



MEMORANDUM

To: Galveston County Commissioners Court
From: Grants Administration
Court Date: August 3, 2026
RE: FEMA Hazard Mitigation Grant DR 4332 0236 Time Extension #3 Request

BACKGROUND

Galveston County was impacted by Hurricane Harvey during the FEMA-declared incident period of August 23, 2017, through September 15, 2017. Following the disaster, the State of Texas and the Federal Emergency Management Agency (FEMA) issued disaster declarations under DR-4332-TX, and Galveston County was included among the jurisdictions eligible for federal disaster assistance and Hazard Mitigation Grant Program (HMGP) funding.

On June 29, 2018, Galveston County Commissioners Court authorized the submission of an application for Hazard Mitigation Grant Program (HMGP) funding for the installation of generators at critical facilities throughout the County.

On August 24, 2020, Galveston County executed the HMGP grant agreement for the Generators Project in the amount of \$437,131.00. The grant has subsequently been amended as necessary to support project implementation.

The current period of performance for the project expires on January 22, 2027. Galveston County is requesting Time Extension #3 to extend the period of performance through May 22, 2028, to align with the overall grant period established for DR-4332-TX.

SUMMARY

This item is being presented to Commissioners Court to authorize the submission of Time Extension #3 for HMGP Project DR-4332-0236. The proposed extension would revise the project period of performance from January 22, 2027, to May 22, 2028, to align with the overall grant period established for DR-4332-TX.



The requested extension will provide additional time to submit a proposed scope and cost modification, complete any remaining project activities, and conduct administrative closeout.

FINANCIAL SUMMARY

FEMA Eligible Obligated 68.25%	\$499,240.68
State of Texas SB7 17.13%	\$124,810.17
Galveston County Match 14.35%:	\$104,603.39
Total Direct Project Cost	\$728,654.24
FEMA Management Costs 100%	\$33,282.71
Total Project Cost	\$761,936.95

RECOMMENDATIONS

Grants Administration respectfully requests that Commissioners Court authorize the submission of Time Extension #3 for HMGP Project DR-4332-0236, Generators, and sign the accompanying letter to TDEM.

ATTACHEMENTS FOR WET SIGNATURE

- Time Extension #3 Request Letter to TDEM



July 20, 2026

Texas Division of Emergency Management
State Hazard Mitigation Officer
2883 Highway 71 E
Del Valle, Texas 78617

Re: Hazard Mitigation Grant Program | Time Extension Request
DR-4332-0236 | Galveston County Generators

To Whom It May Concern:

Galveston County respectfully requests an extension to the Period of Performance (POP) for the above-referenced Hazard Mitigation Grant Program (HMGP) project. The anticipated completion date was previously January 22, 2027, but the County is requesting an extension through May 22, 2028, to align with the overall grant POP.

The requested extension is necessary due to administrative and project coordination delays that impacted the County's ability to advance the project within the original schedule. Additionally, the County intends to submit a scope modification for the installation of a generator at an alternative critical facility location. During the implementation period, construction of two of the sites was completed as part of larger capital improvement projects which were paid for with non-grant funding. These two locations will be removed from this scope of work (SOW) and replaced with the proposed alternative critical facility.

The additional time requested through this extension will allow the County to submit the proposed scope of work for consideration, complete construction if approved, and perform project closeout activities. The County anticipates the following schedule during the extended period of performance:

Date	Milestone
July 2026	SOW and cost change requests submitted
September 2026	Receipt of FEMA determination on SOW and cost change request
October 2026	If approved, proceed with procurement of vendor(s)
December 2026	Award contract and initiate design of alternative generator site
April 2027	Finalize design and bid documents for construction vendor
May 2027	Procurement of construction vendor; pre-construction meeting
September 2027	Construction substantially complete

COUNTY OF GALVESTON



GRANTS ADMINISTRATION

January 2028	Complete construction; start-up and commissioning of equipment
February 2028	Process final payment to vendors and initiate closeout activities
May 2028	Subrecipient's administrative closeout activities complete

The County remains committed to completing the project and maintaining compliance with all applicable FEMA and TDEM requirements. We appreciate TDEM's consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Henry", is written over the printed name.

Judge Mark Henry
Galveston County