



## THE COUNTY OF GALVESTON

**RUFUS G. CROWDER, CPPO CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor, Purchasing  
GALVESTON, TEXAS 77550  
(409) 770-5371

**ERIN S. QUIROGA, MBA, CPPB**  
ASST. PURCHASING AGENT

June 30, 2025

Honorable County Judge  
And Commissioners' Court  
County Courthouse  
Galveston, Texas

**RE: Request to Utilize Cooperative Purchasing Agreement**  
**Department of Enterprise Services**

Gentlemen,

It is requested that the Commissioners' Court grant authorization to the Purchasing Agent to utilize a State of Texas approved cooperative purchasing program as referenced in the Texas Local Government Code, Chapter 271.102, Cooperative Program Participation, in lieu of the competitive bidding requirements as referenced in Chapter 262.023, Competitive Requirements for Certain Purchases to procure the following:

- **Audio Visual System Upgrade for the AgriLife Building**

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

  
**Rufus G. Crowder, CPPO CPPB**  
Purchasing Agent  
County of Galveston

**Dickey, Tammy**

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**From:** Michaels, Lauren  
**Sent:** Sunday, June 29, 2025 1:58 PM  
**To:** Dickey, Tammy  
**Cc:** Witmer, Misty  
**Subject:** Permission to use cooperative purchasing program  
**Attachments:** sckm-HILLD-GCTXGAL3-310854B-Combinable Meeting Room AV.pdf  
  
**Importance:** High

Good afternoon Tammy,

The Office of Information Technology would like to ask Commissioners Court, on the July 7<sup>th</sup> agenda, for permission to utilize cooperative purchasing in lieu of formal solicitation to procure Audio Visual System Upgrade for AgriLife with Ford Audio-Visual Systems, LLC.

Please let me know if there is anything else that you need.

Thank you,

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**Lauren Michaels**  
Enterprise Business Manager

📍 722 Moody, 6th floor, Galveston, TX 77550  
☎ 409.770.6233

✉ LaurenMichaels@galvestoncountytx.gov  
🌐 galvestoncountytx.gov



DEPARTMENT of ENTERPRISE SERVICES

**NOTE TO OUR CUSTOMERS:** To ensure your technology-related needs are being captured, all inquiries and requests should be directed to our IT Service Desk via the web portal, emailing [tickets@galvestoncountytx.gov](mailto:tickets@galvestoncountytx.gov) or calling X2683.



*Helping People Communicate! —*

REVISED June 19, 2025

Mr. Lenny Gonzales  
Galveston County  
722 21st Street  
Galveston, TX 77550

RE: Combinable Meeting Room AV

Dear Mr. Gonzales:

Ford Audio-Video Systems, LLC (Ford) respectfully submits for your consideration the attached proposal, which covers the details of the system requirements in the following outline:

- A. Introduction
- B. Description of Work and Responsibilities
- C. Installation Schedule
- D. Equipment List
- E. Cost Summary and Terms
- F. Guarantees and Limitations of Warranty
- G. Training and Documentation
- H. Building Construction and Installation
- I. Acceptance

The proposed systems are based upon our understanding of your requirements as communicated to us during our meetings and conversations. If there are any changes that need to be made, please let us know. We invite you to compare our systems with any other: in quality, price, and professionalism of installation, we are second to none.

This proposal contains confidential pricing, design, and installation information that is proprietary to Ford and utilizes Ford Audio-Video Systems, LLC's **TIPS Contract #230901**. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford. Please let us know if any questions arise. We look forward to serving you.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC

Doug Hill  
Senior Account Manager

FORD AUDIO-VIDEO SYSTEMS, LLC

David Shriver  
Division Manager

Voice: 713-690-0555  
Email: [hilld@fordav.com](mailto:hilld@fordav.com)  
Website: [www.fordav.com](http://www.fordav.com)

**Proposal**  
**For**  
**Galveston County, Galveston, TX**

**A. INTRODUCTION**

This proposal provides a description of the technology incorporated into the systems, lists the major equipment and components, and states the terms, conditions, and responsibilities. Individual components and quantities may be changed, deleted, added, or designated as optional to be added to the system at a future date.

**B. DESCRIPTION OF WORK**

Ford shall provide and install the following systems for Galveston County of Galveston Texas (Customer) in their remodel project:

**1. THE COMBINABLE MEETING ROOM -- A**

**a. EQUIPMENT RACK**

- 1) One (1) 7-space equipment rack with one (1) rear door shall be provided and installed in the existing owner furnished equipment (OFE) lectern to house the AV equipment.
  - a) One (1) umbilical shall be created and installed for AV connectivity and electrical power.
- 2) The existing AV systems, including the in-ceiling speaker, the projectors and receivers, the projection screens and associated devices, shall be removed and handed to the Customer.
  - a) Power at the projection screens shall be disconnected by the Customer prior to Ford arriving on site.

**b. AUDIO SYSTEM**

- 1) Six (6) 1' x 2' full range speakers shall be provided and flush mounted in the ceiling to provide audio reinforcement in the room.
- 2) One (1) 2-channel, 100-watt, audio amplifier shall be provided and installed in the equipment rack to power the speakers in both Room A and Room B.
- 3) One (1) wireless handheld microphone system, and one (1) belt-pack wireless system with lavalier microphone shall be provided for voice amplification through the in-room ceiling speakers.

- a) The receivers shall be installed in the equipment rack.
- b) The microphones shall be handed to the Customer.
- c) One (1) microphone charging bay with two (2) rechargeable batteries shall be provided. The handheld microphone and belt-pack transmitter can both be docked into the charge at the same time.
- d) One (1) spare battery and one (1) spare lavalier microphone shall be provided and handed to the Customer.

c. VIDEO SYSTEM

- 1) One (1) 90" x 160" (16:9 aspect ratio) motorized, ceiling-recessed video projection screen shall be provided and installed on the front wall of the room to display Customer generated content.
  - a) The Customer is responsible for providing electrical power to the screen location.
  - b) The new screen may not fit in the exact same space, and ceiling tile work may need completed. The Customer is responsible for completing the ceiling tile installation around the new screen location after it is installed.
  - c) A low voltage control switch shall be provided and installed near the screen location to allow the screen to be raised or lowered as desired.
- 2) One (1) 8,000 lumen, 1920 x 1200 resolution (16:10 aspect ratio) video projector with laser light engine and mount, shall be provided, ceiling-mounted, and aligned with the projection screen.
- 3) One (1) scaling matrix switcher digital signal process and amplifier, and with HDMI and DTP inputs, as well as DTP outputs shall be provided and installed to route the AV signals.
- 4) One (1) HDMI input wall plate transmitter shall be provided and installed at the front of the room to allow room A input into the matrix switcher.
- 5) One (1) HDMI over DTP receiver shall be provided and installed and the provided projector.

