



COUNTY of GALVESTON

Department of Parks & Senior Services

4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8100 • Fax: (409) 621-7986

**Up the Street Club
2025 Fee Reduction Request
Saturday June 28, 2025 for use of the indoor banquet hall at Walter Hall Park
for their annual Up the Street Club "Summer Spectacular" fundraising event.**

5.1.2 Criteria for Requesting Reduction of a Permit Fee. The criteria for requesting such a reduction are:

- i) Submit a written request to the Parks and Senior Services Department at least 90 days before the event;
- ii) Describe the level of significant contributions the organization or agency has provided to a Galveston County park, Galveston County senior services and/or beach facilities, or the Galveston County community in the past year;
- iii) Submit financial plans on the upcoming event, including all projected revenues and expenditures for the event;
- iv) Submit background information regarding the organization or agency; and
- v) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990.*

Once all criteria are met, the Parks Department and Senior Services Department will submit the item to the Commissioners' Court agenda. Commissioners' Court will either approve reduction of the permitting fee or deny the request. A member of the organization requesting the reduction of a permit fee may be present at the Commissioners' Court meeting.

5.1.3 Options and requirements for Fee Reduction:

- i) Fees may be reduced by up to 80%, but not to exceed a \$1,000.00 reduction in fees.
- ii) Admission to events receiving reduced fees must be open to the public free of charge. While event sponsors may charge for goods or services at the event, no admission or gate fee shall be charged.
- iii) Galveston County must be identified as a sponsor of any event in which a fee is reduced. The County must be recognized on any and all print media, banners, websites and in a place of prominence at event locations during the event. Galveston County reserves the right to place a banner or signage at/in event grounds.
- iv) Galveston County reserves the right to view sales and special event documentation at its request at any time.

Non-refundable user fees Amount:

Hourly rate \$85.00/hour = 10 hours x \$85.00 = \$850.00

Set-up/break-down service = \$250.00

Total fee for rental = \$1,100.00

Fee Reduction Amount (80%) = -\$880.00

Grand Total of User Fee Payment should reduction be approved: \$220.00

*Please see attached request.

** \$400.00 refundable security deposit not included in fee reduction.

Our Mission:

To provide comprehensive and diverse recreational and senior services opportunities for Galveston county Citizens and visitors, through the stewardship of our resources.



To Whom It may Concern,

The “Up the Street Club” opened its doors in 1997 to provide a meeting space for various 12 steps Group of Recovery from Many addictions including Drugs and Alcohol. We operate as a 501c3 and operate off of Donations only. By providing a meeting place, we host over 54 meetings per week. Because we are donation based, we must have semi annual fundraisers to cover our operating costs that donations don’t cover. Without these, our club would not continue to help so many and lasted as long as it has. We hope to continue to provide this space for many more years to come.

We have reserved the Walter Hall Park Pavilion for one of our Fundraisers on June 28,2025. This will be a wonderful facility for us and we are grateful it is available.

We would appreciate your consideration for a reduction in our rental for your facility.

Thank you for your time.

Sincerely,

Art Oswald

President

Up The Street Club





Galveston County - Parks & Cultural Services
 4102 Main Street
 La Marque, TX 77568
 Phone: 409-934-8102 Fax: 409-621-7986
Scheduling Invoice

Creation Date: Thu Mar 6, 2025

Invoice #: 11022

PAYEE: Art Oswald
 Up The Street INC.
 17000 El Camino Real Suite 205AM
 Houston, Texas, United States
 77058

Total Amount Due: \$1,500.00

Amount Paid: \$400.00

Balance Due: **\$1,100.00**

Client #: 7202 **Email:** 62a16r05t@gmail.com
Event: Up the Street Club Summer Spectacular Fundraiser **Special Event:** Yes

Phone 1: (713) 249-7702
Status: Firm

Please make checks payable to Galveston County Parks Department.

Facility Times

Facility Name	Description	Date	Time	Price
Walter Hall Park - Facilities	Indoor Banquet Hall (downstairs)			
	Individual/Tax Exempt - \$85.00 Per Hour	Sat Jun 28, 2025	07:00AM - 05:00PM	\$850.00
Facility Subtotal:				\$850.00
Total:				\$850.00

Services

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Indoor Facility - Large	Deposit - \$400.00 Daily Rate (All Units)				
Walter Hall Park - Facilities	Indoor Banquet Hall (downstairs)	1	Sat Jun 28, 2025	07:00AM - 05:00PM	\$400.00
Service Subtotal:					\$400.00
Fees - All - Set-Up and Break Down	Large Facility - \$250.00 Flat Rate (Per Unit)				
Walter Hall Park - Facilities	Indoor Banquet Hall (downstairs)	1	Sat Jun 28, 2025	07:00AM - 05:00PM	\$250.00
Service Subtotal:					\$250.00
Security - All - Attendance 100+	Paid In Cash - \$0.00 Per Hour (Per Unit)				
Walter Hall Park - Facilities	Indoor Banquet Hall (downstairs)	1	Sat Jun 28, 2025	07:00AM - 05:00PM	\$0.00
Service Subtotal:					\$0.00
Total:					\$650.00

Transactions

# 123295	Date: Mar 19, 2025 - 01:12PM	Type: Payment (# 9669)	Method: Debit Card	Amount: -\$400.00
Comments				Subtotal: \$1,500.00
Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-4:30pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event. Credit/ debit card transactions incur either a 2.2% or \$3.95 convenience fee (whichever is greater). Cancellations on unpaid balances will begin 25 days before the event date.				Total: \$1,500.00
				Amount Paid: \$400.00
				Balance Due: \$1,100.00



Galveston County Parks & Cultural Services
 4102 Main Street (FM 519), La Marque, TX 77568
 Office Hours: Monday-Friday; 8am-5pm
 www.galvestoncountytexas.gov
PUBLIC EVENT/SPECIAL EVENT PERMIT APPLICATION

FIRST TIME EVENTS: It is recommended to schedule a meeting with the Rental Supervisor to discuss the application in detail for first time applicants. Please call (409) 934-8102 to make arrangements.

