



MEMORANDUM

To: Galveston County Commissioners Court
From: Grants Administration
Court Date: May 11th, 2026
RE: Office of Emergency Management
Houston Urban Area Security Initiative (UASI)
2026 UASI Application Submission Ratification

BACKGROUND

Galveston County is eligible for funding under the Houston Urban Area Security Initiative (UASI). The Office of Emergency Management serves as the administrator of these funds for Galveston County. These funds are used to enhance the county's preparedness for all types of emergencies.

The Houston UASI Region requires jurisdictions to submit budgets at the regional level for review and consideration for funding through regional allocations. If approved, UASI budget requests are then submitted as formal applications to the Office of the Governor – Homeland Security Division.

We received authorization on April 15, 2026 from HGAC to open draft applications for UASI projects in the eGrants portal. The full draft applications will be submitted for ratification on the first Commissioners Court in May.

SUMMARY

The UASI Region has approved our budget requests and authorized submission of the FY 2026 applications. The deadline to submit the applications to the Office of the Governor – Homeland Security Division was April 30, 2026. The applications have been submitted in advance of this deadline. The required resolutions for these projects were previously placed on the April 27, 2026 Commissioners Court agenda, approved, and executed at that time. This item is being presented to Commissioners Court for ratification of the FY 2026 UASI application submissions.

Community Preparedness - This project will support and deliver community outreach and training, partnering with community partners and key stakeholders to build resilience, especially focusing on historically underserved communities and socially vulnerable individuals. The program will train and maintain Galveston County Community Emergency Response Teams (CERT) and Teen CERT programs by procuring appropriate tools, equipment, and training aids for teaching and outreach.

FINANCIAL SUMMARY

	<u>Grant Match</u>	<u>County Match</u>
Community Preparedness	\$83,300.00	\$0.00

THE COUNTY OF GALVESTON



GRANTS DIVISION

RECOMMENDATIONS

Grants Administration respectfully requests that the Court ratify the submission of the FY 2026 UASI grant application Community Preparedness to the Office of the Governor – Homeland Security Division.

ATTACHMENTS FOR WET SIGNATURE

- NONE

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Agency Name: Galveston County
Grant/App: 5997201 **Start Date:** 9/1/2026 **End Date:** 5/31/2028

Project Title: Galveston County - Community Preparedness
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
746000908

Application Eligibility Certify:

Created on:4/16/2026 9:41:45 AM By:Ahmad Adams

Profile Information

Applicant Agency Name: Galveston County
Project Title: Galveston County - Community Preparedness
Division or Unit to Administer the Project: Office of Emergency Management
Address Line 1: 722 Moody Ave
Address Line 2:
City/State/Zip: City of Galveston Texas 77550-2317
Start Date: 9/1/2026
End Date: 5/31/2028

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council

Headquarter County: Galveston

Counties within Project's Impact Area: Brazoria,Fort Bend,Galveston,Harris,Montgomery

Grant Officials:

Authorized Official

Name: Mark Henry
Email: mark.henry@co.galveston.tx.us
Address 1: 722 Moody
Address 1:
City: Galveston, Texas 77550
Phone: 409-766-2244 Other Phone: 409-765-2639
Fax: 409-766-4582
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Sergio Cruz
Email: sergio.cruz@galvestoncountytexas.gov
Address 1: 722 Moody Avenue
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5398 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Jesse Ryholt
Email: Jesse.Ryholt@galvestoncountytexas.gov

Address 1: 1353 FM 646 West
Address 1: Suite 201
City: Dickinson, Texas 77539
Phone: 281-309-5013 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: Deputy Emergency Management Coordinator

Grant Writer

Name: Ahmad Adams
Email: ahmad.adams@galvestoncountytexas.gov
Address 1: 722 Moody Ave
Address 1:
City: City of Galveston, Texas 77590
Phone: 409-770-5543 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: Grant Coordinator I

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide homeland security services
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 746000908
Unique Entity Identifier (UEI): DRP9KU1PVJN4

Narrative Information

Overview

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

Primary Mission and Purpose

Urban Area Security Initiative (UASI) - Regular: Supports programs that address the unique multidiscipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas in efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism. Urban areas must employ regional approaches to overall preparedness and are encouraged to adopt regional response structures whenever appropriate.

Eligibility Requirements

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

National Incident Management System (NIMS) Implementation

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

Emergency Management Plans (Intermediate Level)

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@tdem.texas.gov.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Compliance with State and Federal Laws, Programs and Procedures – Local Units of Government

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2027 or the end of the grant period, whichever is later.

Compliance with State and Federal Laws, Programs and Procedures – Nonprofit Organizations

Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

Program Requirements

Building and Sustaining Core Capabilities

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content and requirements.

Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

Support and deliver community outreach and training, partnering with community partners and key stakeholders to build resilience, especially focusing on historically underserved communities and socially vulnerable individuals. Train and maintain Community Emergency Response Teams (CERT) and Teen CERT programs by procuring appropriate tools, equipment, and training aids for teaching and outreach. Maintain Community Emergency Response Teams (CERT) and Teen CERT programs by conducting and facilitating CERT train-the-trainer and CERT Program Manager training, providing information on building community resilience to terrorist attacks to better equip residents for all threats faced by the region. Partner with community organizations and key stakeholders to build the resilience of individuals and families and increase preparedness for terrorist attacks, active threats, and other regional hazards. Partner with community organizations and key stakeholders to build disaster-centric financial resilience of individuals and households to better equip them to survive and recover from terrorist attacks and all hazards in the region. Execute You are the Help Until the Help Arrives workshops with community members, community organizations, and key stakeholders to increase the region's resilience to terrorist attacks so residents are prepared for other hazards our region faces as well. Provide guidance to the whole community on how to create emergency kits and family communications plans, including youth preparedness and promoting community planning, coordination, and integration of children's needs during terrorist attacks and other emergencies our region faces.

Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

This project will address the issues, hazards and threats the community needs to be prepared for including

terrorism activity by providing information and education on how to be prepared for, respond to and recover from the disaster, human caused or natural, using the Whole Community approach to advance community and individual preparedness and to work as a nation to build and sustain resilience. Capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Threats and hazards for this region have been well documented. Our location along the Gulf Coast and our status as one of the nation's industrial centers leaves us vulnerable to many natural and human caused disasters including acts of terrorism. In order to respond and recover effectively, we continue to identify opportunities to address risks that impact our jurisdictions and region. Although we educate many community members each year on preparing for and recovering from these disasters, we have a high increase in the number of new residents moving to our area each year. In addition, we identify and create new partnerships and new ways to reach and educate specific populations including the most isolated and vulnerable. As the region continues to develop plans that address these disasters, we identify opportunities to provide training and outreach working towards a more resilient community. Citizen Corps Councils support public outreach and promote programs to increase awareness and move individuals from awareness to action in an effort to enhance preparedness and keep the whole community engaged year-round. In addition, increase the effectiveness of emergency preparedness planning and response for the whole community by integrating and coordinating activities including under represented diverse populations that may be more impacted by disasters including children, seniors, individuals with disabilities or access and functional needs, individuals with diverse culture and language use, individuals with lower economic capacity, and other underserved populations. Regional THIRA/ SPR Stakeholder Report; page 9 and 10

Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

Over 42,000 community members have been CERT trained, including an active Teen CERT program and the MRC that has more than 4,500 members across the region. Programs developed and available to the community include Neighborhood Ready, School Ready (elementary and middle school programs), Make the Call (Terrorism Prevention, If You See Something, Say Something™), Run Hide Fight® Surviving an Active Shooter Event, Stop the Bleed training, Ready Houston website, educational materials in 10 languages plus Braille, numerous outreach events and a variety of activities, events and preparedness programs to engage the residents across the region.

Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

Community Resilience Core Capability: Mitigation/Community Resiliency/Whole Community Approach to Emergency Management Principles as called for by Presidential Policy Directive PPD-8: National Preparedness. The region needs to sustain regional community preparedness planners, CERT Coordinators, Teen CERT and MRC to ensure regional preparedness plans, procedures, and programs remain up to date. In addition, these planners and coordinators need to continue to train and educate residents in order to promote whole community resilience. The need for individuals to take responsibility for their own self-preparedness efforts and for all community members to work together to develop the collective capacity needed to enhance the community's security and resilience. The population of our region continues to expand exponentially. This project works diligently to meet the expanding needs as new residents move into the community and need information on the risks and threats to our region and how to best prepare for a disaster including terrorism as well as other human caused or natural events. Page 9 of THIRA/SPR - The region needs to sustain regional Community Preparedness Planners and CERT Coordinators to ensure regional preparedness plans, procedures, and programs remain up-to-date; in addition, these planners and coordinators need to continue to train and educate residents in order to promote whole community resilience.

Impact Statement :

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps. Our region continues to experience a population growth unmatched by any area in the US, recent reports have Houston predicted to become the third most populated city in the US. As the city population expands so does the population of the UASI footprint. In addition to new community members, our region has seen an influx of new businesses, increasing the potential for new partnerships. All programs developed and managed under Ready Houston, all Citizen Corps programs including CERT, Teen CERT

Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by

number and text (e.g. *1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

[3.3.1 Expand and enhance local jurisdiction and citizen capabilities through participation in Citizen Corps and other individual and community preparedness programs.](#)

Target Group :

Identify the target group and population expected to benefit from this project.

