



Galveston County Request for Early Release of Check

Why do you need
the early release?

FY 2025 Invoice

Early Release Date
Needed

07/10/2026

Check Amount \$ 211,593.57

Vendor Name

KOFILE TECHNOLOGIES INC.

Requested by
(Employee)

Melissa Childs
(print name)

2205

(Ext.)

(signed)

Approved by
(Department
Head)

Dwight D. Sullivan
(print name)

2210

(Ext.)

(signed)

Department Name

County Clerk's Office -- County Clerk Archive Records

Disposition

☒ [X]

Mail

☐ []

Pickup

Approved by
County Auditor

(signed)

07/08/2026

(date)

Approved by
County Judge

(signed)

07/08/2026

(date)

**** It is mandatory that you HAND DELIVER the request to the County Auditor for approval, then HAND DELIVER the request to the County Judge for approval to process the request. The form must have all original signatures; all blanks must be completed before request will be processed. You will also need backup documentation when making the request. (i.e., purchase order or affidavit, invoice copy, receipts, etc.) Please return the signed request to the Auditor's Office after approval by the County Judge. The release of funds will be from the County Clerk's Office - Treasury Division.**

Check No: AP00488002

Check Date: 07/08/26

Release Date: 07/08/26



Recd - 0012077

PO-0012361

Invoice

INV-KT-023866

Invoice Date: 8/29/2025

Due Date : 9/29/2025

Terms :Net 30

Bill To

Honorable Dwight D Sullivan
Galveston County Clerk
600 59th St
Ste 2001 Second Floor
Galveston TX 77551-4180

Ship To

Honorable Dwight D Sullivan
Galveston County Clerk
600 59th St
Ste 2001 Second Floor
Galveston TX 77551-4180

AMOUNT DUE

\$211,593.57

Sales Order Number

Sales Order #SO11919457

PO

TXMAS-23-92001 / PO-0002239 / 25106917

Sales Rep

Billy Gerwick

Shipping Method

Quantity

Item

Rate

Amount

1

PS5512702

96272 PRV701 Record Book Preservation by Page
* Preservation of Delayed Births Records & Deeds

\$211,593.57

\$211,593.57

MEMO

Invoice 2

Subtotal

\$211,593.57

Tax Total (%)

\$0.00

Shipping Cost(\$)

Invoice Total

\$211,593.57

Less Payments/Credits:

-\$0.00

Total Amount Due:

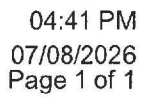
\$211,593.57

Remittance Address

Kofile Technologies, Inc.
PO Box 676184
Dallas, TX 75267-6184

Bank Details for ACH Payments

Bank Name:Capital One, NA
Routing Number: 111901014
Account Name: Kofile
Account Number: 4670098686
Please send remittance advice to: AR@kofile.com



GALVESTON COUNTY, TEXAS

List of County Auditor's Approved Claims for Voucher Warrants Dated 07/08/2026

Approved Order to pay by Commissioners Court this day August 3, 2026.

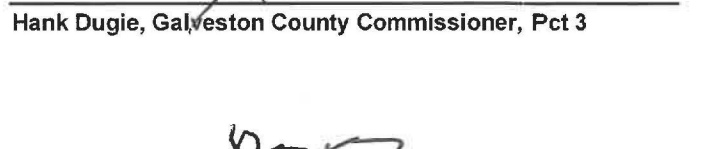

Sergio Cruz, County Auditor


Mark Henry, Galveston County Judge


Darrell A. Apffel, Galveston County Commissioner, Pct 1


Joe Giusti, Galveston County Commissioner, Pct 2


Hank Dugie, Galveston County Commissioner, Pct 3


Robin Armstrong, MD, Galveston County Commissioner, Pct 4

ATTEST:


Dwight D. Sullivan, County Clerk