



THE COUNTY OF GALVESTON

FRANK RODRIGUEZ
PURCHASING AGENT

ASHLEY CLARK
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

June 22, 2026

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: Disposal of Salvage or Surplus Property

Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments have been exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Frank Rodriguez".

Frank Rodriguez
Purchasing Agent
County of Galveston

Dickey, Tammy

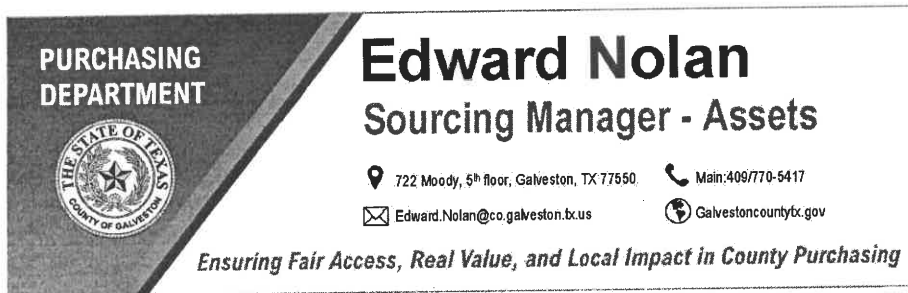
From: Nolan, Edward
Sent: Wednesday, June 10, 2026 5:02 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 6/22/2026: 172111, Fleet Management 20260622
Attachments: 172111, Fleet Management 20260622.pdf

Good afternoon,

Could we please place the following assets on the next available commissioners court appropriate removal as surplus:
(172111, Fleet Management 20260622.pdf):

- (1) tractor mower attachment

Thanks!



PURCHASING DEPARTMENT

Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550. Main: 409/770-5417
Edward.Nolan@co.galveston.tx.us Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



ASSET DISPOSAL REPORT

DATE: 06/10/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Elizabeth Bryant 172100, Fleet Management

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

Auction _____
Date

Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

Destroyed by
 Natural Disaster _____
Date
 Traffic Accident _____
Date

Trade-In _____
Date

Donated _____ Agency receiving donation: _____
Date

Disposal of: 31898 - SLOPE MOWER ATTACHMENT
FAID No.

Reason for disposal: Attached to surplus tractor mower / deck removed

Serial No./VIN #: TB601658

From: 172100, Fleet Management Location: Dickinson Stockyard, 2875 Nichols
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

6/10/2024
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 06/10/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From:  Elizabeth Bryant 172100, Fleet Management
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31898 Description: SLOPE MOWER ATTACHMENT

Make: TIGER Model: BB22

Serial/VIN: TB601658 Year: 2014 Color: Yellow

Description of Use: Mowing

Reason for Disposal: Attached to surplus tractor mower / deck removed

Is this item currently in sound working condition? Yes No

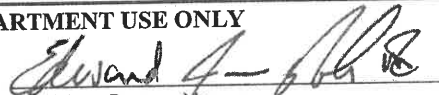
If no, please describe and list all defects.

Other: _____

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6/10/2026
Date Form Processed


Fixed Asset Property Manager

Dickey, Tammy

From: Nolan, Edward
Sent: Thursday, June 11, 2026 3:49 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 6/22/2026: 211150, Warrants 20260622
Attachments: 211150, Warrants 20260622 .pdf

Good afternoon,

Could we please place the following property items on the next available commissioners court for appropriate removal or reallocation: **(211150, Warrants 20260622.pdf)**:

- (3) Televisions - Condition unknown - possibly still work
- (7) Chairs
- (3) Desks
- (3) Bookshelves
- (3) File cabinets

Thanks!

PURCHASING DEPARTMENT

Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417
✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 06/11/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager
From: 211150, Warrants Division Heather Gruben *Heather Gruben*
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction _____ Date _____
- Theft _____ (Attach the Law Enforcement Agency Theft Report) Date _____
- Destroyed by
 - Natural Disaster _____ Date _____
 - Traffic Accident _____ Date _____
- Trade-In _____ Date _____
- Donated _____ Agency receiving donation: _____ Date _____

Disposal of: N/A- Office items / see attached sheet
FAID No. & Description

Reason for disposal: No longer needed

Serial No./VIN #: _____

From: 211150 Warrants Division Location: 601 54th Street, Suite 1114
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

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6/11/2026
Date Form Processed

Edward J. Albre
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 06/11/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] Heather Gruben 211150, Warrants Division
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: Office items / see attached sheet

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: office furniture / office items

Reason for Disposal: No longer needed

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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PURCHASING DEPARTMENT USE ONLY

6/11/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	3					Televisions	Condition unknown - possibly still work
2	7					Chairs	
3	3					Desks	
4	3					Bookshelves	
5	3					File cabinets	
6							
7							

Dickey, Tammy

From: Nolan, Edward
Sent: Thursday, June 11, 2026 4:05 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 6/22/2026: 151300, Auditors off surp 20260622
Attachments: 151300, Auditors off surp 20260622.pdf

Good afternoon,

Could we please place the following property items on the next available commissioners court for appropriate removal or reallocation: **(151300, Auditors off surp 20260622.pdf)**:

- (2) Desks with hutches
- (3) Rolling chairs
- (4) Guest chairs
- (1) Desk (no hutch)
- (3) File cabinets
- (1) credenza
- (1) Conference table

Thanks!

PURCHASING DEPARTMENT



Edward Nolan

Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417

✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 6/5/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 151300 Auditors Sergio Cruz Sergio Cruz
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction _____
Date
- Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- Destroyed by
 Natural Disaster _____
Date
 Traffic Accident _____
Date
- Trade-In _____
Date
- Donated _____ Agency receiving donation: _____
Date

Disposal of: N/A - misc office items (see attached list)

FAID No. & Description

Reason for disposal: No longer needed - surplus

Serial No./VIN #: _____

From: 151300 Auditors Location: 722 Moody, STE 4 Auditor's Office
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

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6/11/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 6/5/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Sergio Cruz* Sergio Cruz 151300 Auditors
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: See attached list

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: Office surplus items - see attached list

Reason for Disposal: surplus / no longer needed

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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PURCHASING DEPARTMENT USE ONLY

6/11/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	2					Desk with hutch	
2	3					Rolling chairs	
3	4					Guest chairs	
4	1					Desk	
5	3					File cabinets	
6	1					Credenza	
7	1					Conference table	
8							









Nolan, Edward

From: Nolan, Edward
Sent: Thursday, June 11, 2026 4:45 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 6/22/2026: 127100, DA Office desk 20260622
Attachments: 127100, DA Office desk 20260622.pdf

Good afternoon,

Could we please place the following property items on the next available commissioners court for appropriate removal or reallocation: **(127100, DA Office desk 20260622.pdf)**:

- (1) Desk
- (1) Chair

Thanks!



PURCHASING DEPARTMENT

Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417

✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 6/11/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 127100, Dist Atty MiYoshi Rougely [Signature]
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction
Theft
Destroyed by
Trade-In
Donated

Disposal of: N/A - (1) Desk + (1) Chair
FAID No. & Description

Reason for disposal: surplus / replaced

Serial No./VIN #: _____

From: 127100, Dist Atty
Department No. & Name Location:
Building, Floor, Suite, or Room No.

Comments: _____

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[Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 6/11/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Miyoshi Rougely MiYoshi Rougely 127100, Dist Atty
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: Desk / + 1 chair

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: Office furniture

Reason for Disposal: Replaced / not needed

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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Edward J. [Signature]
Fixed Asset Property Manager