d. CONTROL SYSTEM

- 1) One (1) 10-button control system processor with a volume knob shall be provided and wall mounted to provide control of the AV components, and shall be programmed to control the following:
  - a) Projector screen - up/down
  - b) Projector - power on/off

- c) System Volume – up/down/mute
- d) Mic Volume – up/down
- e) Rooms – combine/uncombine

2. THE COMBINABLE MEETING ROOM -- B

a. AUDIO SYSTEM

- 1) Four (4) 1' x 2" full range speakers shall be provided and flush mounted in the ceiling to provide audio reinforcement in the room.

b. VIDEO SYSTEM

- 1) One (1) 65" x 116" (16:9 aspect ratio) motorized, ceiling-recessed video projection screen shall be provided and installed on the front wall of the room to display Customer generated content.
  - a) The Customer is responsible for providing electrical power to the screen location.
  - b) The Customer is responsible for completing the ceiling tile installation around the new screen location after it is installed.
  - c) A low voltage control switch shall be provided and installed near the screen location to allow the screen to be raised or lowered as desired.
- 2) One (1) 8,000 lumen, 1920 x 1200 resolution (16:10 aspect ratio) video projector with laser light engine and mount, shall be provided, ceiling-mounted, and aligned with the projection screen.
- 3) One (1) HDMI input wall plate transmitter shall be provided and installed at the front of the room to allow room B input into the matrix switcher.
- 4) One (1) HDMI over DTP receiver shall be provided and installed and the provided projector.

c. CONTROL SYSTEM

- 1) One (1) six-button control system processor with a volume knob shall be provided and wall mounted to provide control of the AV components, and shall be programmed to control the following:
  - a) Projector screen - up/down
  - b) Projector - power on/off
  - c) System Volume – up/down/mute

3. THE CUSTOMER SHALL BE RESPONSIBLE FOR:

- a. The Customer shall have a representative (one [1] person selected by the Customer) available throughout the installation to make decisions on behalf of the Customer concerning the installation. The purpose is to ensure that communication between the Customer and Ford is accurate and responsive in the event of questions or problems that may arise during installation.
- b. The Customer Representative, or their designee, must be available to review the *User Interface* (UI) submittal, provided by Ford. Review and approval in a timely manner is important to project execution and completion. Two (2) design reviews and revisions are included in this proposal. Additional revisions or failure to return the UI submittal within seven (7) business days of receipt, may result in a change order requiring additional funds to complete the project.
- c. When the Customer's IT network is to be the interface for the operation of AV and control systems, the network must be fully operational at the time of Ford's arrival at the job site for installation. Failure to provide a fully operational network(s) could delay the installation and require a change order for completion.
- d. The Customer shall clear the rooms involved in the installation of all activities during the period of installation. Ford will work with the Customer to schedule the installation. Hours or days of work lost by the installation crew due to the inability to work as planned will be charged to the Customer based on the extra labor and expenses required.

Ford reserves the right to modify payment terms of this Agreement if equipment is ordered and received by Ford for this project and the project is delayed, postponed, or canceled, for any reason. Ford will invoice the Customer for the equipment that has been received, or any custom ordered items, based on pricing established in this Agreement.

- e. The Customer shall provide a facility that is prepared for the installation of electronic equipment. This includes a clean, dust-free, and air-conditioned environment that is secure and quiet. The Customer is responsible for providing a secure job site and for the cost of loss or damage to audio, video, and lighting equipment delivered by Ford to the job site.
- f. Electrical Power  
  
Electrical power which is required to be installed or conduit systems which are required to support the audio/video systems, are the responsibility of the Customer, at their expense to provide, unless otherwise noted.
- g. All existing or Customer provided conduit and raceway must be in good condition for use and be sized appropriately for the requirements of the project.
- h. Providing and preparing adequate space for the location of all equipment included in the system is the responsibility of the Customer.
- i. It is Customers responsibility for making level surfaces under consoles, equipment, and racks.

- j. When AV equipment is installed in a finished ceiling or wall, the Customer is responsible for the refinishing.
  - k. Providing a clear area with adequate ventilation and air conditioning that maintains a room temperature not exceeding 75 degrees Fahrenheit in all rooms that are occupied by sound/audio/video/lighting equipment racks. Sound, audio, video, and lighting equipment produces heat which must be dissipated by ventilation or air conditioning. Prolonged operation at room temperatures above 75 degrees Fahrenheit will shorten the life of electronic equipment leading to premature failure of components.
  - l. The Customer is responsible for the installation and registration of all software on OFE computers. Ford will provide the Customer with the system requirements for Ford provided software, but the Customer is responsible for installing it on the OFE PC's and/or OFE network. All software-related customer support shall be directly provided by the software manufacturer.
  - m. Scaffolding or lifts provided by the Customer for use by Ford must meet OSHA safety standards and be satisfactory to meet the needs of the Ford installation personnel. In the event the Customer furnished scaffolding or lifts are unacceptable, Ford will present a change request detailing the additional cost and time extension required to complete the project.
  - n. Ford is not licensed for and does not perform any electrical, structural, or mechanical engineering; in addition, Ford does not provide carpentry, painting, masonry, ceiling, or carpet laying work.
4. FORD SHALL BE RESPONSIBLE FOR:
- a. Providing line drawings for systems and equipment manuals electronically at no cost
  - b. Fabrication and installation of audio/video systems
  - c. Providing recommendations for electrical power and conduits, to be provided and installed by the electrical contractor, for the audio, video, and control systems
  - d. Installation of low voltage audio and video wiring for systems
  - e. Electronic testing of audio systems
  - f. Tuning of audio processors
  - g. Testing and alignment of video systems
  - h. Training
  - i. Warranty service
  - j. Providing as-built drawings with wire numbers and labels

## C. INSTALLATION SCHEDULE

1. Ford will provide system drawings, purchase and fabricate equipment, program control software, and do in-shop testing. The in-shop work will take approximately ten (10) to twelve (12) weeks prior to the beginning of the actual installation at the Customer's facility. Ford estimates the actual on-site installation, test out, and commissioning of this project will take five (5) days. The total time required to complete the project is approximately thirteen (13) weeks from agreement execution.

