



Galveston County Request for Early Release of Check

Why do you need
the early release?

Hunton Services has informed the County that our account is 120 days past due and will be placed on hold if payment is not received within the next few days. As a critical vendor, Hunton Services supports the operation of the County's HVAC units across the entire enterprise.

Early Release Date
Needed

04/01/2025

Check Amount \$ 122,301.00

Vendor Name

Hunton Services

Requested by
(Employee)

Lauren Michaels
(print name)

6233
(Ext.)

Lauren Michaels
(signed)

Approved by
(Department
Head)

Misty Witmer
(print name)

5409
(Ext.)

[Signature]
(signed)

Department Name

Facilities

Disposition

☐ Mail ☒ Pickup

Approved by
County Auditor

Randall Rice CPA
(signed)

04/01/2025

(date)

Approved by
County Judge

Mark Henry
(signed)

04/01/2025

(date)

**** It is mandatory that you HAND DELIVER the request to the County Auditor for approval, then HAND DELIVER the request to the County Judge for approval to process the request. The form must have all original signatures; all blanks must be completed before request will be processed. You will also need backup documentation when making the request. (i.e., purchase order or affidavit, invoice copy, receipts, etc.) Please return the signed request to the Auditor's Office after approval by the County Judge. The release of funds will be from the County Clerk's Office - Treasury Division.**

Check No: AP00479661

Check Date: 04/01/2025

Release Date: 04/01/2025



INVOICE

PLEASE REMIT TO

PO Box 650998, Dept. HOU1121
Dallas, TX 75265-0998

INVOICE NUMBER JC92102

INVOICE DATE 12/17/2024

PO NUMBER 706976

TOTAL DUE \$122,301.00

BILL TO

Galveston County
APClerk@co.galveston.tx.us
Galveston, TX 77553-1418

JOB ADDRESS

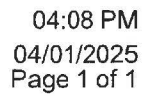
Galveston County
722 Moody
Galveston, TX 77550

Description 100% Completion
Replace CRAC units at Courthouse

Job 80810230069 - GALV CO MOODY/DATA RM UNIT REP

| Salesperson | Customer Number | Contract Number | Payment Terms | Due Date | Shipping Method |
|------------------|-----------------|-----------------|---------------|------------------|-----------------|
| | 10500 | 706976/F401461 | Net 30 | 1/16/2025 | |
| Bill Code Number | Scheduled Value | % Complete | Amount Earned | Previous Billing | Current Bill |
| 001 ORG CONTRACT | \$118,691.00 | 100% | \$118,691.00 | \$0.00 | \$118,691.00 |
| 002 BOND | \$3,610.00 | 100% | \$3,610.00 | \$0.00 | \$3,610.00 |
| Totals | \$122,301.00 | | \$122,301.00 | \$0.00 | \$122,301.00 |

| | |
|--------------------|--------------|
| Billing Amount | \$122,301.00 |
| Retention Withheld | \$0.00 |
| Retention Due | \$0.00 |
| Subtotal | \$122,301.00 |
| Miscellaneous | \$0.00 |
| Total Tax | \$0.00 |
| Total | \$122,301.00 |



GALVESTON COUNTY, TEXAS

List of County Auditor's Approved Claims for Voucher Warrants Dated 04/14/2025

Approved Order to pay by Commissioners Court this day April 14, 2025.

Sergio Cruz
Sergio Cruz, County Auditor

Mark Henry
Mark Henry, Galveston County Judge

Darrell A. Apfel
Darrell A. Apfel, Galveston County Commissioner, Pct 1

Joe Giusti
Joe Giusti, Galveston County Commissioner, Pct 2

ATTEST:

Hank Dugie
Hank Dugie, Galveston County Commissioner, Pct 3

Dwight D. Sullivan
Dwight D. Sullivan, County Clerk

Robin Armstrong
Robin Armstrong, MD, Galveston County Commissioner, Pct 4

By Mae Ross Deputy
Mae Ross

