



View Budget Amendment: Budget  
Amendment: FY2025 - Annual Budget Detail  
on 03/03/2025 : BAT-0000074

**Company** The County of Galveston  
**Plan Template** Annual Budget Detail : FY25 Amended Budget  
**Plan** FY25 Amended Budget  
**Organizing Dimension Type**  
**Amendment ID** BAT-0000074  
**Amendment Date** 03/03/2025  
**Description** BA 25-91-0303-E Request transfer from General Fund - Software Licensing and Maintenance to Information Technology - Other Contract Services to combine the renewal funds for Microsoft-related software.  
**Amendment Type** Budget Transfer  
**Balanced Amendment** Yes  
**Entry Type** Amended  
**Status** In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Fund	*Cost Center	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5481000:Miscellaneous Contract Services	1101 General Fund	159100 Information Technology		Other Contract Services			\$49,000.00	\$0.00	Request transfer from General Fund - Software Licensing and Maintenance to Information Technology - Other Contract Services to combine the renewal funds for Microsoft-related software.	
FY2025 Annual (FY25 Amended Budget)	5410000:professional and Technical Services	1101 General Fund	159100 Information Technology		Software Licensing and Maintenance			\$0.00	\$49,000.00	Request transfer from General Fund - Software Licensing and Maintenance to Information Technology - Other Contract Services to combine the renewal funds for Microsoft-related software.	

Row 137.pdf

**File Name** Row 137.pdf  
**Content Type** application/pdf  
**Updated By** Gabriela De Los Santos  
**Upload Date** 02/21/2025 09:43:07 AM  
**Comment**

Process History

AUDITOR'S CERTIFICATION

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Signed by County Auditor:

Randall Rice CPA



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on 03/03/2025 : BAT-0000074

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Submitted	02/21/2025 09:43:08 AM	02/22/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	02/24/2025 07:45:02 AM	02/23/2025	Misty Witmer (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Analyst	Approved	02/24/2025 08:15:25 AM		Joselinne Piedras-Sarabia (Budget Analyst)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		02/22/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead	Approved	02/24/2025 09:16:51 AM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	02/24/2025 09:40:54 AM	02/26/2025	Sergio Cruz (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		02/26/2025	Madeline Walker (Finance Executive)	2	
					Randall Rice (Finance Executive)		

# FY25 Budget Amendment Request

Row 137

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**Commissioners'  
Court Status**

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**Fiscal Year**      2025

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**Budget  
Amendment  
Number**      25-91-0303-E

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**Sponsor:**      Commissioner Precinct 1, Honorable Darrell Apffel

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**Department:**      Information Technology

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**Agenda Item  
Caption**      Request transfer from General Fund - Software Licensing and Maintenance to Information Technology - Other Contract Services to combine the renewal funds for Microsoft-related software.

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**Amount**      \$49,000.00

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**Notes**

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**Amount From  
General Fund  
Budgeted  
Reserves**      \$49,000.00

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**Division  
Number:**      159100

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**Department  
Head Name:**      Misty Witmer

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**Department  
Head Email:**      misty.witmer@galvestoncountytexas.gov

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**Submitted By:**      Lauren Michaels

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**Contact  
Extension  
Number:**

6233

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**Contact Email  
Address:**

lauren.michaels@galvestoncountytexas.gov

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**Associated  
Forms**

Not Applicable

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**Budget  
Amendment  
Justification:**

o This amendment is needed to combine the renewal funds for Microsoft Unified Support and Microsoft Cybersecurity Incident Response

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**Key Org (From):** 1101159100

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**Object Code  
From (Line  
Item):**

5419301

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**Amount (From):** \$49,000.00

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**Add an  
additional Key  
Org (From):**

☐

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**(2) Key Org  
(From):**

---

**(2) Object Code  
From (Line  
Item):**

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**(2) Amount  
(From):**

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**(3) Add an  
additional Key  
Org (From):**

☐

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**(3) Key Org  
(From):**

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**(3) Object Code  
(Line Item):**

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**(3) Amount  
(From):**

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**(4) Add an  
additional Key ☐  
Org (From):**

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**(4) Key Org  
(From):**

---

**(4) Object Code  
(Line Item):**

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**(4) Amount  
(From):**

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**Key Org (To):** 1101159100

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**Object Code  
(Line Item):** 5481000

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**Amount (To):** \$49,000.00

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**Add an  
additional Key ☐  
Org (To):**

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**(2) Key Org  
(To):**

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**(2) Object Code  
To (Line Item):**

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**(2) Amount (To):**

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**(3) Add an  
additional Key ☐  
Org (To):**

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(3) Key Org  
(To):

(3) Object Code  
To (Line Item):

(3) Amount (To):

(4) Add an  
additional Key ☐  
Org (To):

(4) Key Org  
(To):

(4) Object Code  
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code  
To (Line Item):

(5) Amount To:

Total (From)      \$49,000.00

Total (To)         \$49,000.00