The completion of Ford's work depends upon the facility being secure, dust-free, air-conditioned, and quiet. Due to the ongoing delays in the equipment supply chain, delays in the scheduled installation of AV systems can occur. Ford will keep you informed if scheduling changes become necessary.

2. For Ford to meet the above completion schedule, it is important the Customer warrants there are no interruptions in the availability of the job site for Ford to perform its work. Additionally, a failure of the Customer to respond timely to Ford's written requests for information or Customer-approval of submittals will delay the project. Ford schedules its workforce weeks in advance in order to meet installation completion dates. The Customer shall notify Ford's Project Manager in the event the Customer changes the schedule or the Customer's other contractors fall behind in completing their portion of the work.

## D. EQUIPMENT LIST

### CLASSROOM 103A & 103B-RACK/POWER/ACCESSORIES (TIPS CONTRACT #230901)

Quantity	Description	Price	Extension
1.00	ATLA.AP-S15A POWE,15A,COND & DIST,W/IEC COR	148.00	148.00
1.00	EXTR.60-190-01 MOUN,RACK SHELF,UNIV,1U,PRO	104.00	104.00
1.00	LOWE.LDTR-718 RACK, 7RU, 18" DEEP, DESKTOP	288.00	288.00
1.00	LOWE.LDTR-RAC7 REAR ACCESS COVER FOR LDTR SER	109.00	109.00
500.00	WEST.25225B WIRE,2C,16G,PLENUM,GRAY	.27	135.00
500.00	WEST.25291B 2,COND,22,7X30,BARE,SHLD,CMP	.12	60.00
500.00	WEST.254346AFBK CAT6A, SHIELDED WIRE	.76	380.00
Sub Total			1,224.00

### CLASSROOM 103A & B-AUDIO (TIPS CONTRACT #230901)

Quantity	Description	Price	Extension
10.00	EXTR.42-120-13 SPEA,FF120T,1X2 CEILING,8/70V	159.00	1,590.00
1.00	EXTR.60-1761-02 TWO CHANNEL AMP, 100W @ 70V	630.00	630.00
2.00	SHUR.MX185 LAVALIER,CARDOID	321.00	642.00
1.00	SHUR.QLXD1=-G50 BODYPACK TRANSMITTER	419.00	419.00
1.00	SHUR.QLXD2K8BG5 BLACK QLXD HH TRANSMITTER WITH	848.00	848.00
2.00	SHUR.QLXD4=-G50 1/2RACK, FREQ BAND G50	782.00	1,564.00
3.00	SHUR.SB900B LITHIUM ION,RECHARGABLE	118.00	354.00
1.00	SHUR.SBC200US BATT DUAL CHARGER	270.00	270.00
Sub Total			6,317.00

**CLASSROOM 103A & B-VIDEO (TIPS CONTRACT #230901)**

Quantity	Description	Price	Extension
2.00	CHIE.RPMAUW MOUN,UNIV. RPMA W/Q-LOCK WHITE	235.00	470.00
1.00	DRAP.140030U ACCESS V, 133", HDTV, MATT WHI	5,085.00	5,085.00
1.00	DRAP.140087U ACCESS V, 184", HDTV, MATT WHI	7,446.00	7,446.00
2.00	EPSO.V11HB27020 POWERLITE L890U PROJECTOR WIFI	7,730.00	15,460.00
2.00	EXTR.60-1331-13 VIDE,HDMI TWSTD PAIR EXT.RX	390.00	780.00
2.00	EXTR.60-1421-52 TRAN,LONG DIS.DTP HDMI TRAN B	492.00	984.00
1.00	EXTR.60-1583-93 100 WATT 70 V MONO AMP, AV LAN	6,612.00	6,612.00
Sub Total			36,837.00

**CLASSROOM 103A & B-CONTROL (TIPS CONTRACT #230901)**

Quantity	Description	Price	Extension
1.00	EXTR.60-1389-01 EBP 200, 3 GANG, B&W,10 BUTTON	384.00	384.00
1.00	EXTR.60-1670-01 PANE,EBP TO BUTTON PANEL	276.00	276.00
Sub Total			660.00

**CLASSROOM 103A & B-NON-CONTRACT**

Quantity	Description	Price	Extension
16.00	CABLES & CONNECTORS	33.00	528.00
10.00	MOUNTING HARDWARE	33.00	330.00
2.00	PROJECTION HARDWARE	333.00	666.00
7.00	RACK HARDWARE	19.00	133.00
10.00	SMALL SPEAKER SUPPORT	13.00	130.00
8.00	WIRE MANAGEMENT	33.00	264.00
Sub Total			2,051.00

**INTEGRATION SERVICES (TIPS CONTRACT #230901)**

Quantity	Description	Price	Extension
	DESIGN, ENGINEERING, FABRICATION, PROJECT MANAGEMENT, INSTALLATION, COMMISSIONING, TRAINING AND WARRANTY	17,091.00	17,091.00
Sub Total			17,091.00
Merchandise:			47,089.00
Integration:			17,091.00
Other:			.00
Freight:			.00
Sales Tax:			.00
Total Amount:			64,180.00

E. COST SUMMARY AND TERMS

PROPOSED TOTAL: \$64,180.00

**TARIFFS:** Ford is receiving regular notifications of material cost increases due to tariffs on products manufactured in other countries and shipped to the United States. All known tariffs have been accounted for in the pricing of this proposal.

If additional tariffs are imposed on any goods in this proposal after the delivery of this proposal to the Customer, the Customer will be responsible for the increased cost of affected goods. Conversely, if any tariffs are removed, the corresponding cost reduction will be passed on to the Customer. Agreement cost increases or decreases will be amended to the contract amount with a contact change order.

**TAXES:** No taxes have been included in the project 'Total Amount,' unless specifically shown on the 'Sales Tax' line. All taxes are the responsibility of the Customer. If a tax is charged to Ford, the Customer will be responsible for reimbursing Ford for the cost.

**TERMS:** The Customer shall issue a purchase order in accordance with the terms and conditions of the **TIPS Contract, #230901**.

Ford will invoice 100% upon completion.

All invoices are due Net 30.

