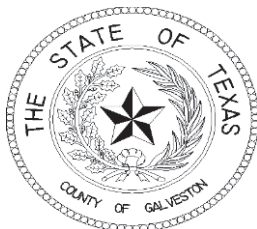


GALVESTON COUNTY



Office of the County Auditor

Sergio Cruz
County Auditor

Christie Motogbe, CPA
First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5300

722 Moody Ave, 4th Floor, Galveston, TX 77550

November 10, 2025

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Courts
722 Moody Avenue
Galveston, Texas 77550

Honorable Mark A. and Members of the Court:

Attached to be received and filed is the internal audit report for San Luis Toll Booth Close-Out.

Sincerely,

A handwritten signature in blue ink that reads "Sergio Cruz".

Sergio Cruz
County Auditor

cc: Mark Garcia, Assistant Facilities Director

Attachment: San Luis Toll Booth Close-Out Audit Report

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722 Moody Ave, 4th Floor, Galveston, TX 77550

To: Mr. Mark Garcia
Assistant Facilities Director

From: Sergio Cruz *SC*
County Auditor

Date: October 23, 2025

Re: San Luis Toll Booth Close-Out Audit Report

Coupon Book and Punch Card Reimbursements

The San Luis Toll Booth ceased operations on May 21, 2025. All pre-purchased, unused coupons or punch cards would be refunded upon request. The unused coupons or punch cards had to be submitted to the Galveston County Information Technology (IT) Office. In addition, the requestor completed an 'Application for Toll Tickets/Punch Card Reimbursement' form and a PEID request form. Each reimbursement was verified through GIACT and processed to be paid via Ad Hoc through the Galveston County financial system, Workday. The cut-off date for requesting a reimbursement is August 31, 2025.

The Facilities Department sold each San Luis Toll Booth coupon book and punch card for \$40.00. There are 24 coupons and punches total, valuing each individual unit \$1.67. The customer would receive 4 coupons or punches for free.

There were 131 customers who requested reimbursements; individually totally 1,542 coupons and 2,086 punches. Galveston County issued \$6,058.76 in refunds for the San Luis Toll Booth coupon book and punch card reimbursements.

Cash Count

A surprise cash count was conducted on May 12, 2025. The objectives of the cash count were to observe the close-out procedures and verify proper management of the collections. All collections and change funds were accounted for during the cash count.

We wish to kindly thank Mark Garcia and his staff for their cooperation and assistance.