Set-Up Date: 6/28/25 Start time: 7:00AM End Time: 9:00AM
 Event Date(s): 6/28/25 Start time: 9:00AM End Time: 3:00PM
 *Event Date(s): _____ Start time: ~~9:00AM~~ End Time: ~~5:00PM~~
 (Two-day event) / add additional line for 3+ day event
 Break-down Date: 6/28/25 Start time: 3:00PM End Time: 5:00PM
 Reservations can be made 24 months in advance for any public event, special event or company picnic.
 Park Requested: Walter Hall Park
 *Facility/Facilities Requested: Indoor Pavillion
 *including but not limited to: pavilions, gazebos, sports fields, cabanas, bunkers, restrooms, etc.
 Type of event: _____ Fair/Festival _____ Parade _____ Event exceeds
 _____ Circus/Carnival _____ Company Picnic facility capacity
 _____ Wedding _____ Race/Fun Run Amusement request
 _____ Concert _____ Demonstration/Rally
 Other: Non-Profit Fundraiser
 *Estimated # attending event: 175 (include vendors, staff, volunteers and participants)
 Descriptive summary of the event (attach additional sheets if necessary):
Non Profit Fundraiser to raise operating funds for 12
Step Recovery Club
 Event Name: Up the Street Club Summer Spectacular
 Name of Applicant: Art Oswald (Photo ID req. / age 21+)
 Company Name (if applicable): _____
 Individual/Tax-Exempt For-Profit or Commercial: Up the Street INC.
 (attach proof of current tax-exempt/non-profit status, including IRS form 990)
 Mailing address: 17000 El Camino Real Suite 205A
 City: Houston State: Tx Zip: 77058
 Email address: 62a1lor05t@gmail.com
 Cell Phone (713) 249 7702 Other Phone () _____
 Event Day Contact Name: Art Oswald Phone (713) 249 7702
 Certain indoor facilities have additional amenities for rent. Please see page 7 and use the checklist below if you would like to rent:
 _____ PA System (Add \$50.00) *Set-Up & Break Down of Tables/Chairs
 (Add \$250 for large facilities or \$125 for small facilities)
 *Lay-out required
 _____ Podium (Add \$10.00)



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Is the event being sponsored, co-sponsored or supported by another organization or group? If yes, attach a list of supporting organization(s) and describe their role. YES NO

Will gate, admission or registration fees be charged? YES NO
 If yes, attach a list of proposed fees and their purpose and also see section 5.1.4 of Facility Permitting Policy.

How will the event be promoted?
 TV Ads Newspaper Ads Radio
 Flyers/posters Billboards Internet
 Facebook Other: _____

Event website: _____

REQUIRED ATTACHMENTS - Use the blank space as a check list before submitting your application to the Rental Supervisor.

Event Location Layout - Please list the proposed event location and attach a map of the proposed logistical layout for your event.

Event Parking - What parking arrangements have been made for your event? If you are using alternate parking lots, an approval letter from the property owner must accompany this application.

Event Set-Up Parking Area: Existing parking spaces

Event Participant Parking Area (vendors, staff, volunteers, media): _____

Existing parking spaces

Event Attendees: Existing parking spaces

Grass Parking - If you are requesting to utilize a grass parking area, what will you do in the event of inclement weather?

Event Size: 175 # of Participants # of Staff/Volunteers
 # of Spectators 175 **Total Number of Attendees**

Event History: Is this a first time event? YES NO

Is this an Annual Event? YES NO

How many years in existence? 28 YEARS

Previous Name(s) of Event: Up the Street Club Spring Fling

If your previous year's application is on file, are there any changes from the previous year? List: _____



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24. Cleaning and Trash For Outdoor Facility Rentals, the Permittee must pick up trash and litter during and after all Events. Events where in excess of 100 persons are in attendance will be required to remove bags of trash from the Site the same day of the event. In the event that trash is not removed, the permittee may be responsible for other costs incurred by the Department for the removal of trash and litter from the Site.

25. The Applicant must provide for the Event, at no additional charge to the public, an adequate number of portable toilets (one per 100 attendees), including a proper ratio of such toilets that meet the Americans with Disabilities Act specifications (ADA).

26. The Permittee may use for the Event any electrical outlets that currently exist at the Site at a cost of \$10.00 per outlet. It is the Permittee's responsibility to contact the Department at least 72 hours before the Event to ensure that the electrical power is turned on. If the Event takes place at a Site where no electrical outlets are currently in place or if the Permittee has additional electrical requirements, it will be the Permittee's responsibility to safely provide for the Event's additional needs.

27. Any misrepresentation of the signed special event application or failure to meet the requirements set forth herein will result in retention of the deposit fee.

Applicant's Name *Act Oswald*

Applicant's Signature *[Signature]*

Date *2/27/25*