**EXTENDED WARRANTY:**

In addition to Ford's Standard Warranty, Ford offers a two and three-year extended warranty on the equipment and installation provided by Ford. The same warranty guarantees and limitations described in Section F of the proposal apply. With the purchase of the extended warranty, Ford will perform one (1) pre-scheduled preventative maintenance service call during the second year of the Extended Warranty and another in the third year of the Extended Warranty, if selected. The purpose of conducting this routine preventative maintenance (PM) visit is to check the general operation of the equipment and repair the systems if needed. This PM service call shall be scheduled in advance with the Customer, between 8:00 am and 5:00 pm, Monday through Friday, excluding holidays, and does not include expendable materials used (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.), system programming, or updating firmware.

Year 2 only: Extended Warranty \$3,440.00

Year 2 & 3: Extended Warranty \$7,762.00

Additional service needs can be scheduled by emailing [service@fordav.com](mailto:service@fordav.com), or by calling 1-800-654-6744.

The Year 2 and Year 3 Extended Warranties for separately priced options have not been included in the Extended Warranty totals above. Upon acceptance, the Extended Warranty for the options can be added by informing your Ford Account Manager.

#### ALTERNATIVE LEASING:

Leasing options are available. Please contact your Ford Account Manager for more information.

**CC:** Unless otherwise prohibited by law, a 3% bank interchange fee will be charged for using a credit card for payment.

**PRICE:** The price stated above for this project is based upon the complete system being purchased and installed at one time. In the event the Customer selects to purchase less than the total project, delays purchase of any portion of the system, requires that the system be installed in phases, or delays the installation; Ford reserves the right to charge for additional labor, travel, and overhead. The price is valid for thirty (30) days from the date of this proposal.

It is agreed that the estimated duration of Ford's portion of this project is thirteen (13) weeks from the proposal acceptance date. In the event of a delay or extension of time, through no fault of Ford, Ford shall be entitled to receive a change order for the additional cost of overhead and other costs resulting from the delay. In addition, any outstanding Customer unpaid invoices and unbilled costs incurred by Ford shall become due and payable regardless of contract scheduled payments.

#### COMMENCEMENT OF WORK:

Ford must receive the enclosed contract signed by the Customer and/or a Customer provided and Ford approved purchase order that specifically accepts and includes ALL terms and conditions outlined in this proposal, along with any payment terms and provisions included in this proposal before the agreement will be considered fully accepted and executed by Ford. Receipt of the above-mentioned documents and payments is a condition precedent to Ford's obligation to perform any work contemplated under this contract, including engineering the system, purchasing the equipment and scheduling the work crews for installation. In the event the Customer fails to pay Ford within the terms above, Ford reserves the right to stop work on the project until all payments are received by Ford in accordance with the terms.

**CREDIT:** This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance.

**CHANGES:** Any Customer Change Orders (CCO) must be approved in writing by the Customer prior to execution by Ford and are subject to the credit terms of this Agreement.

#### NON-SOLICITATION:

The Customer and Ford mutually agree, because of the high cost of training an employee, that neither party shall solicit the employment of any employee of the other party, and shall not employ any employee or any person who was an employee of the other party at any time during the relationship between the parties or for a period of one (1) year following

the termination of any relationship between the parties. In the event of a breach of this section, the breaching party agrees to pay the other party an amount equal to the hired employee's annual wages as an agreed upon cost to replace the employee.

F. GUARANTEES AND LIMITATIONS OF WARRANTIES

1. FORD GUARANTEES THE FOLLOWING:

- a. Equipment will be new, unless noted otherwise.

2. STANDARD WARRANTY

- a. Equipment and installation provided by Ford in this proposal will be free of defects and will be repaired or replaced, free of charge, for a period of one (1) year from the date of substantial completion or the first date of beneficial use of the system, whichever date occurs first. Substantial completion shall be defined as the point where the work, or designated portion thereof, is sufficiently complete so that the system can be used for its intended purpose.
- b. Equipment and materials provided by Ford that were manufactured by other companies will be warranted under the warranty terms of the original manufacturer.
- c. The warranty does not include or cover expendable materials used with the system installation (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.).
- d. The warranty does not cover the updating of firmware in any device.
- e. Ford is not responsible for the reliability of systems that communicate using wireless technology. The performance of equipment utilizing wireless communications is inherently unreliable and will experience "dropouts", distortion, and loss of connectivity from time to time. Interference from other forms of radio frequency transmissions, such as radio and television broadcasts, cell phones, and computer wireless networks, is probable, and should be expected.
- f. Ford is not responsible for the performance, testing, or configuration of owner-furnished data networks that are used to transmit audio, video, and lighting program data and control signal data. IP-based videoconferencing systems rely upon data networks that can provide consistent bandwidth for the transmission. Videoconferencing that is transmitted over the Internet is subject to the intermittent and unreliable nature of the public network. In the event that the Customer's network is found to be the cause of defects in the quality of the audio/video signals, is unreliable, or has insufficient bandwidth to support the A/V/L system and Ford's network engineers are required to troubleshoot or configure the Customer's network, the cost of this service will be invoiced to the Customer.
- g. Systems installed by Ford use network protocols to transmit content and data for audio, video, and control. Any modifications to the network, including, but not limited to, firmware updates, readdressing endpoints, or changes in hardware, including replacing audio, video, and control components, can cause the systems to fail. Failures, such as the

ones listed, are not warranty issues and therefore not covered under the Ford warranty described herein.

- h. The term "Software" as used in this document includes all editable source files, un-editable compiled files, graphical user interface files and functionality, audio digital signal processor (DSP) files, in whole and in part, produced under the terms of this agreement.

Unless otherwise expressly agreed in writing, all Software created by Ford remains the property of Ford, and the Customer is hereby provided a license to use the Software for this project only. The Software may not be used on any other project, nor used for any purposes outside of this project, nor shared nor disclosed to anyone who is not an employee of the Customer's company without prior approval from Ford.

- i. Procedures such as routine preventative maintenance functions (e.g., keeping filters clean, keeping system environment free from foreign materials, etc.) are the responsibility of the Customer and is not included within this warranty agreement. Failure on the part of the Customer to perform these routine maintenance functions shall void this warranty.
- j. Ford will not be responsible for damages or cost of repairs due to modifications, adjustments, or additions to the system, or changes to the Software performed by personnel not authorized by Ford during the warranty period. Doing so will invalidate the warranty.
- k. Ford may withhold warranty service in the event that the Customer has an unpaid balance due to be paid to Ford.

