



**THE COUNTY OF GALVESTON**

**FRANK RODRIGUEZ  
PURCHASING AGENT**

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street), Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
(409) 770-5371

February 2, 2026

Honorable County Judge  
And Commissioners' Court  
County Courthouse  
Galveston, Texas

**RE: RFP 25-071, Juvenile Justice Center Air Handler Upgrades**

Gentlemen,

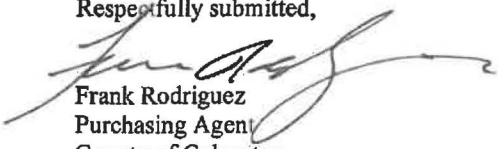
Bids for RFP 25-071, Juvenile Justice Center Air Handler Upgrades, were opened on December 4, 2025. Two (2) submittals were received from the following companies:

- Hunton Services
- American Mechanical Holdings, Inc.  
Dba American Mechanical Services of Houston, LLC Laurel, MD

After a thorough review of the submittals by the Evaluation Committee, American Holdings, Inc. dba American Mechanical Services of Houston, LLC received the highest score and satisfies the RFP requirements.

Your consideration and approval of this award recommendation is respectfully requested.

Respectfully submitted,

  
Frank Rodriguez  
Purchasing Agent  
County of Galveston



## DEPARTMENT OF ENTERPRISE SERVICES

MISTY WITMER, CGCIO *Director/Chief Information Officer*

Chris Martinez, Assistant Director/Deputy Chief Information Officer  
Mark Garcia, Assistant Facilities Director

DATE: 12/11/2025

TO: Frank Rodriguez, Purchasing Agent

FROM: Misty Witmer, Director/Chief Information Officer *mlw*

SUBJECT: RFP 25-071 Juvenile Justice Center Air Handler Upgrades

### MEMO:

The RFP review committee has evaluated submissions for RFP 25-071 Juvenile Justice Center Air Handler Upgrades. After scoring, the recommendation is to award to American Mechanical Services of Houston.

Thank you.

## **CONTRACT AWARD**

### **RFP 25-071 – Juvenile Justice Center Air Handler Upgrades Galveston County, Texas**

This **Contract Award** is made and entered into by and between **Galveston County, Texas** (“County”) and **American Mechanical Holdings, Inc. dba American Mechanical Services of Houston, LLC** (“Contractor”), collectively referred to as the “Parties,” for the purpose of completing the **Juvenile Justice Center Air Handler Upgrades** in accordance with the County’s procurement requirements.

#### **1. Award and Acceptance**

Galveston County hereby awards to Contractor the work described in **RFP 25-071 – Juvenile Justice Center Air Handler Upgrades**, and Contractor agrees to perform all labor, materials, equipment, and services necessary to complete the project in full compliance with all contract documents identified herein.

This Contract Award becomes effective on the date of the last signature by the Parties.

#### **2. Contract Documents**

The following documents are incorporated into this Contract Award **in their entirety** and are hereby made a part of the Contract as though fully set forth herein. These documents collectively evidence and constitute the **entire agreement** between the Parties:

1. **Request for Proposal (RFP 25-071)**
2. **General Provisions**
3. **Special Provisions**
4. **All forms required to be submitted with the Contractor’s Bid/Proposal**
5. **Contractor’s Proposal submitted in response to RFP 25-071**
6. **Certificates of Insurance**
7. **All Addenda issued for RFP 25-071**
8. **Project Specifications**
9. **Any other documents attached to or referenced in this Contract Award**

#### **3. Scope of Work**

Contractor shall perform all work necessary to complete the **Juvenile Justice Center Air Handler Upgrades** in full accordance with **RFP 25-071**, including all requirements, specifications, plans, and related documents incorporated therein.

#### **4. Contract Price**

The total contract price shall be the amount accepted by the County based on the Contractor's Proposal, subject to approved change orders in accordance with County procedures. See Exhibit A attached.

#### **5. Term and Completion**

Contractor shall commence work upon receipt of a written Notice to Proceed issued by the County and shall complete the project promptly.

#### **6. Bonds and Insurance**

Contractor shall provide all required insurance certificates and endorsements in the forms and amounts specified in the Contract Documents before the issuance of the Notice to Proceed.

