



View Event: Budget Amendment: - Project  
LTD Budget on 01/05/2026 : BAT-0000476

**For** Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476  
**Overall Process** Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476  
**Overall Status** In Progress  
**Due Date** 12/20/2025  
**Calendars In Use** Consecutive Days (No Calendars Selected)

Details

|                           |                                                                                                     |
|---------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Budget Amendment</b>   | Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476                                  |
| <b>Company</b>            | The County of Galveston                                                                             |
| <b>Plan Template</b>      | Project LTD Budget : Behavior Health Observation Unit Project Budget (Non-Grant)                    |
| <b>Plan</b>               | Behavior Health Observation Unit Project Budget (Non-Grant)                                         |
| <b>Amendment ID</b>       | BAT-0000476                                                                                         |
| <b>Amendment Date</b>     | 01/05/2026                                                                                          |
| <b>Description</b>        | To enter project budget for non-grant funds, and change orders (correct initial budget for project) |
| <b>Amendment Type</b>     | Project Budget Amendment                                                                            |
| <b>Balanced Amendment</b> | Yes                                                                                                 |
| <b>Status</b>             | In Progress                                                                                         |
| <b>Plan Currency</b>      | USD                                                                                                 |

Budget Amendment Entries

| Period                                                                                   | *Ledger Account/Summary | *Cost Center            | *Fund                                | Spend Category       | Revenue Category | *Project                         | Debit Amount | Credit Amount | Currency Rate | Base Debit Amount | Base Credit Amount | Base Currency | Memo                                                                                                | Exceptions |
|------------------------------------------------------------------------------------------|-------------------------|-------------------------|--------------------------------------|----------------------|------------------|----------------------------------|--------------|---------------|---------------|-------------------|--------------------|---------------|-----------------------------------------------------------------------------------------------------|------------|
| 01/01/2025 - 09/30/2026<br>(Behavior Health Observation Unit Project Budget (Non-Grant)) | 5700000:Capital Outlays | 411010<br>Public Health | 3100<br>County Capital Projects Fund | Buildings - Services |                  | Behavior Health Observation Unit | \$383,151.24 | \$0.00        | 1             | 383,151.24        | 0.00               | USD           | To enter project budget for non-grant funds, and change orders (correct initial budget for project) |            |
| 01/01/2025 - 09/30/2026<br>(Behavior Health Observation Unit Project Budget (Non-Grant)) | 5700000:Capital Outlays | 411010<br>Public Health | 3100<br>County Capital Projects Fund | Buildings - Goods    |                  | Behavior Health Observation Unit | \$894,019.55 | \$0.00        | 1             | 894,019.55        | 0.00               | USD           | To enter project budget for non-grant funds, and change orders (correct initial budget for project) |            |



| Period                                                                                   | *Ledger Account/Summary          | *Cost Center         | *Fund                             | Spend Category | Revenue Category           | *Project                         | Debit Amount | Credit Amount  | Currency Rate | Base Debit Amount | Base Credit Amount | Base Currency | Memo                                                                                                | Exceptions |
|------------------------------------------------------------------------------------------|----------------------------------|----------------------|-----------------------------------|----------------|----------------------------|----------------------------------|--------------|----------------|---------------|-------------------|--------------------|---------------|-----------------------------------------------------------------------------------------------------|------------|
| 01/01/2025 - 09/30/2026<br>(Behavior Health Observation Unit Project Budget (Non-Grant)) | 4911000:Transfers - General Fund | 411010 Public Health | 3100 County Capital Projects Fund |                | Transfer from General Fund | Behavior Health Observation Unit | \$23,729.25  | \$0.00         | 1             | 23,729.25         | 0.00               | USD           | To enter project budget for non-grant funds, and change orders (correct initial budget for project) |            |
| 01/01/2025 - 09/30/2026<br>(Behavior Health Observation Unit Project Budget (Non-Grant)) | 5700000:Capital Outlays          | 411010 Public Health | 3100 County Capital Projects Fund | Buildings      |                            | Behavior Health Observation Unit | \$0.00       | \$1,300,900.04 | 1             | 0.00              | 1,300,900.04       | USD           | To enter project budget for non-grant funds, and change orders (correct initial budget for project) |            |

Behavior Health Unit Project Budget Amendment.pdf

**File Name** Behavior Health Unit Project Budget Amendment.pdf  
**Content Type** application/pdf  
**Updated By** Austin Schumann  
**Upload Date** 12/19/2025 03:24:26 PM  
**Comment**

