

SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into by and between **Galveston County, Texas** ("County") and **John Welch**, an independent contractor ("Contractor"). Together, the County and Contractor are referred to as the "Parties."

1. Purpose

The County desires to retain the Contractor to provide aircraft maintenance and inspection services for County-owned aircraft. The Contractor agrees to perform such services in accordance with FAA regulations, industry standards, and the terms of this Agreement.

2. Scope of Services

The Contractor shall perform the following services:

A. Research and Documentation

- Research applicable **Airworthiness Directives (ADs)**.
- Review, update, and maintain aircraft logbooks and maintenance records.

B. Inspections

- Conduct routine and special inspections, including **100-hour** and **Annual Inspections**, as required by FAA regulations.
- Document all findings and corrective actions.

C. Maintenance and Repairs

- Ensure aircraft safety and airworthiness by performing inspections, maintenance, and repairs on:
 - Engines
 - Airframes
 - Hydraulics
 - Electrical systems
 - Landing gear
- Perform troubleshooting and corrective actions as needed.

D. Spray Equipment Support

- Assist in maintaining and repairing spray equipment installed on the aircraft.

E. Administrative Duties

- Submit invoices and required paperwork to the County's Dickinson office promptly.

F. Coordination of Outside Repairs

- Provide recommendations for outside repairs when necessary.

- Assist with scheduling and coordinating third-party maintenance services.

G. Availability

- Remain reasonably available for **maintenance callouts**, including urgent or unscheduled needs.

3. Term of Agreement

This Agreement shall have an effective date of **December 19, 2025**, and continue until terminated in accordance with Section 8.

4. Compensation

- The County shall compensate the Contractor at a rate of **\$100.00 an hour**.
- Additional costs (parts, materials, outside services) must be pre-approved by the County.
- Contractor shall submit invoices **promptly** for services rendered.

5. Independent Contractor Status

- The Contractor is an **independent contractor**, not an employee of the County.
- The Contractor is responsible for all taxes, insurance, tools, and equipment necessary to perform the work.
- Nothing in this Agreement shall be construed as creating an employment relationship.

6. Compliance

The Contractor shall:

- Comply with all applicable **FAA regulations**, manufacturer guidance, and safety standards.
- Maintain a valid **FAA Certification** throughout the term of this Agreement.
- Notify the County immediately of any change in certification status.

7. Insurance

The Contractor shall maintain, at Contractor's sole expense, appropriate liability insurance, including:

- General liability
- Aircraft maintenance liability
- Workers' compensation

Proof of insurance shall be provided to the County upon execution of this Agreement and every year this Agreement remains in effect.

8. Termination

Either Party may terminate this Agreement with [30] days' written notice. The County may terminate immediately for:

- Safety violations
- Loss of FAA certification
- Failure to perform required duties

Upon termination, the Contractor shall return all County property and complete any in-progress documentation.

9. Confidentiality

The Contractor shall keep all County records, maintenance logs, and operational information confidential unless disclosure is required by law.

10. Governing Law

This Agreement shall be governed by the laws of the **State of Texas**.

11. Notice

All notices and communications under this AGREEMENT to be delivered to the County shall be sent via e-mail, unless otherwise notified:

Mosquito Control
Attn: Ashley Wilson
ashley.wilson@co.galveston.tx.us

County Judge
Attn: Mark Henry
mark.henry@co.galveston.tx.us

All notices and communications under this AGREEMENT to be delivered to the Independent Contractor shall be sent via e-mail, unless otherwise notified:

John Welch

Email: john.welch611c@gmail.com

12. Assignment and Subcontracts

This AGREEMENT shall not be assigned or subcontracted in whole or in part.

13. Entire Agreement

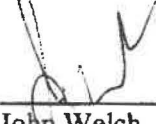
This Agreement constitutes the entire understanding between the Parties and supersedes all prior agreements or discussions.

14. Signatures

Galveston County, Texas

By: 
Mark Henry, County Judge

Contractor:

By: 
John Welch

FAA Certificate #: 3654332

