



View Budget Amendment: Budget  
Amendment: - Project LTD Budget on  
01/01/2025 : BAT-0000353

**Company** The County of Galveston  
**Plan Template** Project LTD Budget : Jury Wheel Budget  
**Plan** Jury Wheel Budget  
**Organizing Dimension Type**  
**Amendment ID** BAT-0000353  
**Amendment Date** 01/01/2025  
**Description** Close out remaining budgets for old 3100 projects  
**Amendment Type** Project Budget Amendment  
**Balanced Amendment** No  
**Entry Type** Project  
**Status** In Progress  
**Plan Currency** USD

Budget Amendment Entries

| Period                                      | *Ledger Account/Summary | *Cost Center          | *Fund                             | Spend Category      | Revenue Category | *Project   | Debit Amount | Credit Amount | Currency Rate | Base Debit Amount | Base Credit Amount | Base Currency | Memo                                              | Exceptions |
|---------------------------------------------|-------------------------|-----------------------|-----------------------------------|---------------------|------------------|------------|--------------|---------------|---------------|-------------------|--------------------|---------------|---------------------------------------------------|------------|
| 10/01/2021 - 09/30/2026 (Jury Wheel Budget) | 5700000:Capital Outlays | 126100 District Clerk | 3100 County Capital Projects Fund | Technology Hardware |                  | Jury Wheel | \$0.00       | \$40,000.00   | 1             | 0.00              | 40,000.00          | USD           | Close out remaining budgets for old 3100 projects |            |
| 10/01/2021 - 09/30/2026 (Jury Wheel Budget) | 5700000:Capital Outlays | 126100 District Clerk | 3100 County Capital Projects Fund | Software            |                  | Jury Wheel | \$0.00       | \$14,639.05   | 1             | 0.00              | 14,639.05          | USD           | Close out remaining budgets for old 3100 projects |            |

Screenshot\_16-10-2025\_10414\_wd5.myworkday.com.jpeg

**File Name** Screenshot\_16-10-2025\_10414\_wd5.myworkday.com.jpeg  
**Content Type** image/jpeg  
**Updated By** Austin Schumann  
**Upload Date** 10/16/2025 10:42:50 AM  
**Comment**

RE\_Fund 3100.msg

**File Name** RE\_Fund 3100.msg  
**Content Type** application/octet-stream  
**Updated By** Austin Schumann  
**Upload Date** 10/16/2025 10:42:50 AM  
**Comment**

Process History



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01/01/2025 : BAT-0000353

| Process                | Step                                                         | Status          | Completed On           | Due Date   | Person (Up to 5)                                              | All Persons | Comment |
|------------------------|--------------------------------------------------------------|-----------------|------------------------|------------|---------------------------------------------------------------|-------------|---------|
|                        |                                                              |                 |                        |            |                                                               |             |         |
| Budget Amendment Event | Budget Amendment Event                                       | Step Completed  | 10/16/2025 10:42:51 AM | 10/17/2025 | Austin Schumann                                               | 1           |         |
| Budget Amendment Event | Approval by Cost Center Manager                              | Approved        | 11/05/2025 11:05:06 AM | 10/18/2025 | Rhonda Bedsole on behalf of John Kinard (Cost Center Manager) | 1           |         |
| Budget Amendment Event | Approval by Budget Specialist                                | Approved        | 11/05/2025 03:34:42 PM |            | Rodolfo Gomez (Budget Specialist)                             | 1           |         |
| Budget Amendment Event | Approval by Sponsored Programs Manager                       | Not Required    |                        | 10/17/2025 |                                                               | 0           |         |
| Budget Amendment Event | Approval by Accounting Operations Lead or Payroll Accountant | Approved        | 11/07/2025 08:14:07 AM |            | Kenna Pruitt (Accounting Operations Lead)                     | 1           |         |
| Budget Amendment Event | Approval by Budget Manager                                   | Approved        | 11/07/2025 03:59:28 PM | 11/09/2025 | Diana Huallpa Trevino (Budget Manager)                        | 1           |         |
| Budget Amendment Event | Approval by Finance Executive                                | Awaiting Action |                        | 11/09/2025 | Christie Motogbe (Finance Executive)                          | 2           |         |
|                        |                                                              |                 |                        |            | Sergio Cruz (Finance Executive)                               |             |         |

| Book              | Modified Accrual  |
|-------------------|-------------------|
| Depreciation      | Depreciation      |
| Capital assets    | Capital assets    |
| Intangible assets | Intangible assets |
| Liabilities       | Liabilities       |
| Equity            | Equity            |
| Revenue           | Revenue           |
| Expenses          | Expenses          |
| Net income        | Net income        |
| Retained earnings | Retained earnings |
| Assets            | Assets            |
| Liabilities       | Liabilities       |
| Equity            | Equity            |
| Revenue           | Revenue           |
| Expenses          | Expenses          |
| Net income        | Net income        |
| Retained earnings | Retained earnings |