3. OWNER-FURNISHED EQUIPMENT (OFE):

- a. Ford's intent is to provide a complete system including all equipment. In some cases, the Customer may own equipment which they desire to be included with the installation. Ford identifies this as OFE.
- b. The use of OFE is solely for the convenience of the Customer and is not included in the warranty or guarantee provided.
- c. Ford shall take reasonable care in handling OFE and install it according to standard industry practices; however, Ford takes no responsibility for the operation, performance, appearance, or effects of OFE before, during, or after its integration into the system. Ford reserves the right to accept or reject OFE based on the equipment's service record, or lack thereof, poor condition, or out of date software/firmware. Ford will not accept OFE that is purchased by the Customer to replace equipment that is specified in this proposal.
- d. In the event that OFE does not function properly, Ford shall notify the Customer to determine if the OFE is to be a) repaired, b) an alternate unit provided by the Customer, c) the unit is not to be used, or d) Ford is to provide a new unit. Ford shall provide a cost to the Customer for the work to be done. The Customer will authorize any additional costs to the job.
- e. The existing equipment, removed as a courtesy by Ford, that is not being reused, shall be handed over to the Customer. Ford is not responsible for the existing equipment or its condition when received by the Customer.

## G. TRAINING AND DOCUMENTATION

### 1. TRAINING INCLUDED:

- a. Ford will host a training session near the completion of installation. All system users and interested people should attend this training so that all questions can be answered during this training.
- b. During the training, if requested, Ford personnel will attend the initial first use of the system and assist the Customer's operators and users in the operation of the Ford-installed system.
- c. Ford shall provide a training agenda for scheduled training.
- d. Ford shall provide a quick start guide (QSG) for each room type. The QSG is a generic, brief description of how to operate the system. One (1) copy of a laminated document, for each room type, shall be provided to the Customer.

### 2. ADVANCED TRAINING - OPTIONAL:

Ford is committed to providing the highest quality and most modern training experience possible to its Customers. In addition to the training included with this project, for an additional fee, Ford offers multiple, customizable options to fit the needs of any Customer. The possible programs include:

- a. Ford shall supply a training video consisting of a visual tutorial or tutorials, if multiple room type videos are purchased, that will explain how to operate specific AV systems. This training tutorial, narrated by a Ford trainer, is a self-paced, always-available, online video, viewable on any mobile device which gives the learner a step-by-step process on how to use the technology.
- b. In consultation with the Customer, Ford will develop and execute a custom curriculum and curriculum schedule.
- c. Ford will provide in-person presentation(s), as needed, including presentation materials such as PowerPoint or Prezi presentation.
- d. Ford will develop a custom Orientation & Operations Handbook, which shall include detailed, user-friendly information on solutions, functionality, troubleshooting, curriculum, and other useful reference materials.
- e. The Ford Training Center also highly recommends follow-up training sessions six months to a year following the initial session(s) to ensure that all concepts are anchored and being employed by each user as well as providing opportunities for new employees to receive the same level and style of training existing employees received. The Ford Training Center will work with customers to develop a long-term training strategy and/or ongoing training curriculum.

- f. Additional materials include documents in electronic format, additional hard and/or laminated copies of Quick-Start Guides and Orientation & Operations Handbooks, as well as digital copies of these curriculum materials.
- g. All training curriculum and components will be developed and executed by a Ford Master Trainer.
- h. The components of the optional training are to be determined by the Customer, Account Manager, and Ford Master Trainer to meet the needs of the Customer. The cost of the additional materials and training is based on the desired program.
- i. Please contact Ford to receive a customized price quote on the Advanced Training Program option.

## H. BUILDING CONSTRUCTION AND SYSTEM INSTALLATION

### 1. VISUAL INSPECTION:

- a. This proposal is based upon a visual inspection of the site conditions. It is agreed that some buildings may have inherent design and/or construction that is not visibly recognizable and is outside of normal standard and customary building procedures. If the walls, floors or ceiling are found to be constructed in a manner that wire cannot be pulled or equipment cannot be mounted or otherwise installed without labor or materials in excess of those anticipated by both parties and proposed herein, the Customer agrees to be responsible for any adjustments in the labor and materials required to perform the installation.

### 2. EXISTING CONDITIONS:

- a. Acoustics and Noise

In facilities where Ford is providing a sound or audio system, the Customer is responsible for providing an environment free of ambient noise and excessive reverberation and echoes.

- 1) Typically, ambient noise is created by HVAC systems (Heating, Ventilation, and Air Conditioning), plumbing, or other mechanical systems in the building. In general, Ford recommends that the ambient noise sound pressure level not exceed NC35 (Noise Criteria) or 35 dB A scale.
- 2) Long reverberation times and echoes are normally the result of hard wall, floor, and ceiling surfaces found in some rooms. Typically, Ford recommends that the reverb time does not exceed 1.5 seconds where the primary use is the communication of speech. The production of other types of music may require longer reverberation times. In the event that echoes exist, absorptive or diffusive wall and ceiling panels may be required to eliminate or minimize the detrimental effects of the echoes.
- 3) Ford is not responsible for any costs related to reducing the ambient noise or modifying the acoustics of the Customer's facilities.

3. Vibrations caused by HVAC units, pumps, environmental issues (loud adjacent spaces, traffic, airplanes, etc.), or general construction materials and methods, can cause unwanted audio intelligibility issues and image issues with cameras, video projectors, flat panel displays, and direct view LED video wall walls. Issues such as these typically require specialized engineers and contractors and are not the responsibility of Ford.

I. ACCEPTANCE

1. The Customer's personnel will be notified by Ford upon completion of the installation.
2. Demonstration of system performance will be during the training session.
3. Participants at the performance demonstration shall include personnel representing Ford and personnel representing Galveston County who are authorized to accept the system as complete and make final payment.

This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance. If a purchase order is required by the Customer, it must be transmitted with the signed install agreement for review and acceptance.

This proposal contains confidential pricing, design, engineering, and installation information that is proprietary to Ford. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford.

We appreciate the opportunity to work with you on this project. If you have any questions or need additional information, please contact me at 713-690-0555.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC



Doug Hill  
Senior Account Manager

Voice: 713-690-0555  
E-mail: hilld@fordav.com  
Website: www.fordav.com

## SYSTEM INSTALLATION AGREEMENT

Between

**GALVESTON COUNTY**

and

**FORD AUDIO-VIDEO SYSTEMS, LLC**

This is to signify that Galveston County and Ford Audio-Video Systems, LLC have entered into a contract, in the amount of \$64,180.00, for the purchase and installation of equipment and services described in the attached proposal.

