



Memorandum

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24th, 2025
RE: Memorandum of Understanding between Galveston County and Bolivar Peninsula Special Utility District

Background

Galveston County is preparing an application under the Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Program for infrastructure improvements within the Bolivar Peninsula Special Utility District (BPSUD) service area. The proposed project involves replacing a semi-temporary 20-inch ductile waterline along the north edge of State Highway 87 with a new 20-inch waterline installed in a 30-inch steel casing beneath the recently filled Rollover Pass. To meet GLO program requirements and clearly establish responsibilities for grant management and project implementation, an MOU between Galveston County and BPSUD has been developed.

Summary

The MOU outlines the cooperative relationship between the County and BPSUD for the proposed mitigation project. Under the agreement, Galveston County will apply for and administer the CDBG-MIT funding, while BPSUD will oversee construction in compliance with applicable laws, regulations, and engineering standards. The MOU defines each party's obligations regarding project documentation, payment requests, record retention, and maintenance responsibilities over the project's useful life. Approval of this MOU is required for inclusion of the project in the County's GLO Regional Mitigation Program application and demonstrates the necessary interlocal coordination for eligible activities.

Financial Summary

County Contribution:	\$0
Grant Application Amount:	<u>\$2,896,524.80</u>
Project Total:	\$2,896,524.80



Recommendations

Professional Services recommends approval and authorization for the County Judge to execute the Memorandum of Understanding between Galveston County and the Bolivar Peninsula Special Utility District in support of the County's CDBG-MIT grant application for the Rollover Pass Waterline Replacement Project.

Documents for Wet Signature

☐ GC BPSUD MOU

Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) is made and entered into on November 24th, 2025,
by and between:

Galveston County, located at 722 Moody Avenue, Galveston, Texas 77550, hereinafter referred to as
"Party A,"

and

Bolivar Peninsula Special Utility District, located at 1840 Hwy 87, Crystal Beach, TX 77650, hereinafter
referred to as "Party B."

Purpose

The purpose of this MOU is to establish a legally binding understanding between Party A and Party B for use of CDBG-MIT funding from the Texas General Land Office to replace a semi-temporary 20" ductile waterline on the north edge of Hwy 87 with a new 20" waterline installed in a 30" steel casing underneath the recently filled in Rollover Pass.

Objectives

1. To outline the roles and responsibilities of each party.
2. To define the scope and nature of the collaboration.

Roles and Responsibilities

Party A agrees to:

- Apply for CDBG-MIT funding from the Texas General Land Office to replace the temporary 20" ductile waterline on the north edge of Hwy 87 with a new 20" waterline installed in a 30" steel casing underneath the recently filled in Rollover Pass. The location of the site:

Start Point: 29.508822, -94.499586

Midpoint: 29.508528, -94.500389

End Point: 29.508262, -94.501353

- Provide timely payment to the special utility district for reasonable and documented expenses incurred to complete the approved projects' scope of work.
- Manage and administer the grant award in concert with the GLO-CDR Implementation Manual and in accordance with the subrecipient agreement between Galveston County and the Texas General Land Office.
- Retain all records relative to the subaward for 36 months after the project is complete and the subaward is closed.

Party B agrees to:

- Ensure the project is constructed in accordance with the grant requirements, any governing laws, ordinances, or regulations, and in concert with applicable design and engineering standards.

- Provide responses to any requests for information received from Galveston County to facilitate management of the subaward within 14 days of receipt.
- Ensure all expenditures are made in accordance with the approved scope of work and requests for payment are submitted to Galveston County within 30 days of receipt.
- Retain any records related to project construction for 36 months after the project has been completed and the sub-award has been closed by the Texas General Land Office.
- Maintain the project at the special utility district's expense throughout the projects' useful life.

Duration

This MOU shall commence on the date of signing and shall remain in effect until the subaward is fiscally closed by the Texas General Land Office and the project has reached the end of its useful life.

Dispute Resolution

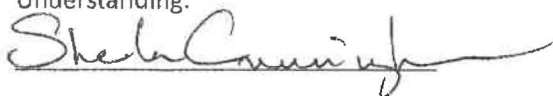
In the event of any disputes arising under this MOU, the parties agree to attempt to resolve the dispute amicably through negotiation.

Amendment

This MOU may be amended or modified only in writing and signed by both parties.

Signatures

By signing below, both parties agree to the terms and conditions set forth in this Memorandum of Understanding.



Sheila Cunningham

General Manager

Bolivar Peninsula Special Utility District

Date: 11/13/25



Mark Henry

County Judge

Galveston County

Date: November 24, 2025