#### **7. Entire Agreement**

This Contract Award, together with all documents listed in Section 2, constitutes the **entire agreement** between the Parties. No oral statements or prior written materials not specifically incorporated herein shall be considered part of this Contract.

#### **8. Execution**

This Contract Award may be executed in counterparts, each of which shall be deemed an original. Electronic signatures are deemed valid and binding to the fullest extent permitted by law.

**Galveston County, Texas**

**Contractor:**


By:   
Mark Henry, County Judge

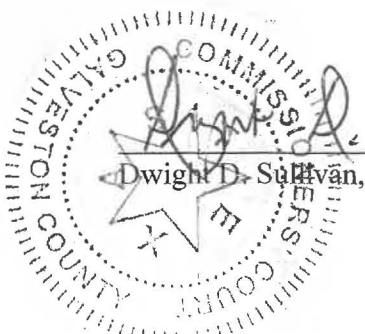
By: Brian Kisiel  
Brian Kisiel, Executive Account Manager

Date: February 2, 2026

Date: 01/23/2026

**Attest:**

  
Dwight D. Sullivan, County Clerk





December 3, 2025

Choice Partners 24/047TC

## Exhibit A

**Proposal RFP #25-071**  
**Jerry J Esmond Center-Juvenile Justice Center Air Handler Upgrades**  
**Galveston County Texas**

### Scope of Work

This Scope of work is derived from request for proposal document RFP #25-071 Section K pages 5-6

Scope of Work is as follows:

- Provide and install new server room split system with wall mounted AHU and condenser to set on existing roof
- Provide labor to remove three (3) existing outside air dampers and associated duct back to unit.
- Provide and install galvanized duct and duct wrap for outside air to match existing duct. (Duct will be wrapped Xx1#wrap and sealed with FSK tape)
- Provide and install three (3) new aluminum dampers with new actuators.
- BAS controls for actuators included
- Provide labor to demo piping to AHU-3 from existing valves to the AHU.
- Provide new piping from the existing valve to the existing AHU-3.
- The County prefers that Trane air handling is utilized due to the currently-installed computer systems and monitor and control the facility.

It is anticipated that the facility will be expanded in the near future, therefore, any components must be reusable and grow with that expansion. Consideration should be taken regarding the following information:

- The access door is 28 1/2 inches wide.
- The existing AHU is 25" wide, 24" deep, and 53" tall.
- The condensate water drains below the AHU.
- The air handlers utilize chilled water from an air-cooled chiller and hot water from boilers located on the premises. Piping and controlled valves from the water sources **must be** fitted to the new handlers.

All work shall be performed during regular working hours of regular working days as is customary in the industry and in agreement with the Owner. Prior to commencing work, a work schedule must be submitted to the Owner for approval.

Notes: 1. Controls are not included and will be disconnected/reconnected only  
2. Wall mount unit will be controlled by local thermostat

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Pricing per scope and notes above: \$86,058.00

**Exclusions:** Overtime, Sunday work, Taxes, Addition freight charges, Mold or Asbestos abatement, Insulation, Shutdown and drainage of building, Paint, Tile work grout or replacement, Wall repairs cut of patch of sheet rock, Ceiling tile or grid work, Electrical work, Concrete patch or repair, Fire protection, Excavation, Personal lift equipment, Crane equipment, Fence replacement or repair, Controls, Parking fees, Appliances

All new materials and workmanship shall be installed according to specifications. Our goal is to serve clients to the best of our ability...

This proposal may be withdrawn by us if not accepted within 30 days.

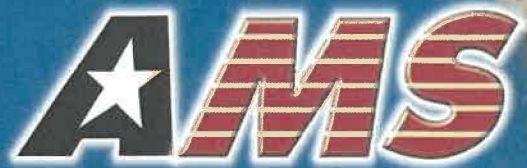
Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact AMSI

Brian Kisiel  
\*Call Kisiel\*  
Executive Account Manager  
American Mechanical Services of Houston, LLC  
www.amssofhouston.com U.S. ARMY Veteran  
TXST'04  
M# 832.474.4277

Purchase Order #: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Regulated by the Texas Department of Licensing and Regulation  
P.O. Box 12157 Austin, TX 78711  
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