINE:

A timeline for this RFP and initial process is included below. Galveston County reserves the right to change these dates and will notify proposers of any changes via addendum:

Advertise RFP (first date of publication)	Wednesday, March 6, 2024
Advertise RFP (second date of publication)	Wednesday, March 13, 2024
Deadline for Questions & Inquiries	Wednesday, March 20, 2024 by 5:00 P.M.
RFP Bid Opening	Thursday, April 4, 2024 at 2:00 P.M.

Interested parties may attend the Thursday, April 4, 2024, 2:00 P.M. bid opening virtually by using the following link:

<https://galvestoncountytexas.webex.com/galvestoncountytexas/j.php?MTID=mc3e924066b5736bcc3a840fb977b5eb3>

Join by meeting number

Meeting number (access code): 2493 775 8508

Meeting password: B242012 (2242012 from video systems)

Tap to join from a mobile device (attendees only)

+1-415-655-0001,,24937758508## US Toll

Join by phone

+1-415-655-0001 US Toll

Global call-in numbers

Join from a video system or application

Dial 24937758508@galvestoncountytexas.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

H. SUBMISSION INSTRUCTIONS:

One (1) unbound single-sided original and three (3) single-sided copies must be submitted no later than **2:00 P.M. CST, on Thursday, April 4, 2024:**

**Rufus G. Crowder, CPPO CPPB
Purchasing Agent
County of Galveston
722 Moody Avenue (21st Street), Fifth (5th) Floor
Galveston, TX 77550**

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

The time stamp clock located in the Purchasing Agent's office shall serve as the official time keeping piece for this solicitation process. Any proposals received after **2:00 P.M. CST** on the specified date will be returned unopened.

Proposal Specifications can be obtained at the office of the Galveston County Purchasing Agent, located in the Galveston County Courthouse, 722 Moody, (21st Street), Floor 5, Purchasing, Galveston, Texas 77550, or by visiting the Galveston County website @ <https://www.galvestoncountytexas.gov/county-offices/purchasing>

I. PERSONNEL TO CONTACT REGARDING THIS SOLICITATION:

Proposers desiring an explanation or interpretation relative to this solicitation must request it in writing. Oral explanations or instructions will not be binding. Any information given to a Proposer, which in the opinion of the County affects all responders or would be prejudicial to other proposers if not communicated, shall be furnished to all proposers as an addendum to the solicitation. Proposers **must** direct all inquiries to the following:

**Rufus G. Crowder, CPPO CPPB
Purchasing Agent
722 21st Street (Moody), 5th Floor
Galveston, Texas 77550
E-mail: purchasing.bids@co.galveston.tx.us**

Proposers must e-mail their inquiries (with the subject line **"Electrical Parts & Supplies – RFP #B242012 – Questions"**) for additional information and/or clarification to the address listed above. The request must include the Proposer's name and the RFP number and title. ***Any request for additional information or clarification must be received in writing no later than ten (10) calendar days prior to the proposals due date.*** Late requests or those not delivered to the proper address may not receive a reply. Proposers shall not attempt to contact the County by any other means. The Purchasing Agent's Office shall post the answers to the County website from the procurement web page and via addendum.

The County will issue responses to inquiries and any other corrections or amendments, it deems necessary, in the form of a written addendum, issued prior to the Proposal Submission Date. The County, at its sole discretion, may not issue a response to a RFI submittal. Proposers should not rely on any oral or written representations, statements, or explanations, other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any issued addenda, the last addendum issued will prevail. Addenda will be posted and made available on the County's procurement web page. It is Proposer's sole responsibility to ensure receipt of all addenda prior to submitting its proposal. All Proposers should check the County's procurement web page for all addenda prior to submitting a response. The County's procurement web page is located at <http://www.galvestoncountytexas.gov/county-offices/purchasing>.

The Proposer must acknowledge the receipt of all addenda on the forms provided. In the event a Proposer fails to acknowledge receipt of such addenda, the County may, at its sole discretion, determine that such

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

failure to acknowledge any or all addenda does not materially affect the Proposal and waive the acknowledgement of one or more addenda.