Add Year 2 only Extended Warranty: \$3,440.00

\_\_\_\_\_  
Customer Accepts

OR

Add Year 2 & 3 Extended Warranty: \$7,762.00

\_\_\_\_\_  
Customer Accepts

Galveston County and Ford Audio-Video Systems, LLC, by and through their respective signatories to the Agreement, each represent to the other that they are authorized to enter into this Agreement.

The Customer acknowledges tariffs may be incurred after presentation of this Proposal and prior to delivery of the products into the United States. If additional tariffs are charged to products in this Proposal prior to Ford receiving the products for installation the Customer is responsible for the tariff cost.

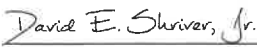
Both parties agree to abide by the terms and conditions of this Agreement.

FORD AUDIO-VIDEO SYSTEMS, LLC

GALVESTON COUNTY

  
\_\_\_\_\_  
Doug Hill  
Senior Account Manager

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
David Shriver  
Division Manager

Mark Henry, County Judge Henry  
Printed Name and Title

June 30, 2025  
Date

July 21, 2025  
Date

**Galveston County, Texas**  
**Tentative Budget**

**Fiscal Year 2025 Contracts**

Object	Pri	Description/Comments	Begin Date	End Date	Vendor	Contract Type	New (Y/N)	Contract #	Qty	Unit Cost	Requested Budget	Tentative Budget
<b>1101 Fund      General Fund</b>												
1591 Department: Information Technology 159100 Division: Information Technology												
5481000	01	Other Contract Services	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		N		1	50,000	50,000	50,000
					Bid and Contract Vendor		TBD					
5481000	01	Managed Print Services	10/02/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	228,000	228,000	228,000
					Bid and Contract Vendor		TBD					
5481000	01	Workday Professional Services	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	100,000	100,000	100,000
					Bid and Contract Vendor		TBD					
5481000	01	Microsoft Cybersecurity Incide	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	85,000	85,000	85,000
					Bid and Contract Vendor		TBD					
5481000	01	External Pentesting	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	15,000	15,000	15,000
					Bid and Contract Vendor		TBD					
5481000	01	CTI for Agrilife classrooms	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	26,000	26,000	26,000
		CTI for Agrilife classrooms 103A and 103B			Bid and Contract Vendor		TBD					
5481000	01	Workday Post Go Live Services	10/01/2024	09/30/2025	BIDCON PROFESSIONAL SERVICES		Y		1	125,000	125,000	125,000
					Bid and Contract Vendor		TBD					

Galveston County, Texas

Adopted Budget

Fiscal Year 2025 Capitalized Equipment

Object	Priority	Description	Units	Unit Cost	Requested Budget	Adopted Total	Comments
1101 Fund General Fund							
1591 Department: Information Technology							
159100 Division: Information Technology							
5744000	01	Lab Furniture-Imaging station	1	27,000	27,000	27,000	
5745000	01	Pure Air Gap	1	130,000	130,000	130,000	Pure FlashArray Airgab off-network appliance (Darksite) backup system
5745000	01	CTI for Agrilife 103A & 103B	1	28,000	28,000	28,000	
Division Total:					185,000	185,000	
Fund					185,000	185,000	
GRAND TOTAL:					185,000	185,000	

# Galveston County, Texas

## Adopted Budget Fiscal Year 2025 Non-Capitalized Equipment

Object	Priority	Description	Units	Unit Cost	Requested Budget	Adopted Total	Comments
<b>1101 Fund General Fund</b>							
<div> <div>1591 Department: Information Technology</div> <div>159100 Division: Information Technology</div> </div>							
5310001	01	Home Depot	1	1,000	1,000	1,000	
5310001	01	Fujitsu Scanners for JP	1	1,100	1,100	1,100	
5310001	01	Pitney Bowes Supplies	1	3,000	3,000	3,000	
5310001	01	Amazon	1	2,000	2,000	2,000	
5310001	01	Chairs	1	1,000	1,000	1,000	
5310001	01	Document Scanner for Pers Bond	1	1,000	1,000	1,000	Personnel Bond Office
5310001	01	Reach Digital Signage	2	600	1,200	1,200	Reach Digital Storage - LCA & Bacliff
5310001	01	General Supplies	1,000	45	45,000	45,000	
5310001	01	Fujitsu Scanners	22	1,000	22,000	22,000	District Clerk -20
5310001	01	UPS Replacements	30	1,000	30,000	30,000	
5310001	01	Peplinks (5) failover	5	1,200	6,000	6,000	
5310001	01	CTI for Agrilife 103A & 103B	23	1,000	23,000	23,000	CTI CTI for Agrilife Classrooms 103A and 103B
5426100	01	Equipment & Other Rentals	6,000	1	6,000	6,000	



## Department of Enterprise Services - 5WH

**Title:** Agrilife Classroom 1A / 1B Audio Video Revamp

**Description:** Replacing 20+ year old audio video system with more modern technology.

**For who:** AgriLife Extension Service

**Location:** Galveston County 4102 Main St, La Marque, TX 77568

**When needed:** Needed 2025

**Justification:** Current system is 20+ years old and was installed when the building was built. These classrooms are used by our citizens and county employees for training. System still uses VGA as the connection, which is an antiquated, analog-like technology.

