

State of Texas §
 §
County of Galveston §

Interlocal Governmental Agreement for Emergency 911 Dispatch Services

This Interlocal Governmental Agreement is entered into between the County of Galveston, ("County") a political subdivision of the State of Texas, acting by and through its County Commissioner's Court, and the CITY OF HITCHCOCK, a political subdivision of the State of Texas. Both parties acknowledge the need for Emergency 911 Dispatch Services for the CITY OF HITCHCOCK.

Term of Agreement

This Agreement begins on September 7, 2023 and shall end, unless extended, on September 6, 2026 at midnight. No term or condition of this Agreement will be effective prior to September 7, 2023. This Agreement may be extended by mutual written agreement, including updated compensation schedules (Exhibit B), for up to two (2) one-year terms. The County and The CITY OF HITCHCOCK agree to renegotiate updated compensation schedules (Exhibit B) in good faith in September of each year, in accordance with the County's need to enact a new budget effective each October.

General Description of Services/Number of Public Safety Telecommunicators

The services to be provided by County are routine Emergency 911 Dispatch Services: to receive telephone calls and to dispatch radio calls to the CITY OF HITCHCOCK Law Enforcement, Fire and EMS units. County further agrees that a dispatcher will be available at the Sheriff's Office to render this service twenty-four (24) hours a day for the duration of this agreement. The CITY OF HITCHCOCK agrees to pay for 911 emergency dispatch services in

the amount and manner herein specified. The Galveston County Public Safety Telecommunicators performing duties pursuant to this agreement are hereinafter referred to as "TCO's". The TCO's will each work a total of 2080 hours per year inclusive of Permissible Leave. The number of TCO's both parties agree are required to perform the services contemplated in this agreement is listed in Exhibit A.

Nothing in this Agreement requires TCO's assigned under this agreement to perform services exclusively for the City of Hitchcock. Also, nothing in this Agreement prevents the County from providing the agreed-upon services using other personnel. The contemplation of a certain number of TCO's under this agreement is merely a good-faith estimate of the number of additional personnel the County must hire to provide the services described to the City of Hitchcock. The parties agree to renegotiate Exhibit A in the event of any change in circumstances which renders the number of TCO's inadequate, such as a substantial change in call volume or dispatch activity in Hitchcock after this agreement takes effect.

Specific Duties

The TCO's specific duties include:

- a) Public Safety Answer Point/Emergency 911 calls;
- b) Non-Emergency calls related to Police, Fire, EMS and After Hours City Utilities
- c) TCIC/NCIC Record Entry, Confirmation and Clear as agreed upon the TLETS

Non-Entering Twenty Four Hour Terminal Agency Agreement, Exhibit C

- d) Radio communications for Law Enforcement, Fire and EMS units;
- e) performing such other public safety telecommunications duties as may be agreed upon by the Sheriff and the CITY OF HITCHCOCK; and
- f) performing duties required of public safety telecommunicators under Texas law,

including but not limited to appearing in court as needed.

Employees of County, Personnel & Time/Payroll Records

The Sheriff has the sole discretion to select which TCO's are assigned to this agreement and to select replacements in the event TCO's resign or are otherwise terminated. TCO's working under this Agreement shall at all times be employees of the County, supervised in the chain of command of the Galveston County Sheriff's Office, and will be entitled to such benefits afforded regular County employees; provided, however, such entitlement shall not affect the consideration to be paid by the CITY OF HITCHCOCK under this Agreement as set forth below. Personnel records for all TCO's assigned at any time under this Agreement shall, as a routine course of business, be maintained by the County through the Sheriff's Office.

Official time records for all TCO's assigned at any time under this Agreement shall be maintained by the County through the Sheriff's standard methods used for payroll processing.

County Resources

Uniforms will be provided to the TCO's by the Sheriff's Office with the costs of uniforms provided to the TCO's to be paid by the CITY OF HITCHCOCK in accordance with Exhibit B.

Consideration

During the term of this agreement, the CITY OF HITCHCOCK agrees to pay County for actual hours worked by TCO's, as well as for Permissible Leave hours during the term of this Agreement according to the rates and fees listed in the compensation schedule attached as Exhibit B. Hourly Charges for each TCO will be calculated by multiplying the number of hours worked by each TCO, together with Permissible Leave, by the appropriate Total Hourly Rate for that Officer.