Proposers who submit inquiries *after* the deadline date for receipt of questions indicated on the Procurement Timeline, risk that its response in the procurement will not be responsive or competitive because the County is not able to respond before the proposal receipt date or in sufficient time for the Proposer to prepare a responsive or competitive submittal.

J. PROGRAM ADMINISTRATION:

Unless otherwise provided by specific provisions under this agreement, contractor operations and activities related and provided for in this agreement will be under the supervision of the Galveston County Chief Financial Officer or his designated representative who for the purpose of this contract are:

Jose Escobedo
Galveston County Facilities Director
722 Moody, 6th Floor
Galveston, TX 77550
Jose.escobedo@co.galveston.tx.us

The Galveston County Commissioners Court, and/or authorized designees will be responsible for negotiating with the successful Vendor the scope of work, the standards of performance, the specific technology provided, and the support services required for the proposed projects. All contractual amendments will be processed in accordance with Galveston County Purchasing Policies. Amendments will also be brought to Galveston County Commissioners Court for approval as deemed necessary. The approval process serves to ensure the project technology and/or service is within the scope of the resultant contract, and that pricing meets the agreed upon pricing methodology as specified in the contract, and that funds are available.

K. PROPOSER'S QUALIFICATIONS:

All potential vendors shall be primarily engaged in the supply of electrical parts and supplies and are required to furnish evidence of having the necessary experience, ability, facilities, and financial resources to deliver the requested goods as designated in the following set of specifications.

No contract will be awarded except to a responsible independent vendor who is capable of supplying electrical parts and supplies that are suitable for use in commercial installations.

Successful vendor will be expected to maintain and have available for immediate shipment the minimum quantities of items as specified herein. If more than the minimum is ordered, vendor should be prepared to furnish the minimum order quantity within 1-3 days with the balance to be available withing (14) fourteen days after receipt of a valid purchase order number.

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

L. AWARD:

There will be a single award for all items requested in this proposal. Items will not be awarded separately.

Vendor must accept purchase order numbers and/or Galveston County's Procurement Card (MasterCard) for specified parts and supplies. Vendor shall not release any supplies and/or equipment to any authorized representative of the County of Galveston unless accompanied by a form of the later. Payment for any items issued without prior receipt of an approved Galveston County method of payment will become the sole responsibility of the contracted vendor.

Anticipated volumes are an estimate of yearly amounts that Galveston County expects to order, however, the County will pay only for items actually ordered and delivered. Galveston County reserves the right to purchase more or less than the minimum quantities specified. No minimum or maximums are guaranteed.

M. INVOICES:

All invoices, packing slips, or other suitable shipping documents shall accompany each shipment and shall show:

1. Name and address of successful Proposer;
2. Name and address of receiving department and /or delivery location;
3. Galveston County Purchase Order Number or Procurement Card information;
4. Signature of Galveston County employee accepting merchandise;
5. Descriptive information as to the items delivered, quantity, number or containers, etc.
All invoices shall be sent in triplicate to:

**Galveston County Auditor's Office
P.O. Box 1418
Galveston, Texas 77553**

N. WARRANTY:

Successful Proposer shall warrant that all items shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship, and title.

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

O. EVALUATION AND CRITERIA AND AWARD:

All proposals will be examined by an evaluation committee consisting of member of Galveston County and other consultants if needed.

The County shall make the award to a responsible contractor possessing the ability to perform successfully under the terms and conditions of the proposed procurement, giving consideration to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The proposer may be required before the award of any contract to show to the complete satisfaction of the County that it has the necessary facilities, ability and financial resources to provide the service specified therein in a satisfactory manner. The proposer may also be required to give provide previous history and references in order to satisfy the County with regard to the proposer's qualifications.