Process

Process History

| Process                | Step                                                         | Status          | Completed On           | Due Date   | Person (Up to 5)                          | All Persons | Comment |
|------------------------|--------------------------------------------------------------|-----------------|------------------------|------------|-------------------------------------------|-------------|---------|
| Budget Amendment Event | Budget Amendment Event                                       | Step Completed  | 12/19/2025 03:24:28 PM | 12/20/2025 | Austin Schumann                           | 1           |         |
| Budget Amendment Event | Approval by Budget Specialist                                | Approved        | 12/19/2025 03:25:40 PM |            | Lee Clemmer (Budget Specialist)           | 1           |         |
| Budget Amendment Event | Approval by Sponsored Programs Manager                       | Not Required    |                        | 12/20/2025 |                                           | 0           |         |
| Budget Amendment Event | Approval by Accounting Operations Lead or Payroll Accountant | Approved        | 12/19/2025 03:30:03 PM |            | Kenna Pruitt (Accounting Operations Lead) | 1           |         |
| Budget Amendment Event | Approval by Cost Center Manager                              | Approved        | 12/19/2025 03:35:49 PM | 12/21/2025 | Linda Liechty (Cost Center Manager)       | 1           |         |
| Budget Amendment Event | Approval by Budget Manager                                   | Awaiting Action |                        | 12/21/2025 | Diana Huallpa Trevino (Budget Manager)    | 1           |         |



Remaining Process

Click on the button below to review remaining process details.

[illegible]

**Kenna Pruitt**

First Intial Budget Entry: \$1,300,900.04

Correct Amount: \$1,277,170.79

Correction needed here: (\$23,729.25)

| Buildings Goods<br>70% | Buildings Services<br>30% |
|------------------------|---------------------------|
|------------------------|---------------------------|

|               |               |
|---------------|---------------|
| \$ 894,019.55 | \$ 383,151.24 |
|---------------|---------------|



View Budget Amendment: Budget  
Amendment: FY2026 - Annual Budget Detail  
on 01/05/2026 : BAT-0000451

02:27 PM  
12/19/2025  
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**Company** The County of Galveston  
**Plan Template** Annual Budget Detail : FY26 Amended Budget  
**Plan** FY26 Amended Budget  
**Organizing Dimension Type**  
**Amendment ID** BAT-0000451  
**Amendment Date** 01/05/2026  
**Description** 26-55-0105-A; Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project.  
**Amendment Type** Budget Transfer  
**Balanced Amendment** Yes  
**Entry Type** Amended  
**Status** In Progress

Budget Amendment Entries

| Period                              | *Ledger Account/Summary                  | *Cost Center                  | *Fund             | Revenue Category | Spend Category                      | Program | Project | Debit Amount   | Credit Amount  | Memo                                                                                                                                                     | Exceptions |
|-------------------------------------|------------------------------------------|-------------------------------|-------------------|------------------|-------------------------------------|---------|---------|----------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| FY2026 Annual (FY26 Amended Budget) | 5913000:Transfers Out - Capital Projects | 921010 Transfers and Reserves | 1101 General Fund |                  | Transfer to County Capital Projects |         |         | \$1,277,170.79 | \$0.00         | Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project. |            |
| FY2026 Annual (FY26 Amended Budget) | 5930000:Reserves - Other                 | 920180 Fund Balance Reserves  | 1101 General Fund |                  | Budgeted Reserves                   |         |         | \$0.00         | \$1,277,170.79 | Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project. |            |

Behavior Health Observation Unit Project Project BA.pdf

**File Name** Behavior Health Observation Unit Project Project BA.pdf  
**Content Type** application/pdf  
**Updated By** Lee Clemmer  
**Upload Date** 12/10/2025 10:07:56 AM



View Budget Amendment: Budget  
Amendment: FY2026 - Annual Budget Detail  
on 01/05/2026 : BAT-0000451

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12/19/2025  
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Comment