Plan Structure      Project LTD Budget

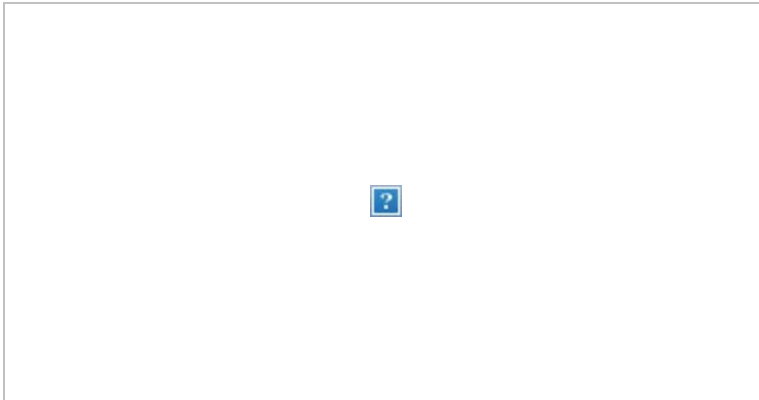
[illegible]

**From:** [Motogbe, Christie J](#)  
**To:** [Monterrubio, Christian](#); [Schumann, Austin](#)  
**Cc:** [Pruitt, Kenna](#); [Hualpa, Diana](#); [Gomez, Rodolfo](#)  
**Subject:** RE: Fund 3100  
**Date:** Tuesday, October 14, 2025 10:28:35 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.jpg](#)

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That sounds great! Austin will initiate this. Thank you, Christian.

Sincerely,



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**From:** Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>  
**Sent:** Tuesday, October 14, 2025 10:27 AM  
**To:** Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>; Schumann, Austin <Austin.Schumann@galvestoncountytexas.gov>  
**Cc:** Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>; Hualpa, Diana <Diana.Hualpa@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>  
**Subject:** Re: Fund 3100

Good morning Christie,

I think it would be most efficient for Austin to initiate the budget amendment since they have the account details and full context. Once they prepare it, we can review and approve accordingly.

Thanks so much!



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**From:** Motogbe, Christie J <[ChristieJ.Motogbe@galvestoncountytx.gov](mailto:ChristieJ.Motogbe@galvestoncountytx.gov)>

**Sent:** Tuesday, October 14, 2025 10:22 AM

**To:** Monterrubio, Christian <[Christian.Monterrubio@galvestoncountytx.gov](mailto:Christian.Monterrubio@galvestoncountytx.gov)>; Schumann, Austin <[Austin.Schumann@galvestoncountytx.gov](mailto:Austin.Schumann@galvestoncountytx.gov)>

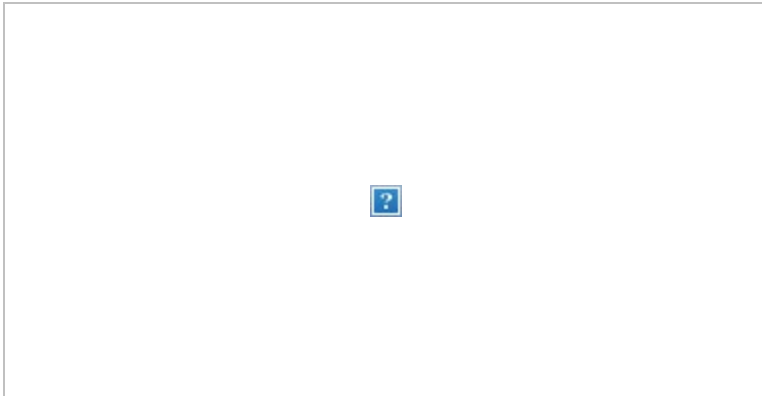
**Cc:** Pruitt, Kenna <[Kenna.Pruitt@galvestoncountytx.gov](mailto:Kenna.Pruitt@galvestoncountytx.gov)>

**Subject:** RE: Fund 3100

Thank you, Christian! I am including Kenna & Austin. Fund 3100 will need a budget amendment to reduce budgets that are not needed and are budgeted over fund balance.