The County may make reasonable investigations deemed necessary and proper to determine the ability of the proposer to perform the work, and the proposer shall furnish to the County all information for this purpose that may be requested. The County reserves the right to reject a proposal if the evidence submitted by, or investigation of, the proposer fails to satisfy the County that the proposer is properly qualified to carry out the objectives of the contract and to complete the work described therein.

All proposals shall be open for public inspection after award. Galveston County will consider many evaluation factors; of which price is only one factor and will receive proposals from all responsible proposers.

The award of the contract shall be made to the responsible proposer whose proposal is determined to be the best evaluated offer taking into consideration the relative importance of price and other evaluation factors set forth in this Request for Proposal.

Evaluation factors include but are not limited to the following:

- **Cost of Products and Savings: - 40 Points Maximum**
Proposal award will be based on the vendor proposal that complies with requested information and the greatest percentage off the manufacturer's list price given for the specified items.

Galveston County will evaluate the pricing portion of submitted proposals for reasonableness, completeness, and realism as appropriate. Each proposer's cost will be evaluated in terms of the following which are equal in importance:

- Submittal of proposed prices. Failure to do so may necessitate rejection of the proposal;
- Any offer which is materially unbalanced may be rejected. An unbalanced offer is one which is based on prices that are significantly overstated for some items and understated for other items;
- The County will compare the price proposals to the County estimates and otherwise determine reasonableness by performing a price analysis if adequate competition exists;
- A cost analysis will be performed if adequate price competition does not exist, to ascertain whether or not the proposed prices are fair and reasonable.

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

- **Availability of Requested Supply offerings: - 40 Points Maximum**
The Maximum points will be given relative to the timely availability of the requested services and products mentioned herein.
- **Completeness of Proposals: - 10 Points Maximum**
Proposals should complete every area of the proposal and return the requested documents for review by the assigned evaluation committee.
- **Delivery Capabilities: - 10 Points Maximum**

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**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

P. REQUIRED DOCUMENTS CHECKLIST

By signing here, the firm does hereby attest that it has fully read the instructions, conditions, and general and special provisions and understands them. **Proposer shall return this checklist with completed submittal.**

THE COMPANY OF: _____

ADDRESS: _____

The following documents shall be returned or confirmed with an “X” with solicitation submittals. Failure to do so may be ample cause for rejection of qualification submittal as non-responsive. It is the responsibility of the Proposer to ensure that Respondent has received all addenda.

Items:	Confirmed (X):
1. Required Documents Checklist (this page)	_____
2. Addenda Acknowledgement (if any)	#1 _____ #2 _____ #3 _____ #4 _____
3. One (1) original, three (3) copies of submittal	_____
4. ATTACHMENT A - Vendor Qualification Packet	_____
5. ATTACHMENT B - Certification Reg. Debarment, Suspension, and Other Ineligibility	_____
6. ATTACHMENT C - Certification Regarding Lobbying Form	_____
7. ATTACHMENT D - Non-Collusion Affidavit	_____
8. ATTACHMENT E - Prohibition on Contracts with Companies Boycotting Israel	_____
9. ATTACHMENT F - Prohibition on Contracts with Certain Companies	_____
10. ATTACHMENT G - Information for Notice	_____
11. ATTACHMENT H - References	_____
12. THREE (3) SIGNED CONTRACTS (included in bid packet)	_____
13. BID SHEET	_____
14. LINE-ITEM DETAIL SHEETS	_____
15. PROPOSAL RESPONSE SHEETS	_____

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

PROPOSAL RESPONSE SHEET:

All delivery and freight charges (FOB Galveston County designated locations) are to be included in proposal pricing.

Does your company guarantee that deliveries will be made within 24 hours, at least 95% of the time after receipt of the order?

Yes _____ No _____

If no, what is the guaranteed delivery time of 95% of the orders?

What are the normal business hours at the nearest distribution center?

Do you have after hour and weekend supply capabilities? Yes _____ No _____

(If yes, please describe): _____

Do you have hot-shot capabilities during regular hours for items under 100 pounds?