Certification pay and longevity pay for each TCO will be added to Hourly Charges. Certification pay and longevity pay vary depending on the individual's certification level and tenure. CITY OF HITCHCOCK agrees to pay longevity pay for each TCO at the rate required by Tex. Local Gov't Code § 152.074 as amended. Certification pay will be paid by the CITY OF HITCHCOCK at the same rate the Galveston County Sheriff's Office pays its employees according to each individual Officer's certifications, as shown in Exhibit B.

A one percent (1%) administrative fee will be added to each month's total invoice.

Paid holidays, as well as all paid vacation and/or sick leave recognized by the County under its personnel policies are Permissible Leave and will be billed to CITY OF HITCHCOCK.

Any overtime paid to TCO's assigned under this agreement will not be billed to the City of Hitchcock.

As soon as practical following the end of each calendar month, but not earlier than the completion of any pay period in progress at the end of each calendar month, the County shall prepare an invoice for services rendered under this Agreement for the previous month. Said invoice and time records shall be forwarded by County through its Auditor's Office to CITY OF HITCHCOCK for payment. Invoices shall be sent to:

Accounts Payable
City of Hitchcock
P.O. Box 48
Hitchcock, TX 77563

CITY OF HITCHCOCK shall pay each such monthly invoice in accordance with Texas Government Code Chapter 2251. In the event a dispute arises between the County and CITY OF HITCHCOCK concerning a portion of any invoice, CITY OF HITCHCOCK agrees that only payment of the disputed amount may be retained by CITY OF HITCHCOCK, that such retention may be withheld only until the disputed matter is resolved, and that payment of the resolved

disputed balance will also be paid in accordance with Texas Government Code Chapter 2251. The parties further agree that they will put forth their best efforts toward successfully resolving any disputed amount in a timely and expeditious manner.

CITY OF HITCHCOCK acknowledges that time is of the essence regarding each payment. If County does not receive CITY OF HITCHCOCK's payment in a timely manner, this Agreement may, at the option of the County, be immediately terminated. CITY OF HITCHCOCK will not be relieved of any payment to County that is due and unpaid as of the date of termination.

Leave/In-Service Training

The TCO's require annual in-service training, which will be provided by the County with costs paid by CITY OF HITCHCOCK in accordance with Exhibit B.

Early Termination

This Agreement may be terminated with or without cause or for convenience by either party upon ninety (90) days prior notice.

Miscellaneous Provisions

This Agreement contains the entire Agreement between the parties and may be amended only by formal amendment executed by the appropriate signatories for the County, CITY OF HITCHCOCK, and the Sheriff's Office. The signatory for CITY OF HITCHCOCK represents and warrants that he or she has the lawful authority to bind CITY OF HITCHCOCK to the agreement by his or her signature.

The Galveston County Sheriff signs this Agreement to evidence his willingness to abide by all terms and conditions imposed upon the Sheriff's Office.

County of Galveston by:

Mark Henry

Mark Henry, County Judge

Date of Execution: June 12, 2023



Dwight Sullivan, County Clerk

By:

Renee H. Edgar

Renee H. Edgar

Deputy

Henry Trochesset

Henry Trochesset, Galveston County Sheriff

Date of Execution: 5/16/23

City of Hitchcock, Texas:

Marie Gelles

Marie Gelles, City Manager

409-986-5591

Contact Phone

Exhibit A - Designations

Number of Telecommunicators:

Three (3)

Exhibit B – Compensation Schedule

Galveston County has adopted a Career Path program for Communications Division. Compensation for each TCO will be calculated according to his or her individual Career Path step and corresponding salary grade/step as follows:

Position	Grade/Step	FY 23 Salary
Deputy I – Communications		\$51,250
Deputy II – Communications		\$56,432
Deputy III – Communications		\$61,614
Deputy IV – Communications		\$64,205
Deputy V – Communications		\$66,795

Hourly Rate for each Officer is calculated by dividing each Officer’s individual salary by 2080.

Total Hourly Rate for each Officer is calculated as follows:

$$(\text{Hourly Rate}) \times (0.21327 \text{ [variable benefits]}) + \$5.16 \text{ [fixed benefits]} = \text{Total Hourly Rate}$$

Current monthly certification pay rates are:

Intermediate	Advanced	Master
\$ 50.00	\$ 100.00	\$150.00

Current longevity pay is \$10.00 per month for each year of service.