The project supports individual and community preparedness in the entire Houston Urban Area. The Houston Urban Area is comprised of the City of Houston; Harris, Fort Bend, Montgomery, Galveston, and Brazoria Counties. This area contains 94 incorporated cities; it is entirely situated within the Houston-Galveston Area Council (H-GAC) region with a population of over 6 million people.

Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

The teams and programs developed are very successful and filled a tremendous need in the community. We would look towards the possibility of continuing personnel funding from each jurisdiction and corporate funding, other grant funding opportunities and other non-government funding sources to meet the other needs of the program.

Project Activities Information

HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

Urban Area Impact

Identify the Urban Area Strategic Plan Goal and Objective that most closely aligns with this project. List the Goal/Objective specific to your Urban Area Strategic Plan by number and text (e.g., *Goal 5: Interoperable Communications. Sustain standards-based, shared systems with adequate coverage and capacity to facilitate seamless interoperable communications throughout the Urban Area. Objective 2: Complete the deployment of standards-based shared systems to serve the region.*)

Goal 4: Enhanced Community Preparedness. Enhance community resiliency through efforts to improve the preparedness of individuals, households, private sector, schools, government, and nongovernmental organizations (NGOs); and continue to train citizens to augment government efforts in a catastrophic incident
 UASI Strategic Objective: Objective 1: Increase preparedness in all sectors of the community by planning and implementing programs that encourage community members to make a plan, build a kit, and stay informed, as well as encourage businesses to be ready for crises through continuity of operations planning and other appropriate preparations. Objective 2: Employ and sustain staff needed to support enhanced community preparedness activities. Objective 3: Secure the tools and technologies needed to conduct expanded training and outreach efforts. Objective 4: Maintain the comprehensive training programs required to enhance community preparedness borrowing, where feasible, on existing materials and best practices of other communities.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Community Preparedness and Resilience	100.00	Contract to educate and train Galveston County residents for CERT (Community Emergency Response Teams)

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of community preparedness (CCP, CERT or other similar agency sponsored programs) events held.	4
Number of exercises conducted.	4
Number of individuals participating in exercises.	40
Number of people trained.	100
Number of planning/coordination meetings attended.	4
Number of planning/coordination meetings conducted (including whole community as appropriate).	8
Number of plans developed or updated.	0
Number of plans reviewed.	0
Number of trainings conducted.	16

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of people participating in community preparedness events.	10
Number of stakeholders participating in planning/coordination meetings.	200

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
 No
 N/A

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

Enter the debarment justification:

Homeland Security Information**FUND SOURCE INFORMATION AND REQUIREMENTS**

DHS Project Type: Establish/enhance Citizen Corps Councils

Capabilities

Core Capability: Community Resilience

Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :

Existing Capabilities (Sustain)

Are the assets or activities Deployable or Shareable: Shareable

Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

Check if these funds will support a project that was previously funded with HSGP funding

Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

Step: Execute

Description: The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

Process: Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

Milestones

Milestone: Plan academy trainings, exercises, continuing education courses, skills refreshers and outreach dates for the grant period of performance.; **Completion Date:** 03-01-2027

Milestone: Conduct a minimum of two adult CPR/AED classes.; **Completion Date:** 06-01-2027

Milestone: Conduct a minimum of four basic CERT academies.; **Completion Date:** 09-14-2027

Milestone: Conduct a minimum of four continuing education classes and skills refresher training with CERT program graduates.; **Completion Date:** 12-01-2027

NIMS Resources

Check if this project supports a NIMS typed resource

Enter the name of the typed resources from the Resource Type Library Tool:

Enter the ID of the typed resources from the Resource Type Library Tool:

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Consultant (Training)	CERT/Citizen Corps Administration and Coordination Contract (01/01/2027 to 12/31/2027) (vendor: Greater Metropolitan Safety Council) – This contract is needed to administer and coordinate the	\$82,400.00	\$0.00	\$0.00	\$0.00	\$82,400.00	0

		Galveston County Community Emergency Response Team (CERT)/Citizen Corps as well as provide training, exercises, and drills to CERT volunteers. Total Cost of the contract is \$82,400 invoiced monthly for a service period that runs 01/01/2027 to 12/31/2027.						
Supplies and Direct Operating Expenses	Software License and User Fees (Training)	Annual Website Domain Renewal Fee: Preparedness and Awareness website for the CERT/Citizen Corps program. 1 Renewal Fee @ \$900.	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$82,400.00	\$0.00	\$0.00	\$0.00	\$82,400.00
Supplies and Direct Operating Expenses	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$83,300.00	\$0.00	\$0.00	\$0.00	\$83,300.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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