Item	Qty	Per Unit \$	Total
See proposal / bill of materials			

**Total spend:** 64,180.00

**Is this item budgeted:** ☒ Yes ☐ No

**Budgeted amount:** 77,000.00

**If not budgeted, describe**

**how item is to be funded?:**

**Is this a renewal?:** ☐ Yes ☐ No

**Current expiration date:**

**DIR Contract?:** ☐ Yes ☐ No

**DIR Contract #**

**Account:**

**Submitted by:** Shanna M. Fuentes

**Date:** 7-1-2025



# PROPOSAL

## Galveston County

**BUDGETARY Carbide AgriLife 2 Large Classrooms**

### DATE

Wednesday, 9 July 2025

### PREPARED BY

Victoria Ferrari  
Design Consultant

# Scope of Work

**Proposal Number:** J24180019

**Proposal Date:** 7/9/2025

**TIPS:** 230901

**Prepared for:** Galveston County

**Attn:** Leonard Gonzales

**Phone:** (409) 765-2625

**Prepared by:** Victoria Ferrari

**Phone:** 832-787-2421

**Bill to:** Galveston County  
1353 Fm 646 Rd W Ste 201  
Dickinson, TX  
77539

**Ship to:** Galveston County  
1353 Fm 646 Rd W Ste 201  
Dickinson, TX  
77539

# Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

## Proposal Summary

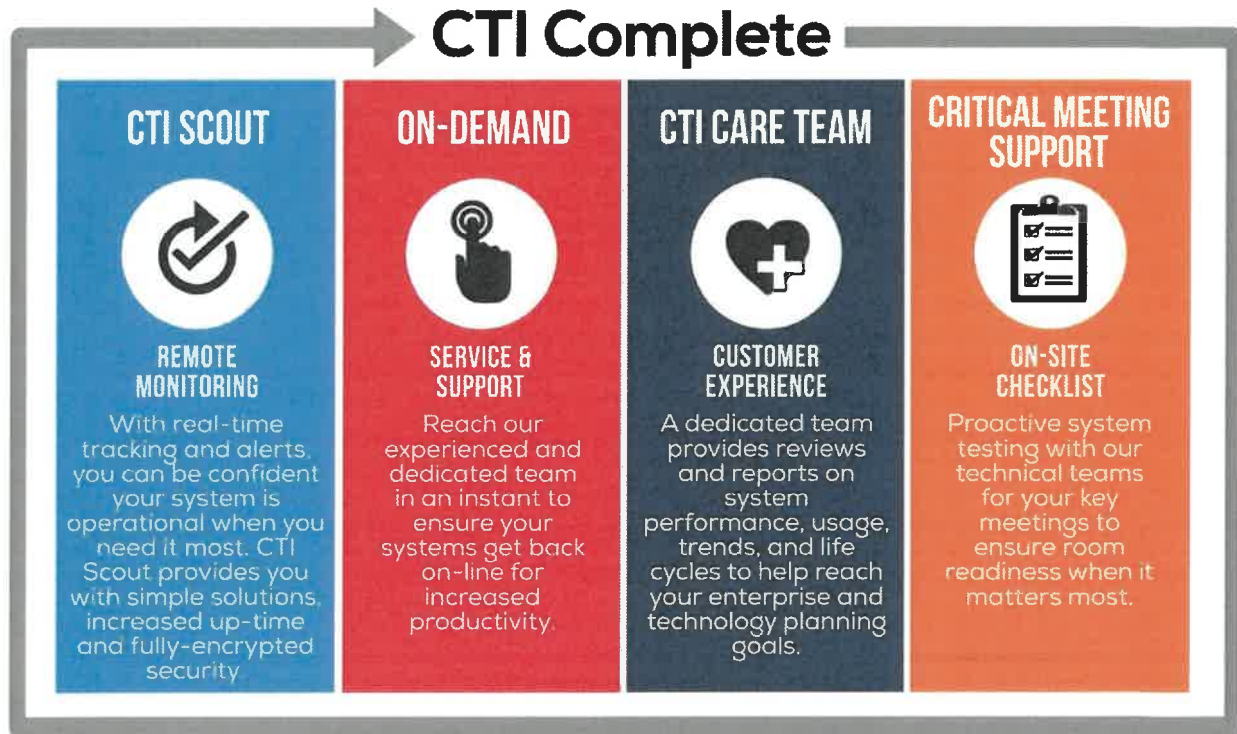
Description	Price
Equipment	\$42,681.61
Implementation Services	\$23,038.86
Installation Materials	\$2,757.82
Freight	\$1,257.91
CTI Complete – 1 Year	\$2,644.49
Subtotal	\$72,380.69
Tax	\$0.00
<b>Grand Total</b>	<b>\$72,380.69</b>

## Down Payment Requirements

Down payment of 50% required to initiate order.

# Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



# Bill of Materials

## Classroom 103A

Manufacturer	Description	Qty	Unit Price	Ext. Price
<b>Display Systems Equipment: \$15,843.15</b>				
Panasonic	Panasonic Laser Projector 8000 Lumens	1	\$7,532.94	\$7,532.94
DA-LITE	ADVANTAGE TNSD 184D DM	1	\$5,796.71	\$5,796.71
Panasonic	Throw lens for Panasonic Projector	1	\$1,996.47	\$1,996.47
CHIEF	RPA302, INCL SLB302, BLK	1	\$201.85	\$201.85
CHIEF	ADJ. PIPE 36" TO 60" WHITE	1	\$148.87	\$148.87
CHIEF	CMA-100 COLUMN/FLAT CEILING MT	1	\$166.31	\$166.31
<b>Video Systems Equipment: \$7,347.05</b>				
Extron	DTP CrossPoint 82 4K IPCP Q MA	1	\$6,482.35	\$6,482.35
Extron	DTP T HWP 4K 331 D - White - Transmitter	1	\$482.35	\$482.35
Extron	DTP HDMI 4K 330 Rx - Receiver	1	\$382.35	\$382.35
<b>Audio Systems Equipment: \$1,876.57</b>				
Sennheiser	Wireless vocal set. Includes (1) SL Handheld DW transmitter with MME 865-1 capsule (supercardioid, condenser), (1) BA 10 rechargeable battery, (1) SL Rack Receiver DW, (1) power supply, (1) pouch and (1) GA 4 rackmount kit	1	\$941.29	\$941.29
Extron	FF 120T Speakers (Pair)	3	\$311.76	\$935.28
<b>Control Systems Equipment: \$311.76</b>				
Extron	EBP 100	1	\$311.76	\$311.76
<b>Rack Accessories and Furniture: \$205.10</b>				
MiddleAtlantic	Middle Atlantic 8RU 2 Post Desktop Rack	1	\$59.29	\$59.29
Atlas	15A Power Conditioner and Distribution Unit with IEC Power Cord	1	\$145.81	\$145.81

# Bill of Materials

## Classroom 103B

Manufacturer	Description	Qty	Unit Price	Ext. Price
<b>Display Systems Equipment: \$13,874.36</b>				
Panasonic	Panasonic Laser Projector 8000 Lumens	1	\$7,532.94	\$7,532.94
DA-LITE	ADVANTAGE TNSD 133D DM	1	\$3,933.88	\$3,933.88
Panasonic	Throw lens for Panasonic Projector	1	\$1,996.47	\$1,996.47
CHIEF	RPA302, INCL SLB302, BLK	1	\$201.85	\$201.85
CHIEF	ADJ. PIPE 36" TO 60" WHITE	1	\$148.87	\$148.87
CHIEF	CMA-110 FLAT CEILING PLATE, WHITE	1	\$60.35	\$60.35
<b>Video Systems Equipment: \$864.70</b>				
Extron	DTP T HWP 4K 331 D - White - Transmitter	1	\$482.35	\$482.35
Extron	DTP HDMI 4K 330 Rx	1	\$382.35	\$382.35
<b>Audio Systems Equipment: \$2,047.16</b>				
Sennheiser	Wireless vocal set. Includes (1) SL Handheld DW transmitter with MME 865-1 capsule (supercardioid, condenser), (1) BA 10 rechargeable battery, (1) SL Rack Receiver DW, (1) power supply, (1) pouch and (1) GA 4 rackmount kit	1	\$941.29	\$941.29
Extron	XPA 2001-70V, Amplifier	1	\$482.35	\$482.35
Extron	FF 120T Speakers (Pair)	2	\$311.76	\$623.52
<b>Control Systems Equipment: \$311.76</b>				
Extron	EBP 100	1	\$311.76	\$311.76