In addition, the following fees and charges will be billed per Officer per contract year, prorated monthly:

Uniforms	Training
\$ 440.00	\$ 440.00

AMENDMENT 2023 – 2026 TO INTERLOCAL GOVERNMENTAL AGREEMENT
FOR EMERGENCY 911 DISPATCH SERVICES

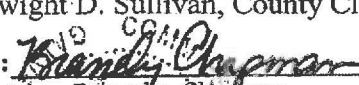
This agreement amends the now-existing Interlocal Governmental Agreement between the County of Galveston, Texas and the Hitchcock Police Department, providing 911 dispatch services to the City of Hitchcock. The attached Base Compensation Schedule (Exhibit B Supplement) is adopted for the period of October 1, 2023 through September 30, 2024, pursuant to the "Consideration" section of the existing Interlocal Governmental Agreement for Emergency 911 Dispatch Services.

County of Galveston by:


Mark Henry, County Judge

Date of Execution: 10/2/2023

Attest:

Dwight D. Sullivan, County Clerk
By:  Deputy
Brandy Chapman




Henry Trocheset, Galveston County Sheriff

Date of Execution: 10/2/2023

City of Hitchcock, Texas:


Marie Gelles, City Manager

Date of Execution: 9/18/2023

Exhibit B – Compensation Schedule

Galveston County has adopted a Career Path program for the Communications Division. Compensation for each TCO will be calculated according to his or her individual corresponding salary grade/step as follows:

Position	Grade/Step	FY 23 Salary
Deputy I – Communications		\$51,250
Deputy II – Communications		\$56,432
Deputy III – Communications		\$61,614
Deputy IV – Communications		\$64,205
Deputy V – Communications		\$66,795

Hourly Rate for each Officer is calculated by dividing each Officer’s individual salary by 2080.

Total Hourly Rate for each Officer is calculated as follows:

$$(\text{Hourly Rate}) \times (0.21327 \text{ [variable benefits]}) + \$5.16 \text{ [fixed benefits]} = \text{Total Hourly Rate}$$

Current monthly certification pay rates are:

Intermediate	Advanced	Master
\$ 50.00	\$ 100.00	\$ 150.00

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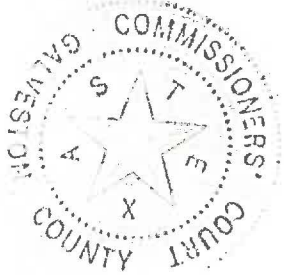
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\$ 440.00	\$ 440.00

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County of Galveston by:



Mark Henry, County Judge

Date of Execution: October 14, 2024

Attest:

Dwight D. Sullivan, County Clerk

By: Brandy Chapman Deputy
Brandy Chapman

Henry Trochesset, Galveston County Sheriff

Date of Execution:

City of Hitchcock, Texas:

Marie Gelles, City Manager

409-986-5591

Contact Phone

Hitchcock PD Emergency 911 Services FY2025 Salary Amendment

Exhibit B – Compensation Schedule

Galveston County has adopted a Career Path program for Communications Division. Compensation for each TCO will be calculated according to his or her individual Career Path step and corresponding salary grade/step as follows:

Position	Grade/Step	FY 25 Salary
Deputy I – Communications	514	\$52,788.00
Deputy II – Communications	516	\$58,125.00
Deputy III – Communications	518	\$63,462.00
Deputy IV – Communications	519	\$66,131.00
Deputy V – Communications	520	\$68,799.00

Hourly Rate for each Officer is calculated by dividing each Officer’s individual salary by 2080.

Total Hourly Rate for each Officer is calculated as follows:

$$(\text{Hourly Rate}) \times (0.2128 \text{ [variable benefits]}) + \$5.16 \text{ [fixed benefits]} = \text{Total Hourly Rate}$$

Current monthly certification pay rates are:

Intermediate	Advanced	Master
\$ 50.00	\$ 100.00	\$150.00

Current longevity pay is \$10.00 per month for each year of service.

In addition, the following fees and charges will be billed per Officer per contract year, prorated monthly:

Uniforms	Training
\$ 440.00	\$ 440.00