



View Budget Amendment: Budget
Amendment: FY2026 - YE September - Annual
Budget Detail on 10/13/2025 : BAT-0000307

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Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000307
Amendment Date 10/13/2025
Description 26-09-1013-D; Request transfer within F.M. Lateral Road from Office and Administrative Supplies to General Operating Supplies to fund expenses in the appropriate ledger account.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 - YE September Annual (FY26 Amended Budget)	5311000:Office and Administration Supplies	312120 F.M. Lateral Road	2301 Road and Bridge Fund		Operating Supplies			\$0.00	\$115,000.00	26-09-1013-D; Request transfer within F.M. Lateral Road from Office and Administrative Supplies to General Operating Supplies to fund expenses in the appropriate ledger account.	
FY2026 - YE September Annual (FY26 Amended Budget)	5311100:General Operating Supplies	312120 F.M. Lateral Road	2301 Road and Bridge Fund		Operating Supplies			\$115,000.00	\$0.00	26-09-1013-D; Request transfer within F.M. Lateral Road from Office and Administrative Supplies to General Operating Supplies to fund expenses in the appropriate ledger account.	

312120 - Budget Correction.pdf

File Name 312120 - Budget Correction.pdf
Content Type application/pdf
Updated By Lee Clemmer
Upload Date 10/02/2025 04:27:07 PM
Comment



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Process History

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Submitted	10/02/2025 04:27:07 PM	10/03/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	10/03/2025 07:54:30 AM	10/04/2025	Tiffany Wallace on behalf of Zachary Smith (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	10/03/2025 09:27:02 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/03/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	10/03/2025 10:53:14 AM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	10/03/2025 01:59:19 PM	10/05/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		10/05/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Clemmer, Lee

From: Gomez, Rodolfo
Sent: Thursday, October 2, 2025 4:09 PM
To: Clemmer, Lee
Subject: Fw: FY26 PO's



County of
Galveston

Rodolfo Gomez

Finance Manager
Department of Professional Services

☎ (409) 770-5363

✉ rodolfo.gomez@galvestoncountytexas.gov

📍 722 Moody Avenue, Galveston, Texas 77550

From: Swift, Lauren <Lauren.Swift@galvestoncountytexas.gov>
Sent: Thursday, October 2, 2025 2:01 PM
To: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>
Cc: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Jones, Mendy <Mendy.Jones@co.galveston.tx.us>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>
Subject: FW: FY26 PO's

Good afternoon,

Please see email below. It sounds like their FY26 budget for Operating Supplies in 2301-312120 was inadvertently set up under the wrong ledger account. It should be set up under 5311100: General Operating Supplies, rather than 5311000: Office and Administrative Supplies. Is this something you can easily correct?

Thanks,
Lauren



Lauren Swift

Manager - General Accounting
County Auditor's Office

☎ 409-770-5366

✉ Lauren.Swift@galvestoncountytexas.gov

📍 722 Moody Ave, 4th Floor, Galveston, TX 77550

From: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Sent: Thursday, October 2, 2025 1:39 PM
To: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Cc: Jones, Mendy <Mendy.Jones@co.galveston.tx.us>
Subject: FY26 PO's

Good afternoon,

We have been opening up BPOs since yesterday. I noticed that when I checked the FM Lateral Roads Manager Budgetary Balance Report, I saw that the BPOs Mendy opened under the operating supplies are coming out of the wrong Spend Category. I will attach a screenshot to show you. I checked all my other operating supplies from other object codes, and they are all correct. Not sure why this happened. Can you please look into this.

5310000:Administrative Supplies	6
5311000:Office and Administration Supplies	11
5311100:General Operating Supplies	
5312000:Clothing and Personal Supplies	2

We even went to a REQ that is still pending a PO and tried to change the spend category on it, but the (Office and Administrative Supplies) Spend category did not even pop up for us.

Thanks,

Tiffany Wallace

Finance & Administration Manager

5115 Hwy 3 Dickinson, TX 77539

281-309-5025

Tiffany.wallace@co.galveston.tx.us