# Standard Disclaimer

CTI provides for twelve (12) months of **CTI Complete** on all system purchases. CTI warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

## Terms

Terms are NET 30 with approved credit. For orders that exceed ten thousand dollars; 50% to initiate order, 50% upon completion, or progress billing based on purchase agreement at time of order. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restock fees may apply. This proposal is valid for fourteen (14) days.

## Taxes and Tariffs

Galveston County is responsible for all applicable taxes, including but not limited to sales tax, value-added tax (VAT), and goods and services tax (GST), as well as any import duties, tariffs, and customs fees imposed by the destination location. These charges are not included in the product price or freight and must be paid by Galveston County. The Seller will provide all necessary documentation for customs clearance, and both parties agree to comply with all relevant laws and regulations regarding these charges.

## Installation Description and Requirements

Provided by CTI: If installation is purchased, CTI will install all A/V components. CTI will also perform all programming, alignments, and end-user training. CTI will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

## Provided by Others

Electrical requirements are to be provided by others unless specifically included in CTI Scope of Work.

## Statement

This system proposal is the property of CTI and is delivered with the sole intent of being viewed by management of Galveston County for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor, or CTI competitor without the written consent of CTI. Any effort to do so will be considered a violation of copyright law.

# Next Steps

- 1. Upon Notice to Proceed, CTI will begin executing the project plan with an internal handoff of the project to our operations team.
- 2. If you have questions about the process as we move forward, please contact me at Victoria.Ferrari@cti.com
- 3. You will be contacted by a CTI Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J24180019 - \$72,380.69

<div>Customer Signature</div> <div>Printed Name</div> <div>Title</div> <div>Date</div>	<div>Victoria Ferrari</div> <div>CTI Signature</div> <div>Victoria Ferrari</div> <div>Printed Name</div> <div>Senior Design Consultant</div> <div>Title</div> <div>7/9/2025</div> <div>Date</div>
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## Fleming, Melissa

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**From:** Michaels, Lauren  
**Sent:** Tuesday, April 22, 2025 4:34 PM  
**To:** 'franciscogalindo@smarttech.com'  
**Subject:** Quote

**Importance:** High

Good afternoon,

Can you please send me a DIR/purchasing co-op quote for the following:

### CLASSROOM 103A

DISPLAY SYSTEMS EQUIPMENT			QTY
1	DA-LITE	ADVANTAGE TNSD 184D DM	1
2	Panasonic	Panasonic Laser Projector 8000 Lumens	1
3	Panasonic	Throw lens for Panasonic Projector	1
4	CHIEF	RPA302, INCL SLB302, BLK	1
5	CHIEF	ADJ. PIPE 36" TO 60" WHITE	1
6	CHIEF	CMA-100 COLUMN/FLAT CEILING MT	1

### VIDEO SYSTEMS EQUIPMENT

7	Extron	DTP CrossPoint 82 4K IPCP Q MA	1
8	Extron	DTP T HWP 4K 331 D - White - Transmitter	1
9	Extron	DTP HDMI 4K 330 Rx - Receiver	1

### AUDIO SYSTEMS EQUIPMENT

10	Sennheiser	Wireless vocal set. Includes (1) SL Handheld DW transmitter with MME 865-1 capsule (supercardioid, condenser), (1) BA 10 rechargeable battery, (1) SL Rack Receiver DW, (1) power supply, (1) pouch and (1) GA 4 rackmount kit	1
11	Extron	FF 120T Speakers (Pair)	3

### CONTROL SYSTEMS EQUIPMENT

12	Extron	EBP 100	1
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#### RACK ACCESSORIES AND FURNITURE

13	MiddleAtlantic	Middle Atlantic 8RU 2 Post Desktop Rack	1
14	Atlas	15A Power Conditioner and Distribution Unit with IEC Power Cord	1

### CLASSROOM 103B

#### DISPLAY SYSTEMS EQUIPMENT

			QTY
1	DA-LITE	ADVANTAGE TNSD 133D DM	1
2	Panasonic	Panasonic Laser Projector 8000 Lumens	1
3	Panasonic	Throw lens for Panasonic Projector	1
4	CHIEF	RPA302, INCL SLB302, BLK	1
5	CHIEF	ADJ. PIPE 36" TO 60" WHITE	1
6	CHIEF	CMA-110 FLAT CEILING PLATE, WHITE	1

#### VIDEO SYSTEMS EQUIPMENT

7	Extron	DTP T HWP 4K 331 D - White - Transmitter	1
8	Extron	DTP HDMI 4K 330 Rx	1

#### AUDIO SYSTEMS EQUIPMENT

9	Sennheiser	Wireless vocal set. Includes (1) SL Handheld DW transmitter with MME 865-1 capsule (supercardioid, condenser), (1) BA 10 rechargeable battery, (1) SL Rack Receiver DW, (1) power supply, (1) pouch and (1) GA 4 rackmount kit	1
10	Extron	XPA 2001-70V, Amplifier	1
11	Extron	FF 120T Speakers (Pair)	2

#### CONTROL SYSTEMS EQUIPMENT

12	Extron	EBP 100	1
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We will also need installation services.

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**Lauren Michaels**

Enterprise Business Manager  722 Moody, 2<sup>nd</sup> floor, Galveston, TX 77550  
 409.770.6233

 Lauren.Michaels@galvestoncountytx.gov  
 galvestoncountytx.gov



## OFFICE of INFORMATION TECHNOLOGY

**NOTE TO OUR CUSTOMERS:** To ensure your technology-related needs are being captured, all inquiries and requests should be directed to our IT Service Desk via the web portal, emailing [ickets@galvestoncountytx.gov](mailto:ickets@galvestoncountytx.gov) or calling X2685.