

**COUNTY OF GALVESTON  
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department: Information Technology 25-73-0117-E  
 Date Submitted: 1/9/2025 (Assigned by Department of Professional Services)

**COMMISSIONER'S COURT ACTION:**  
 Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

**GENERAL EXPLANATION:**

*Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Information Technology - Uniforms and In-House Meetings and Food to fund previous expenses from Workday in-house meeting.*

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
2901 - American Rescue Plan Stimulus	000000 - American Rescue Plan Stimulus	4811013 - Texas Class Interest Revenue	994.71	
1101 - General Fund	159100 - Information Technology	4912901 - Tfm ARP Stimulus	994.71	
TOTAL - Transfer From			994.71	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
2901 - American Rescue Plan Stimulus	921010 - Transfers and Reserves	5911101 - Tto General Fund	994.71	
1101 - General Fund	159100 - Information Technology	5312101 - Uniforms	513.58	
1101 - General Fund	159100 - Information Technology	5499231 - In-House Meetings and Food	481.13	
TOTAL - Transfer To			994.71	

**ADDITIONAL COMMENTS:**

*Sergio Cruz* 1/9/2025  
 Budget Office Authorization Date

**AUDITOR'S REVIEW**

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Randall Rice CPA Date: 01/09/25

Auditor's Remarks:

**COMMISSIONERS COURT APPROVAL**

Date Submitted: \_\_\_\_\_ Date Approved: 1/17/2025

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

**Run:** 01/08/2025

**Ledger:** GL  
**Fiscal Year:** 2025    1    January

**Budget:** OB

**Ke**                      **Title**                                      **Director**  
**2901000000**          **American Rescue Plan Stimulus**

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
4811013	Texas Class Interest Revenue	(621,282.47)	185,277.20	0.00	(806,559.67)
	<b>Total Revenue</b>	<b>(621,282.47)</b>	<b>185,277.20</b>	<b>0.00</b>	<b>(806,559.67)</b>
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net Total (Revenue - Expense)</b>	<b>(621,282.47)</b>	<b>185,277.20</b>	<b>0.00</b>	<b>(806,559.67)</b>

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

**Run:** 01/08/2025

**Ledger:** GL  
**Fiscal Year:** 2025 1 January

**Budget:** OB

**Ke**                      **Title**                                      **Director**  
 2901000000      American Rescue Plan Stimulus

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
	<b>Grand Total Revenue</b>	<b>(621,282.47)</b>	<b>185,277.20</b>	<b>0.00</b>	<b>(806,559.67)</b>
	<b>Grand Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Grand Totals (Revenue - Expense)</b>	<b>(621,282.47)</b>	<b>185,277.20</b>	<b>0.00</b>	<b>(806,559.67)</b>

# FY25 Budget Amendment Request

Row 111

**Commissioners'  
Court Status**

**Fiscal Year**

**Budget  
Amendment  
Number** 25-73-0117-E

**Sponsor:** County Judge, Honorable Mark Henry

**Department:** Information Technology

**Agenda Item  
Caption** Request transfer from American Rescue Plan Stimulus - Texas  
Class Interest Revenue to Information Technology - Uniforms and  
In-House Meetings and Food to fund previous expenses from  
Workday in-house meeting.

**Amount** \$994.71

**Notes**

**Amount From  
General Fund  
Budgeted  
Reserves**

**Division  
Number:** 151400

**Department  
Head Name:** Sergio Cruz

**Department  
Head Email:** sergio.cruz@galvestoncountytexas.gov

**Submitted By:** Joselinne Piedras

**Contact  
Extension  
Number:** 2296

**Contact Email  
Address:** Joselinne Piedras

**Associated  
Forms** Not Applicable

**Budget**  
**Amendment**      Workday Breakfast Expenses  
**Justification:**

**Key Org (From):** 2901000000

**Object Code**  
**From (Line**      4811013  
**Item):**

**Amount (From):** \$994.71

**Add an**  
**additional Key**    11  
**Org (From):**

**(2) Key Org**  
**(From):**

**(2) Object Code**  
**From (Line**  
**Item):**

**(2) Amount**  
**(From):**

**(3) Add an**  
**additional Key**    11  
**Org (From):**

**(3) Key Org**  
**(From):**

**(3) Object Code**  
**(Line Item):**

**(3) Amount**  
**(From):**

**(4) Add an**  
**additional Key**    11  
**Org (From):**

**(4) Key Org**  
**(From):**

**(4) Object Code**  
**(Line Item):**

**(4) Amount**  
**(From):**

**Key Org (To):** 1101159100

**Object Code**  
**(Line Item):** 5312101

**Amount (To):** \$513.58

**Add an additional Key**   
**Org (To):**

**(2) Key Org (To):** 1101159100

**(2) Object Code To (Line Item):** 5499231

**(2) Amount (To):** \$481.13

**(3) Add an additional Key**   
**Org (To):**

**(3) Key Org (To):**

**(3) Object Code To (Line Item):**

**(3) Amount (To):**

**(4) Add an additional Key**   
**Org (To):**

**(4) Key Org (To):**

**(4) Object Code To (Line Item):**

**(4) Amount (To):**

**(5) Key Org (To)**

**(5) Object Code To (Line Item):**

**(5) Amount To:**

**Total (From)** \$994.71

**Total (To)** \$994.71