Process History

| Process                | Step                                                         | Status         | Completed On           | Due Date   |                                               | All Persons | Comment                                                                               |
|------------------------|--------------------------------------------------------------|----------------|------------------------|------------|-----------------------------------------------|-------------|---------------------------------------------------------------------------------------|
|                        |                                                              |                |                        |            | Person (Up to 5)                              |             |                                                                                       |
| Budget Amendment Event | Budget Amendment Event                                       | Step Completed | 12/10/2025 10:45:28 AM | 12/11/2025 | Lee Clemmer                                   | 1           |                                                                                       |
| Budget Amendment Event | Approval by Budget Specialist                                | Approved       | 12/10/2025 11:00:42 AM |            | Joselinne Piedras-Sarabia (Budget Specialist) | 1           |                                                                                       |
| Budget Amendment Event | Approval by Sponsored Programs Manager                       | Not Required   |                        | 12/11/2025 |                                               | 0           |                                                                                       |
| Budget Amendment Event | Approval by Accounting Operations Lead or Payroll Accountant | Sent Back      | 12/11/2025 03:12:07 PM |            | Kenna Pruitt (Accounting Operations Lead)     | 1           | Send Back Reason from Kenna Pruitt: Amount of BA does not align with support provided |
| Budget Amendment Event | Budget Amendment Event                                       | Submitted      | 12/11/2025 03:15:20 PM | 12/11/2025 | Lee Clemmer                                   | 1           | Lee Clemmer: Amount updated. Thank you!                                               |
| Budget Amendment Event | Approval by Budget Specialist                                | Approved       | 12/11/2025 03:20:59 PM |            | Gabriela De Los Santos (Budget Specialist)    | 1           |                                                                                       |
| Budget Amendment Event | Approval by Sponsored Programs Manager                       | Not Required   |                        | 12/11/2025 |                                               | 0           |                                                                                       |
| Budget Amendment Event | Approval by Accounting Operations Lead or Payroll Accountant | Approved       | 12/11/2025 03:39:20 PM |            | Kenna Pruitt (Accounting Operations Lead)     | 1           |                                                                                       |
| Budget Amendment Event | Approval by Cost Center Manager                              | Approved       | 12/12/2025 09:24:00 AM | 12/13/2025 | Sergio Cruz (Cost Center Manager)             | 1           |                                                                                       |
| Budget Amendment Event | Approval by Budget Manager                                   | Sent Back      | 12/18/2025 09:29:01 AM | 12/14/2025 | Diana Huallpa Trevino (Budget Manager)        | 1           | Send Back Reason from Diana Huallpa Trevino: Update needed.                           |
| Budget Amendment Event | Budget Amendment Event                                       | Submitted      | 12/19/2025 09:06:42 AM | 12/11/2025 | Lee Clemmer                                   | 1           |                                                                                       |
| Budget Amendment Event | Approval by Budget Specialist                                | Approved       | 12/19/2025 09:18:59 AM |            | Gabriela De Los Santos (Budget Specialist)    | 1           |                                                                                       |
| Budget Amendment Event | Approval by Sponsored Programs Manager                       | Not Required   |                        | 12/11/2025 |                                               | 0           |                                                                                       |



View Budget Amendment: Budget  
Amendment: FY2026 - Annual Budget Detail  
on 01/05/2026 : BAT-0000451

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12/19/2025  
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| Process                | Step                                                         | Status          | Completed On           | Due Date   | Person (Up to 5)                          | All Persons | Comment |
|------------------------|--------------------------------------------------------------|-----------------|------------------------|------------|-------------------------------------------|-------------|---------|
|                        |                                                              |                 |                        |            |                                           |             |         |
| Budget Amendment Event | Approval by Accounting Operations Lead or Payroll Accountant | Approved        | 12/19/2025 11:14:52 AM |            | Kenna Pruitt (Accounting Operations Lead) | 1           |         |
| Budget Amendment Event | Approval by Cost Center Manager                              | Approved        | 12/19/2025 12:25:48 PM | 12/21/2025 | Sergio Cruz (Cost Center Manager)         | 1           |         |
| Budget Amendment Event | Approval by Budget Manager                                   | Approved        | 12/19/2025 02:25:24 PM | 12/21/2025 | Diana Huallpa Trevino (Budget Manager)    | 1           |         |
| Budget Amendment Event | Approval by Finance Executive                                | Awaiting Action |                        | 12/21/2025 | Christie Motogbe (Finance Executive)      | 2           |         |
|                        |                                                              |                 |                        |            | Sergio Cruz (Finance Executive)           |             |         |



*Christie Motogbe CPA*

1st Assistant County Auditor  
County Auditor's Office

409-770-5337

ChristieJ.Motogbe@galvestoncountytx.gov

722 Moody Ave, 4th Floor, Galveston, TX 77550

**From:** Pitts, Mary <Mary.Pitts@galvestoncountytx.gov>

**Sent:** Tuesday, November 25, 2025 11:55 AM

**To:** Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>

**Cc:** Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Monterrubio, Christian

<Christian.Monterrubio@galvestoncountytx.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytx.gov>; Cruz, Sergio

<Sergio.Cruz@galvestoncountytx.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>

**Subject:** RE: Budget Amendment for 12/22/2025 Court

Good morning, Christie,

I hope you're doing well. ARPA funding allocated for the construction contract with Sovereign Builders, Inc. Db a Construction LTD (721935) for the Mental Health EOU project is fully obligated under contract and change orders, not to exceed \$10,435,608.75. To cover the remaining project costs and fully satisfy the obligations of their contract, the table below outlines the additional General Funds (GFs) needed. Please let me know if further information is needed. Thank you and have a great day!