Yes _____ No _____

Delivered Within:	Cost:
One (1) hour	\$ _____
Three (3) hours	\$ _____
Five (5) hours	\$ _____
Same Day	\$ _____

Do you have hot-shot capabilities for hour and weekend supply per standard weight less than 100 pounds?

Yes _____ No _____

Delivered Within:	Cost:
One (1) hour	\$ _____
Three (3) hours	\$ _____
Five (5) hours	\$ _____
Same Day	\$ _____

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

PROPOSAL RESPONSE SHEET (continued)

Do you have hot-shot capabilities for hour and weekend supply per weights greater than 100 pounds?

Yes _____ No _____

Delivered Within:

One (1) hour
Three (3) hours
Five (5) hours
Same Day

Cost:

\$ _____
\$ _____
\$ _____
\$ _____

Distribution Center Locations:

What is the address and telephone number of the nearest distribution center?

What is the location address and telephone number of an alternate distribution center if requested stock is not available at the nearest location?

The remainder of this page intentionally left blank

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

PROPOSAL RESPONSE SHEET (continued)

Non-Stocked Items:

It is understood that on occasion, requests will be made by Galveston County personnel to purchase items that are not normally stocked by vendor. In these extreme cases, vendor shall make a considerable effort to deliver said item(s) to Galveston County in a time period that is considered reasonable and mutually agreeable by both parties. Galveston County reserves the right to purchase said items from an alternate vendor in these cases where the requested items cannot be delivered in a timely manner.

Proposer(s) shall include an example of manufacturer's list price sheet used for calculation of percentages listed below.

Approved Manufacturer	Available? (circle one)		Commodity	Discount % off Manufacturer's List Price
Phillips	Y	N	Lamps / Bulbs	_____
Sylvania	Y	N	Lamps / Bulbs	_____
Prolume	Y	N	Lamps / Bulbs	_____
Westinghouse	Y	N	Lamps / Bulbs	_____
Universal	Y	N	Lamps / Bulbs	_____
SLI	Y	N	Lamps / Bulbs	_____
LED Lights & Fixtures	Y	N	Lights	_____
Advance	Y	N	Ballasts	_____
Triad	Y	N	Ballasts	_____
Magnatek	Y	N	Ballasts	_____
Westinghouse	Y	N	Ballasts	_____
Universal	Y	N	Ballasts	_____
Howard	Y	N	Ballasts	_____

**SPECIAL PROVISIONS
REQUEST FOR PROPOSAL
ELECTRICAL PARTS & SUPPLIES
GALVESTON COUNTY, TEXAS**

PROPOSAL RESPONSE SHEET (continued)

Approved Manufacturer	Available? (circle one)		Commodity	Discount % off Manufacturer's List Price
Lumark	Y	N	Fixtures	_____
Hubble	Y	N	Fixtures	_____
Lithonia	Y	N	Fixtures	_____
Tamlite	Y	N	Fixtures	_____
Crescent	Y	N	Fixtures	_____
Metalux	Y	N	Fixtures	_____
Stonco	Y	N	Fixtures	_____
Buss	Y	N	Fuses	_____
Littlefuse	Y	N	Fuses	_____
Cooper	Y	N	Fuses	_____
Cooper	Y	N	Devices (Receptacles & Switches)	_____
Pass & Seymour (P&S)	Y	N	Devices (Receptacles & Switches)	_____
Intermatic	Y	N	Devices (Receptacles & Switches)	_____
Eagle	Y	N	Devices (Receptacles & Switches)	_____
Square D	Y	N	Breakers	_____
Siemens	Y	N	Breakers	_____
General Electric (G.E.)	Y	N	Breakers	_____
Cutler-Hammer	Y	N	Breakers	_____

SPECIAL PROVISIONS

REQUEST FOR PROPOSAL

ELECTRICAL PARTS & SUPPLIES

GALVESTON COUNTY, TEXAS

PROPOSAL RESPONSE SHEET (continued)

Proposer shall list any other parts and supplies considered to be beneficial to this Request for Proposal.

[illegible]