



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 04/14/2025 : BAT-0000111

02:09 PM
04/04/2025
Page 1 of 2

Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000111
Amendment Date 04/14/2025
Description Moving funds from Travel and Conference to Business Mileage - Judge Mark Henry
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status Available

Budget Amendment Entries

Period	*Ledger Account/Summary	*Fund	*Cost Center	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5496000:Travel and Transportation	1101 General Fund	129300 Personal Bond Office		Business Mileage Reimbursement			\$500.00	\$0.00		
FY2025 Annual (FY25 Amended Budget)	5496000:Travel and Transportation	1101 General Fund	129300 Personal Bond Office		Travel and Conference			\$0.00	\$500.00		

2025BABusinessMileagePersonalBond.docx

File Name 2025BABusinessMileagePersonalBond.docx
Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Updated By Aaron Johnson
Upload Date 03/27/2025 09:03:10 AM
Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Submitted	03/27/2025 09:03:11 AM	03/28/2025	Aaron Johnson	1	
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	03/27/2025 09:03:11 AM	03/29/2025	Aaron Johnson (Cost Center Manager)	1	



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 04/14/2025 : BAT-0000111

02:09 PM
04/04/2025
Page 2 of 2

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Budget Analyst	Approved	03/27/2025 09:44:07 AM		Christian Monterrubio (Budget Analyst)	1	Christian Monterrubio: 25-108-0414-A - Request transfer within General Fund - Personal Bond Office - Travel and Conference to Business Mileage Reimbursement to fund travel mileage expenses.
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		03/28/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead	Approved	04/04/2025 10:03:04 AM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	04/04/2025 10:53:41 AM	04/06/2025	Sergio Cruz (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Approved	04/04/2025 11:05:13 AM	04/06/2025	Paul Rice (Finance Executive)	1	

AUDITOR'S CERTIFICATION

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Signed by County Auditor:

Randall Rice CPA 04/07/25

Good Afternoon,

It is failing because there is no budget for the line item of Business Mileage. The only budget you have in CC_129300 is for Travel and Conference. You will need a budget amendment to post against Business Mileage.

Thanks,
Madeline

FY25 Budget Amendment Request

Row 160

**Commissioners'
Court Status**

Fiscal Year 2025

**Workday BA
Number** BAT-0000111

**Budget
Amendment
Number** 25-108-0414-A

Sponsor: County Judge, Honorable Mark Henry

Department: Personal Bond

**Agenda Item
Caption** Request transfer within General Fund - Personal Bond Office -
Travel and Conference to Business Mileage Reimbursement to fund
travel mileage expenses.

Amount \$500.00

Notes

**Amount From
General Fund
Budgeted
Reserves** \$500.00

**Division
Number:** 129300

**Department
Head Name:** Aaron Johnson

**Department
Head Email:** aaron.johnsoaaron.johnson@galvestoncountytexas.gov

Submitted By: Aaron Johnson

**Contact
Extension
Number:** 5437

**Contact Email
Address:** aaron.johnsoaaron.johnson@galvestoncountytexas.gov

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:**

Moving funds from Travel and Conference to Business Mileage - Judge Mark Henry

Key Org (From): 1101129300

**Object Code
From (Line
Item):** Travel and Conference

Amount (From): \$500.00

**Add an
additional Key
Org (From):** ☐

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):** ☐

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):** ☐

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101129300

**Object Code
(Line Item):** Business Mileage Reimbursement

Amount (To): \$500.00

Add an additional Key ☐
Org (To):

(2) Key Org
(To):

(2) Object Code
To (Line Item):

(2) Amount (To):

(3) Add an additional Key ☐
Org (To):

(3) Key Org
(To):

(3) Object Code
To (Line Item):

(3) Amount (To):

(4) Add an additional Key ☐
Org (To):

(4) Key Org
(To):

(4) Object Code
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code
To (Line Item):

(5) Amount To:

Total (From) \$500.00

Total (To) \$500.00