

Resultant Agreement For RFP #25-060 Cyber Security and Incident Planning

This Agreement ("Agreement") is made and entered into as of November 24, 2025 (the "Effective Date"), by and between Galveston County, a political subdivision of the State of Texas (hereinafter referred to as "County"), and Securance LLC, a limited liability company organized under the laws of the State of Florida (hereinafter referred to as "Consultant").

Whereas, the County issued RFP #25-060 for Cyber Security and Incident Planning; and

Whereas, the Consultant submitted a proposal in response to the RFP, which was accepted by the County; and

Whereas, the County desires to engage the Consultant to provide certain services related to cybersecurity governance framework and policies.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. SCOPE OF WORK

The Consultant shall provide the following services as described in RFP #25-060 and the Consultant's proposal:

- Establishment of a security management governance structure, including roles, responsibilities, policies, authority, and accountability.
- Development of plans, procedures, and testing for continuity of operations and disaster recovery for the Office of Information Technology (OIT) and County departments.
- Ongoing support and consultation as necessary to align cybersecurity initiatives with the County's business goals.
- Exhibit A - Statement of Work

2. TERM

This Agreement shall commence on the Effective Date and shall continue in full force and effect until the Services are completed, unless terminated earlier in accordance with the provisions of this Agreement.

3. COMPENSATION

The County agrees to compensate the Consultant for services rendered under this Agreement as follows:

- Payment terms shall be detailed in the attached Exhibit A – Statement of Work.

- Invoices shall be submitted monthly, and payment shall be made within thirty (30) days of receipt of an invoice.

4. PERFORMANCE STANDARDS

The Consultant agrees to perform the services under this Agreement in a professional and workmanlike manner consistent with industry standards. The Consultant shall comply with all applicable laws, regulations, and policies in the performance of its duties.

5. CONFIDENTIALITY

- The Consultant acknowledges that it may have access to confidential information belonging to the County. The Consultant agrees to maintain the confidentiality of such information and shall not disclose it to any third party without the prior written consent of the County.
- This obligation shall survive the termination of this Agreement.

6. TERMINATION

- Either party may terminate this Agreement for any reason upon thirty (30) days written notice to the other party.
- The County may terminate this Agreement immediately for cause if the Consultant fails to perform its obligations under this Agreement.

7. ASSIGNMENT

Neither party may assign or transfer any of its rights or obligations under this Agreement without the prior written consent of the other party, except that the County may assign this Agreement to any successor entity or governmental authority.

8. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the jurisdiction of Galveston County, Texas.

9. ENTIRE AGREEMENT

This Agreement, RFP 25-060, Consultant's proposal, and any exhibits constitute the entire agreement between the parties regarding the subject matter hereof and supersede all prior agreements, understandings, and negotiations, whether written or oral.

10. AMENDMENTS

This Agreement may only be amended in writing signed by both parties.

11. NOTICES

Any notice required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally, sent by certified mail, return receipt requested, or sent by electronic mail to the following:

To County
Galveston County
Attn: County Judge
722 Moody Ave., 2nd Floor
Galveston, TX 77550
Mark.henry@co.galveston.tx.us

To Consultant
Securance LLC
Attn: Shawn Johnson
13916 Monroes Business Park, Suite 102
Tampa, FL 33635-6313
sjohnson@securanceconsulting.com

IN WITNESS WHEREOF, the parties hereto have executed this Resultant Agreement as of the Effective Date.

GALVESTON COUNTY, TEXAS

SECURANCE LLC


Mark Henry, County Judge

Gillian Tedeschi
Digitally signed by Gillian
Tedeschi
Date: 2025.11.13 16:25:24
-05'00'
Gillian Tedeschi

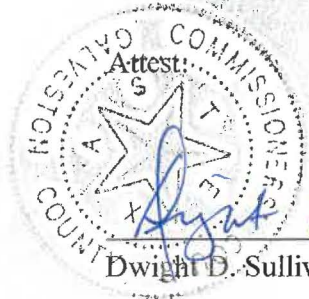



Dwight D. Sullivan, County Clerk

EXHIBIT A: STATEMENT OF WORK (CONSULTING SERVICES AGREEMENT)

A. SCOPE

Securance intends to perform the following activities, as agreed upon between management of Securance and Client:

Project Scope Item	Line-Item Fee
Review Current and Proposed Cybersecurity and Incident Policies, Procedures, and Plans	\$2,480.00
Develop Formal Cybersecurity Governance Framework and Policies	\$14,880.00
Document and Define Cybersecurity Roles and Responsibilities for Office of Information Technology (OIT) and County Employees	\$7,440.00
Develop Continuity of Operations, Disaster Recovery, and Incident Response Plans and Playbooks	
Conduct Business Impact Analysis	\$7,440.00
Develop County-wide Business Continuity Plan (BCP) for OIT	\$9,920.00
Develop BCP Template for County Departments	\$1,984.00
Develop Disaster Recovery Plan, Including Core DRP Framework, Infrastructure Plan, Technology-Specific Recovery Plans for Eight Technologies, and Templates for Additional Technologies	\$17,360.00
Perform Annual DRP Walkthrough Assessment	\$1,984.00 FREE Value Add*
Develop Incident Response Plan	\$9,920.00
Develop Supporting Playbooks for Common Threats, Including Malware, Ransomware, Data Breaches, Insider Threats, and Denial-of-Service Attacks	\$4,960.00
Perform Annual IRP Tabletop Exercise	\$1,984.00 FREE Value Add*
OPTIONAL – Perform National Institute of Standards and Technology Cybersecurity Framework (NIST CSF) Assessment and Develop Cybersecurity Maturity Scorecard	\$9,920.00
Project Management	\$1,488.00 FREE Value Add*
Biweekly Status Reporting	\$1,240.00 FREE Value Add*
Independent Project Review**	Included
Total, Excluding OPTIONAL NIST CSF Assessment	\$84,072.00 \$76,384.00
Total for All Services	\$86,304.00

*Value-added service that Securance will provide free of charge to demonstrate our commitment to Client.

** Each assessment completed by Securance is reviewed by a consultant independent of the project to ensure that the engagement thoroughly addresses all scope items, all observations are factual and appropriately documented, recommendations are feasible and customized to the client, and all assessment components adhere to our quality control standards.

B. STAFF

Securance will staff this project with one or more Senior IT Consultants and the Engagement Manager. The Engagement Manager will be responsible for the execution of certain fieldwork items. Additions to the team may be made as needed or requested by Client's Project Manager.

C. TIMESCALE

The start date for this project will be determined upon execution of the SOW.

D. DEPENDENCIES AND ASSUMPTIONS

The following dependencies and assumptions apply to the services to be provided under this SOW:

1. Securance will provide a Client Assistance Memo to Client prior to commencing the project.
2. Securance will have full access to all Client participants and personnel, as required for interviews, meetings, and/or discussions, throughout the duration of the project.
3. Client will hold meetings with the Securance Engagement Manager, as necessary, to assess progress.
4. Each component of the project will be performed at a mutually agreed-upon time to minimize disruption to Client personnel.

E. PRICING AND PAYMENT

Our pricing for this effort is \$76,384.00, excluding the NIST CSF maturity assessment, which the County may choose to add to the scope of work. If this service is added, Securance's total fee will be \$86,304.00. Securance will submit monthly invoices. All fees will be due and payable via ACH/EFT within 30 days following receipt of invoice.

Should any material changes in scope occur or unforeseen situations arise, Securance will first determine their potential impact on the project approach, schedule, and professional fees, then present any changes to Client for discussion and consideration.