Do you prefer it to be initiated by Austin or Professional Services?

Sincerely,



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**From:** Monterrubio, Christian <[Christian.Monterrubio@galvestoncountytx.gov](mailto:Christian.Monterrubio@galvestoncountytx.gov)>

**Sent:** Tuesday, October 14, 2025 10:18 AM

**To:** Motogbe, Christie J <[ChristieJ.Motogbe@galvestoncountytx.gov](mailto:ChristieJ.Motogbe@galvestoncountytx.gov)>

**Subject:** Fw: Fund 3100

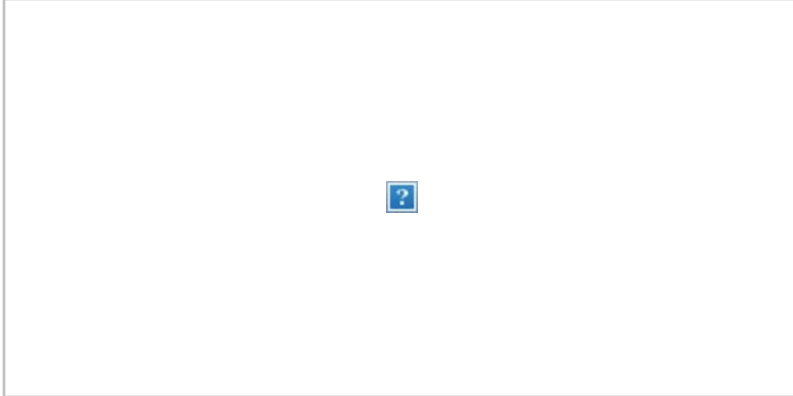
Good morning Christie,

I hope you're doing well!

I wanted to follow up on an older email regarding Fund 3100. I believe this matter has likely been addressed, but I wanted to confirm to ensure everything has been properly resolved. Please let me know if any action is still needed from our office.

For reference, I've included the email chain below.

Thank you so much!



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**From:** Motogbe, Christie J <[ChristieJ.Motogbe@galvestoncountytx.gov](mailto:ChristieJ.Motogbe@galvestoncountytx.gov)>

**Sent:** Wednesday, July 9, 2025 10:40 PM

**To:** Huallpa, Diana <[Diana.Huallpa@galvestoncountytx.gov](mailto:Diana.Huallpa@galvestoncountytx.gov)>

**Cc:** Cruz, Sergio <[Sergio.Cruz@galvestoncountytx.gov](mailto:Sergio.Cruz@galvestoncountytx.gov)>; Van Horn, Veronica <[Veronica.VanHorn@co.galveston.tx.us](mailto:Veronica.VanHorn@co.galveston.tx.us)>; Witmer, Misty <[Misty.Witmer@galvestoncountytx.gov](mailto:Misty.Witmer@galvestoncountytx.gov)>; Lee, Taylor <[Taylor.Lee@co.galveston.tx.us](mailto:Taylor.Lee@co.galveston.tx.us)>

**Subject:** Fund 3100

Good afternoon, Diana,

Hope you're well. I would like to request a budget amendment to clean up fund 3100.

The fund balance as of 10/1/24 was \$5,125,543.09, however, the current budget exceeds that amount by \$2,338,950.89. This fund has a lot of old projects in it, for which the budgets need to be closed out.

We also found that encumbrances and transactions related to ledger account 5419000 are over budget. Most posted before project budgets were updated with Cognizant's help in late February. We are reviewing this to see what they are all for, and to where they should be reclassified. It looks like a significant amount of encumbrances will need to be varianced elsewhere, too.

Please let me know if you need anything from our office in order to move forward with a budget amendment.

In the meantime, we will work with Purchasing and Accounts Payable to ensure no more than \$5,125,543.09 is paid from this fund in FY2025. I believe the only projects that should be active in the fund at this time are Jail Access Control Architect and Law Enforcement Records Management Software. To clarify, nothing at this time should be charged to ledger accounts 5419000 or 5481000.

Thank you.

Sincerely,

**Christie Motogbe CPA**

Acting First Assistant County Auditor

*Galveston County Auditor's Office*

722 Moody Ave, 4<sup>th</sup> Floor, Galveston, TX 77550

P: (409)770-5337

[ChristieJ.Motogbe@galvestoncountytexas.gov](mailto:ChristieJ.Motogbe@galvestoncountytexas.gov)

