

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	Information Technology	24-186-1014-B
Date Submitted:	10/8/2024	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:
Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.


GENERAL EXPLANATION:
Request transfer from General Fund - Budgeted Reserves to Information Technology - Telephone Expense to fund additional end of the year expenses.

This budget amendment does not increase the budget for FY 2024

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	7,000.00	
TOTAL - Transfer From			\$ 7,000.00	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	159100 - Information Technology	5492101 - Telephone Expense	7,000.00	
TOTAL - Transfer To			\$ 7,000.00	

ADDITIONAL COMMENTS:


 Budget Office Authorization 10/8/2024
 Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Randall Rice CPA Date: 10/08/2024

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____ Date Approved: 10/14/2024

FY25 Budget Amendment Request

Row 4

Commissioners' Court Status

Fiscal Year 2024

Budget Amendment Number 24-186-1014-B

Sponsor: Commissioner Precinct 1, Honorable Darrell Apffel

Department: Office of Information Technology

Agenda Item Caption Request transfer from General Fund - Budgeted Reserves to Information Technology - Telephone Expense to fund additional end of the year expenses.

Amount \$7,000.00

Notes

Amount From General Fund Budgeted Reserves \$7,000.00

Division Number: 159100

Department Head Name: Misty Witmer

Department Head Email: misty.witmer@galvestoncountytx.gov

Submitted By: Lauren Michaels

Contact Extension Number: 6233

Contact Email Address: lauren.michaels@galvestoncountytx.gov

Associated Forms Not Applicable

Budget Amendment Justification: This amendment is needed to cover the last billing cycle of FY24

Key Org (From): 1101920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$7,000.00

**Add an
additional Key
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101159100

**Object Code
(Line Item):** 5492101

Amount (To): \$7,000.00

**Add an
additional Key**

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$7,000.00

Total (To) \$7,000.00