| Project Information                                            | ARPA Contract Amount   | GF Contract Amount    |
|----------------------------------------------------------------|------------------------|-----------------------|
| <b>Phase III - Construction</b>                                | <b>\$10,435,608.75</b> | <b>\$1,277,170.79</b> |
| <b>Sovereign Builders Inc. Db a Construction, LTD / 721935</b> | <b>\$8,348,487.00</b>  | <b>\$0.00</b>         |
| RFP# B241016                                                   |                        |                       |
| CM24129 / SC-0000543                                           |                        |                       |
| <b>Change Orders</b>                                           |                        |                       |
| CO #1                                                          | \$2,087,121.75         | \$461,908.29          |
| CO #2                                                          | \$0.00                 | \$112,010.17          |
| CO #3                                                          | \$0.00                 | \$284,500.92          |
| CO #4                                                          |                        | \$418,751.41          |

Sincerely,



View Event: Project Budget: Behavior Health  
Observation Unit Project Budget (Non-Grant) -  
The County of Galveston

03:14 PM  
12/19/2025  
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**For** Behavior Health Observation Unit Project Budget (Non-Grant) - The County of Galveston  
**Overall Process** Project Budget: Behavior Health Observation Unit Project Budget (Non-Grant) - The County of Galveston  
**Overall Status** Successfully Completed  
**Due Date** 12/11/2025  
**Calendars In Use** Consecutive Days (No Calendars Selected)

Details

**Plan** Behavior Health Observation Unit Project Budget (Non-Grant)  
**Company** The County of Galveston  
**Plan Structure** Project LTD Budget  
**Plan Name** Behavior Health Observation Unit Project Budget (Non-Grant)  
**Plan Template** Project LTD Budget : Behavior Health Observation Unit Project Budget (Non-Grant)  
**Currency** USD  
**Plan Status** Available  
**Translation Currency** USD

Period

| Plan Period                                                                           | Original Amount | Amendment Amount | Current Amount |
|---------------------------------------------------------------------------------------|-----------------|------------------|----------------|
| 01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant)) | 0.00            | 0.00             | 0.00           |
| <b>Total:</b>                                                                         | <b>0.00</b>     | <b>0.00</b>      | <b>0.00</b>    |

Behavior Health Unit Project Budget Entry.pdf

**File Name** Behavior Health Unit Project Budget Entry.pdf  
**Content Type** application/pdf  
**Updated By** Austin Schumann  
**Upload Date** 12/10/2025 09:35:04 AM  
**Comment**

FW\_Budget Amendment for 12\_22\_2025 Court.msg

**File Name** FW\_Budget Amendment for 12\_22\_2025 Court.msg  
**Content Type** application/octet-stream  
**Updated By** Austin Schumann  
**Upload Date** 12/10/2025 09:35:04 AM  
**Comment**

Process

Process History

| Process    | Step                                   | Status         | Completed On           | Due Date   | Person (Up to 5)                    | All Persons | Comment |
|------------|----------------------------------------|----------------|------------------------|------------|-------------------------------------|-------------|---------|
| Plan Event | Plan Event                             | Step Completed | 12/10/2025 09:35:13 AM | 12/11/2025 | Austin Schumann                     | 1           |         |
| Plan Event | Approval by Cost Center Manager        | Approved       | 12/10/2025 03:36:47 PM | 12/12/2025 | Linda Liechty (Cost Center Manager) | 1           |         |
| Plan Event | Approval by Budget Specialist          | Approved       | 12/10/2025 03:49:07 PM | 12/12/2025 | Lee Clemmer (Budget Specialist)     | 1           |         |
| Plan Event | Approval by Sponsored Programs Manager | Not Required   |                        | 12/11/2025 |                                     | 0           |         |



View Event: Project Budget: Behavior Health  
Observation Unit Project Budget (Non-Grant) -  
The County of Galveston

03:14 PM

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| Process    | Step                                                         | Status   | Completed On           | Due Date   | Person (Up to 5)                          | All Persons | Comment                                                                                                                                                                                                                                                                            |
|------------|--------------------------------------------------------------|----------|------------------------|------------|-------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Plan Event | Approval by Accounting Operations Lead or Payroll Accountant | Approved | 12/19/2025 02:00:54 PM | 12/12/2025 | Kenna Pruitt (Accounting Operations Lead) | 1           | Kenna Pruitt: Budget should be for \$1,277,170.79 to align with BAT-0000451 and as per the attached project change orders with Sovereign Builders. Please revise project budget if possible (I can only approve, not send back), if unable to revise a BA will need to be entered. |
| Plan Event | Approval by Budget Manager                                   | Approved | 12/19/2025 03:04:02 PM | 12/21/2025 | Diana Huallpa Trevino (Budget Manager)    | 1           | Diana Huallpa Trevino: Revision is needed per the A.O.                                                                                                                                                                                                                             |
| Plan Event | Approval by Finance Executive                                | Approved | 12/19/2025 03:08:54 PM | 12/21/2025 | Christie Motogbe (Finance Executive)      | 1           |                                                                                                                                                                                                                                                                                    |